

COUNCIL MEETING NO. 78/20

Minutes of Council Meeting No. 78/20 held Monday, June 22, 2020, Council Chambers, City Hall, commencing at 6:15 p.m. Meeting was conducted via electronic means utilizing Zoom.

MEMBERS PRESENT: Mayor: R. Bater
Councillors: D. Buglas
K. Hawtin
G. Lightfoot
K. Lindgren
K. Steinborn
L. Taylor

ADMINISTRATION PRESENT: City Manager
City Clerk
City Engineer
City Planner
Director of Corporate Services
Director of Finance
Director of Leisure Services
Director of Operations
Director of Protective Services/Fire Chief

His Worship Mayor R. Bater in the Chair.

Request was made to add discussion of Odd/Even Watering schedule restrictions under New Business.

AGENDA

1288) BE IT RESOLVED that the Agenda as presented for June 22, 2020, be approved, as amended.

Moved by Coun. K. Hawtin and L. Taylor,
CARRIED.

MINUTES

1289) BE IT RESOLVED that minutes of Council Meeting No. 77/20 dated June 8, 2020, be adopted as circulated.

Moved by Coun. G. Lightfoot and K. Steinborn,
CARRIED.

PUBLIC NOTICE

None

PUBLIC HEARING

None

PRESENTATION

None

DELEGATIONS

COLLEEN SABRAW, EXECUTIVE DIRECTOR, BECIP
Re: Natural Play Space – Phase 2

1290) BE IT RESOLVED that the Natural Play Space – Phase 2 as presented by Colleen Sabraw, Executive Director of Battlefords Early Childhood Intervention Program be supported and that the City continue to authorize the assistance of Gord Whitton, Parks Manager to provide on-going safety inspections of the space as well as oversee the installation of the two new pieces of play equipment.

Moved by Coun. K. Steinborn and D. Buglas,
CARRIED.

CORRESPONDENCE

LOIS LAING
Re: Contaminated Recycling – Ticketing Costs on Landlords

1291) BE IT RESOLVED that correspondence from Lois Laing regarding the recycling contamination ticketing program and its effect on landlord property owners, be received.

Moved by Coun. L. Taylor and K. Lindgren,
CARRIED.

REFERRALS TO COMMITTEES

None

ANNOUNCEMENTS/INQUIRIES

PROCLAMATION

1292) BE IT RESOLVED that the proclamation regarding *National Drowning Prevention Week* be received.

Moved by Coun. K. Steinborn and K. Hawtin,
CARRIED.

Coun. Hawtin Asked about the regular practice of dandelion/weed control around the City perimeters.

Dir of Leisure Serv. Advised the weed control is contracted out.
Advised the buffer strip along Territorial Drive has been sprayed and is scheduled for mowing.

City Manager Advised an amendment to the Waterworks bylaw will be brought to July meeting to address the base charge for commercial properties not using water.

Dir of Corp. Serv. Thanked Mike Hutchinson for providing free use of his electronic signs for COVID 19 messaging to the public.

Coun. Steinborn Asked if the City was still managing crow/raven control.

City Manager To review past practices and report back.

Dir of Leisure Serv. Advised funding was received from the COVID 19 Emergency Community Support Fund to purchase barriers and sanitation towers.

REPORTS

1293) BE IT RESOLVED that the following reports be received:

DIRECTOR OF FINANCE

Re: Property Tax Enforcement Update

Re: Recycling Enforcement Update

Re: Financial Update as of April 30, 2020

DIRECTOR OF PROTECTIVE SERVICES/FIRE CHIEF

Re: Fire Fighting Activities – May, 2020

Re: Fire Prevention Activities – May, 2020

Re: Fire Response and Needle Pickup Maps – May, 2020

COMMITTEE MEETING MINUTES – UNADOPTED

Re: Planning Committee Mtg. # 31/20 – June 15, 2020

Moved by Coun. L. Taylor and K. Steinborn,
CARRIED.

Administration to investigate process to replacing blue bins for black bins in order to prevent contamination of recycling.

UNFINISHED BUSINESS

None

NEW BUSINESS

DIRECTOR OF OPERATIONS

Re: Engineering Services for Potable Water Control System

1294) BE IT RESOLVED that the contract to provide engineering services to upgrade the PLCs and switching over the SCADA program from Wonderware In-touch platform to VTSCADA platform, in the Water Treatment Plants and potable water facilities, be awarded to MPE Engineering for the cost of \$382,289.55 including taxes.

Moved by Coun. G. Lightfoot and K. Hawtin,
CARRIED.

