

## **COUNCIL MEETING NO. 73/20**

Minutes of Council Meeting No. 73/20 held Tuesday, April 14, 2020, Council Chambers, City Hall, commencing at 6:15 p.m. Meeting was conducted via electronic means utilizing Zoom.

MEMBERS PRESENT: Mayor: R. Bater  
Councillors: D. Buglas  
K. Hawtin  
G. Lightfoot  
K. Lindgren  
K. Steinborn  
L. Taylor

ADMINISTRATION PRESENT: City Manager  
City Clerk  
Director of Finance  
Director of Leisure Services  
Director of Operations  
Director of Planning and Development  
Director of Protective Services/Fire Chief

His Worship Mayor R. Bater in the Chair.

### **MEET VIA ELECTRONIC MEANS**

1219) BE IT RESOLVED that due to the COVID-19 Pandemic and the restrictions imposed to help reduce the spread of the virus, all meetings of Council will be held by electronic means for the purpose of this meeting and subsequent meetings, until such time as it is deemed safe to return to the regular procedure of conducting such meetings.

Moved by Coun. L. Taylor and K. Hawtin,  
CARRIED.

1220) BE IT RESOLVED that Administration be authorized to record the proceedings of all meetings that are held by electronic means, with the recordings to be retained only until such time as the corresponding minutes are adopted, and following that, the recordings are to be erased.

Moved by Coun. G. Lightfoot and K. Steinborn,  
CARRIED.

Addition to agenda requested under New Business – memorandum to request change of hours of operation at the Waste Management Facility.

**AGENDA**

1221) BE IT RESOLVED that the Agenda as presented for April 14, 2020, be approved, as amended.

Moved by Coun. K. Lindgren and L. Taylor,  
CARRIED.

**MINUTES**

1222) BE IT RESOLVED that minutes of Council Meeting No. 72/20 dated March 9, 2020, be adopted as circulated.

Moved by Coun. D. Buglas and K. Hawtin,  
CARRIED.

**PUBLIC NOTICE**

None

**PUBLIC HEARING**

None

**PRESENTATION**

None

**DELEGATIONS**

None

**CORRESPONDENCE**

ROTARY CLUB OF THE BATTLEFORDS  
Re: Postponement of 100<sup>th</sup> Anniversary Celebrations

1223) BE IT RESOLVED that correspondence from the Rotary Club of the Battlefords regarding an update to the “Out of this World” Centennial Celebration, be received.

Moved by Coun. K. Steinborn and G. Lightfoot,  
CARRIED.

**MUNICIPALITIES OF SASKATCHEWAN**

**Re: Benefits of Membership**

1224) BE IT RESOLVED that correspondence from Municipalities of Saskatchewan regarding membership renewal and the benefits received from being a member, be received.

Moved by Coun. L. Taylor and K. Hawtin,  
CARRIED.

**JANE ZIELKE DE MONTBRUN, CMHA BATTLEFORDS BRANCH**

**Re: David Laird Campground**

1225) BE IT RESOLVED that correspondence from Jane Zielke de Montbrun, Executive Director, CMHA Battlefords Branch regarding ongoing grounds maintenance and upkeep at the David Laird Campground during the COVID19 pandemic, be received.

Moved by Coun. D. Buglas and L. Taylor,  
CARRIED.

**REFERRALS TO COMMITTEES**

None

**ANNOUNCEMENTS/INQUIRIES**

None

**REPORTS**

1226) BE IT RESOLVED that the following reports be received:

**DIRECTOR OF PLANNING AND DEVELOPMENT**

Re: Building Permits – February & March, 2020

Re: Business Licenses – February & March, 2020

**DIRECTOR OF PROTECTIVE SERVICES/FIRE CHIEF**

Re: Fire Fighting Activities – March, 2020

Re: Fire Prevention Activities – March, 2020

Re: Fire Response & Needle Pickup Maps – 2020

DIRECTOR OF OPERATIONS

Re: Operations Report – February, 2020

Re: Wastewater Treatment Plant – Bio-solids Fertilizer

DIRECTOR OF LEGISLATIVE SERVICES

Re: Snow Angels Program

COMMITTEE MEETING MINUTES – UNADOPTED

Re: Planning Committee Mtg. #28/20 – March 16, 2020

Moved by Coun. K. Steinborn and G. Lightfoot,  
CARRIED.

Snow angel – Abdel Tahiri.

## **UNFINISHED BUSINESS**

None

## **NEW BUSINESS**

CITY MANAGER

DIRECTOR OF FINANCE

Re: COVID 19 Operations and Financial Impact Updates

1227) BE IT RESOLVED that due to the COVID 19 Pandemic and the significant impact on the City of North Battleford and all its residents, businesses and organizations, the following be approved:

- that the Director of Finance be authorized to waive penalties on overdue utility accounts until May 31, 2020, for customers that have had their income substantially impacted by the COVID 19 crisis and that a report on fees waived, to be provided to Council, in early June;
- that the Director of Finance be authorized to reduce the TIPPS and WIPPS payments up to 50% until May 31, 2020, for those on the programs who have had their income substantially impacted by the COVID 19 crisis, and that a report on changes to both TIPPS and WIPPS to be provided to Council in early June;
- that water disconnections for utility nonpayment will cease until May 31, 2020;
- that the due date to pay property taxes without penalty will be extended until August 31, 2020; and

- the City increase its current operating line of credit held with Innovation Credit Union from \$4 Million to \$7 Million, as soon as can be arranged by Administration.

