

ISSUED:	AMENDED:
Vehicles for Hire Policy	

1. PURPOSE

To outline the process for issuing Vehicles for Hire licenses in accordance with the Vehicles for Hire Bylaw No. 2084 and to set the standard for the level and quality of service for the residents of the City of North Battleford.

2. DEFINITIONS

“**City**” means the City of North Battleford

“**Clerk**” means the City Clerk appointed pursuant to section 85 of *The Cities Act*

“**Council**” means the Council of the City of North Battleford

“**Development Officer**” means a person appointed pursuant to Section 3.1 of the City of North Battleford Zoning Bylaw No. 1971 to administer this bylaw

“**License**” means license issued by a municipality to operate a vehicle-for-hire service

“**Vehicle for Hire**” means any vehicle licensed under the Vehicles for Hire Bylaw No. 2084 and may include a taxi, transportation network automobile, limousine

3. POLICY

Applications from companies requesting to operate a business involving Vehicles for Hire must be approved by the City. These applications will be reviewed to ensure compliance with the Zoning Bylaw No. 1971 and the Vehicle for Hire Bylaw No. 2084.

Approved Vehicles for Hire companies must make license application to operate each of the vehicles under their business license.

If a proposed Vehicles for Hire application includes a request to license 5 or more vehicles, approval of Council must be obtained. Administration will be authorized to issue 4 or fewer licenses without Council approval.

To determine level and quality of service when considering issuance of additional licenses, Council will evaluate using the following criteria:

- a. Current need for additional Vehicles for Hire companies
- b. Quantity of Vehicles for Hire licenses currently in use
- c. Prior issues with applicant (where applicable)
- d. Compliance with Zoning Bylaw No. 1971 and Vehicle for Hire Bylaw No. 2084

Following approval of the application, Administration will conduct a review every 6 months for a total of 2 years, to ensure compliance of the companies. Upon review completion, the report will be presented to Council.

During review, level of service and concerns from the public will be discussed with representatives from the respective company.

Following the two-year review, level and quality of service review will be conducted if deemed necessary or if requested by Council.

4. RESPONSIBILITY

4.1 Development Officer – shall be responsible for:

- a) Reviewing applications for Vehicles for Hire companies.
- b) Considering and approving any applications for Vehicles for Hire licenses for 4 or fewer vehicles.
- c) Submitting a report and recommendation to City Council for its decision respecting Vehicles for Hire applications.
- d) Administering, reviewing and recommending updates to this policy.

4.2 City Clerk – shall be responsible for:

- a) Signing approved Vehicles for Hire applications.

4.3 City Council – shall be responsible for:

- a) Considering and rendering a decision with respect to the Vehicles for Hire applications pursuant to the Vehicles for Hire Bylaw.
- b) Approving any revisions to the policy as recommended by the Development Officer.