ADDITION

Re: Odd/Even Watering Restriction Schedule

1295) BE IT RESOLVED that the odd/even watering schedule restrictions be eliminated, effective immediately.

Moved by Coun. D. Buglas and K. Steinborn,
CARRIED.

DIRECTOR OF CORPORATE SERVICES

Re: Red Pheasant Development – 15th Avenue Path Re-alignment

1296) BE IT RESOLVED that the 15th Avenue path at the intersection of Territorial Drive and 15th Avenue be re-aligned as part of the overall intersection development project, with an estimated cost of \$32,300.00, with the unbudgeted money to be re-allocated from reserves to be repaid internally with interest and included in the 2021 budget.

Moved by Coun. G. Lightfoot and K. Lindgren,
CARRIED.

Re: Airport CAP Agreement

1297) BE IT RESOLVED that with confirmation of approval of funding from the Ministry of Highways and Infrastructure, under the 2020 Community Airport partnership grant program, that the budget be amended to make available the needed 50% contribution towards the resurfacing of Runway 12-31 at the Cameron McIntosh Airport with the total estimated cost of the project to be \$200,000.00.

Moved by Coun. K. Hawtin and L. Taylor,
CARRIED.

Re: Walkway Closure Policy

1298) BE IT RESOLVED that the Walkway Closure Policy which identifies a formal process for making application and the closure of walkways, be adopted.

Moved by Coun. K. Steinborn and K. Lindgren,
CARRIED.

Re: Material Testing for Capital Work

1299) BE IT RESOLVED that Clifton Associates Ltd. be contracted to provide material testing services for Capital and UPAR work projects for a term of five years from 2020-2024 with the prices for 2020 at their 2019 rates and for each year thereof, a 2% increase to allow for inflation.

Moved by Coun. K. Hawtin and L. Taylor,
CARRIED.

Re: Yellow Sky Subdivision

1300) BE IT RESOLVED that the Mayor and City Clerk be authorized to execute the City's Certificate of Approval for the Yellow Sky Subdivision, legally subdividing Part of Lot 1, Block 500, Plan 99B14633; Lot 3, Block 500, Plan 101971896 and Parcel R, Plan 101971896 in the West 1/2 of Section 4, Township 44, Range 16, West of the 3rd Meridian; to subsequently approve the land purchase agreement and landscaping access agreement with Walmart Canada Corporation and approve the names of Moosomin Avenue and Yellow Sky Drive.

Moved by Coun.K. Steinborn and L. Taylor,
CARRIED.

DIRECTOR OF FINANCE

Re: Parking Ticket Enforcement Assistance

1301) BE IT RESOLVED that the City enter into a 12-month agreement with Battleford Investigations for the purpose of seizing vehicles for unpaid parking fines, with the option to renew for another four-year period included and that the Mayor and City Clerk be authorized to sign the contract once prepared.

Moved by Coun. L. Taylor and G. Lightfoot,
CARRIED.

Re: 2020 City Cell Phone Request for Proposal

1302) BE IT RESOLVED that the City enter into an agreement for up to five years in length with Sasktel five-year commitment offering and that the Mayor and City Clerk be authorized to sign the agreement once prepared.

Moved by Coun. K. Hawtin and L. Taylor,
CARRIED.

DIRECTOR OF LEGISLATIVE SERVICES

Re: 2020 Municipal and In-City School Boards Election

1303) BE IT RESOLVED that the following in regards to the Municipal/School Board Election to be held Monday, November 9, 2020, be approved:

- the City Clerk to act as the Returning Officer;
- enumeration of electors and preparation of a voters' list not be conducted;
- the printing of candidates' names on ballots be alphabetical in order of surname;
- the provisions under the Mail-in ballot voting system Bylaw be continued;
- a bylaw to provide for the disclosure of campaign contributions and expenses not be prepared;
- a bylaw to require the provision of Criminal Record Checks pursuant to Section 63.1 of *The Cities Act* not be prepared;
- The City in its entirety be considered one polling area and one polling place be named for such polling area, with the poll to be held at the Civic Centre located at 1902 104th Street;
- that the hours of the poll be set from 9:00 a.m. to 8:00 p.m. on Election Day;
- that Polls in Hospitals and Personal Care Facilities be established at the locations and for the durations as outlined in the report;

- that mobile polls for homebound voting be established with the deadline to accept applications for a Mobile Poll to be received by the Returning Officer no later than 4:30 p.m. on Monday, October 26, 2020;
- that the following remuneration schedule for election officials be approved:

Regular and Advance Polls

Supervising Deputy Returning Officer	\$315
Deputy Returning Officer	\$275
Poll Clerk	\$250

Special/Mobile Poll

Deputy Returning Officer	\$225
Poll Clerk	\$200

Training per session \$ 40

Hourly Rate for All Polls – Part time \$ 16

Election officials that conduct the Advance poll commit to more hours than on election day and be compensated on a pro-rated basis using the set rates per position for calculation purposes.

Moved by Coun. G. Lightfoot and L. Taylor,
CARRIED.

MAYOR RYAN BATER

Re: Special Council Meeting – Thursday, June 25, 2020 – COVID 19 Re-opening Plan

1304) BE IT RESOLVED that a Special Council Meeting be held on Thursday, June 25, 2020, starting at 5:15 p.m. to present the COVID 19 Pandemic Re-opening Plan for the City of North Battleford.

Moved by Coun. K. Hawtin and K. Lindgren,
CARRIED.

BYLAWS

NO. 2090

Re: Automated Vote Counting System at Elections

1305) BE IT RESOLVED that Bylaw No. 2090, a Bylaw to provide for the use of automated vote counting system at elections, be introduced and read a first time.

Moved by Coun. K. Steinborn and G. Lightfoot,
CARRIED.

A BYLAW OF THE CITY OF NORTH BATTLEFORD IN THE
PROVINCE OF SASKATCHEWAN TO PROVIDE FOR THE
USE OF AN AUTOMATED VOTE COUNTING SYSTEM AT
ELECTIONS.

1306) BE IT RESOLVED that Bylaw No. 2090 be read a second time.

Moved by Coun. D. Buglas and K. Hawtin,
CARRIED.

1307) BE IT RESOLVED that Bylaw No. 2090 be given three readings at this meeting.

Moved by Coun. K. Hawtin and K. Steinborn,
CARRIED UNANIMOUS.

1308) BE IT RESOLVED that Bylaw No. 2090 be read a third time and passed.

Moved by Coun. L. Taylor and K. Steinborn,
CARRIED.

NO. 2091

Re: Extension of Time to Prepare Assessment Roll

1309) BE IT RESOLVED that Bylaw No. 2091, a bylaw to authorize extension of time to prepare the assessment roll, be introduced and read a first time.

Moved by Coun. K. Hawtin and L. Taylor,
CARRIED.

A BYLAW OF THE CITY OF NORTH BATTLEFORD IN THE
PROVINCE OF SASKATCHEWAN TO AUTHORIZE AN
EXTENSION OF TIME REQUIRED FOR THE PREPARATION
OF THE ASSESSMENT ROLL FOR 2020

1310) BE IT RESOLVED that Bylaw No. 2091 be read a second time.

Moved by Coun. K. Steinborn and G. Lightfoot,
CARRIED.

1311) BE IT RESOLVED that Bylaw No. 2091 be given three readings at this meeting.

Moved by Coun. K. Hawtin and G. Lightfoot,
CARRIED UNANIMOUS.

1312) BE IT RESOLVED that Bylaw No. 2091 be read a third time and passed.

Moved by Coun. L. Taylor and K. Hawtin,
CARRIED.

NO. 2092

Re: Amend Bylaw No. 1918

1313) BE IT RESOLVED that Bylaw No. 2092, a Bylaw to amend Bylaw No. 1918, which establishes fees for certain financial services, be introduced and read a first time.

Moved by Coun. K. Hawtin and D. Buglas,
CARRIED.

A BYLAW OF THE CITY OF NORTH BATTLEFORD IN THE PROVINCE OF SASKATCHEWAN TO AMEND BYLAW NO. 1918, A BYLAW TO ESTABLISH FEES FOR CERTAIN FINANCIAL SERVICES.

1314) BE IT RESOLVED that Bylaw No. 2092 be read a second time.

Moved by Coun. G. Lightfoot and K. Steinborn,
CARRIED.

1315) BE IT RESOLVED that Bylaw No. 2092 be given three readings at this meeting.

Moved by Coun. K. Hawtin and L. Taylor,
CARRIED UNANIMOUS.

1316) BE IT RESOLVED that Bylaw No. 2092 be read a third time and passed.

Moved by Coun. G. Lightfoot and L. Taylor,
CARRIED.

NOTICE OF MOTION

None

ADJOURNMENT

1317) BE IT RESOLVED that the meeting do adjourn.

Moved by Coun. D. Buglas,
CARRIED.

MAYOR

CITY CLERK