Moved by Coun. G. Lightfoot and L. Taylor,  
CARRIED.

#### CORRESPONDENCE

1) LIANA CLINTON

Re: Haven-4-Eight Rooming House Update

1228) BE IT RESOLVED that correspondence from Liana Clinton regarding an update on the Haven-4-Eight Rooming House located at 1132 98<sup>th</sup> Street, be received.

Moved by Coun. L. Taylor and K. Steinborn,  
CARRIED.

Administration to investigate options to assist the rooming house operations and bring a report to Council.

#### DIRECTOR OF OPERATIONS

Re: Police and Fire Facilities – Lighting Upgrades

1229) BE IT RESOLVED that Administration be authorized to utilize the full amount approved in budget to retrofit the lighting at the RCMP Detachment and the Fire Hall, along with additional facilities, to take advantage of the exceptionally good pricing received in the recent RFP bid from Fedler Electric.

Moved by Coun. G. Lightfoot and K. Lindgren,  
CARRIED.

Re: Unidirectional Flushing Program

1230) BE IT RESOLVED that Administration be authorized to enter into an agreement with ATAP Infrastructure to provide assistance to the City waterworks staff in conducting the annual unidirectional flushing program for the next five years, for a total cost of \$179,500.00 plus taxes.

Moved by Coun. K. Steinborn and K. Lindgren,  
CARRIED.

DIRECTOR OF LEISURE SERVICES

Re: Renewal of Battlefords North Stars Lease Agreement

1231) BE IT RESOLVED that the lease agreement with the Battlefords North Stars Hockey Club be renewed for a three-year term effective from August 1, 2019 to July 31, 2022.

Moved by Coun. L. Taylor and D. Buglas,  
CARRIED.

Re: Minor Baseball Bleachers Request

1232) BE IT RESOLVED that the installation on City property of four non-permanent CSA compliant bleachers sourced by Battlefords Minor Baseball be approved conditional on the following:

- Battlefords Minor Baseball be responsible for the installation, insurance and maintenance of the bleachers;
- Ownership of the bleachers remains with Battleford Minor Baseball;
- Placement of the bleachers to be compliant with direction from the City; and
- The City may take the bleachers out of service if, upon inspection, a condition of concern exists.

Moved by Coun. K. Hawtin and K. Steinborn,  
CARRIED.

DIRECTOR OF PLANNING AND DEVELOPMENT

Re: Taxicab Application – NB City Cab Inc.

1233) BE IT RESOLVED that pursuant to the criteria outlined in the Vehicle for Hire Bylaw, that the application of NB City Cab Inc. for four taxicab licenses and creation of a new business, be approved.

Moved by Coun. G. Lightfoot and K. Steinborn,  
CARRIED.

Re: Discretionary Land Use Application – 10611 5<sup>th</sup> Avenue

Coun. G. Lightfoot declared a Conflict of Interest with this item on the agenda and electronically left the meeting. Time of absence – 7:40 p.m. Reason provided – a family member submitted the application for the discretionary land use.

1234) BE IT RESOLVED that the discretionary land use application to develop a Dwelling Unit in conjunction with and attached to a permitted use at 10611 5<sup>th</sup> Avenue be approved.

Moved by Coun. L. Taylor and K. Hawtin,  
CARRIED.

Coun. G. Lightfoot rejoined the electronic meeting at 7:44 p.m.

**DIRECTOR OF LEGISLATIVE SERVICES**

Re: The Cities Regulations – Proposed Amendments

1235) BE IT RESOLVED that the draft proposal for changes to The Cities Regulations provided by the Ministry of Government Relations be received and that any feedback to the proposed amendments be submitted prior to the deadline date of April 30, 2020.

Moved by Coun. K. Lindgren and K. Hawtin,  
CARRIED.

**CITY MANAGER**

Re: Wastewater Disposal Services for Out of City Business

1236) BE IT RESOLVED that based on a request from the Council of the Town of Battleford, that Decibel Cannabis Company Inc. plant located in the Town of Battleford be allowed to utilize the City Wastewater Treatment Plant facility for disposal of their effluent, for a period not to exceed November 1, 2020.

Moved by Coun. K. Steinborn and G. Lightfoot,  
CARRIED.

**ADDITION**

**DIRECTOR OF OPERATIONS**

Re: Change in Operating Hours of the Waste Management Facility

1237) BE IT RESOLVED that for the duration of the COVID 19 pandemic and until further notice, the hours of operation at the Waste Management Facility be reduced by one hour per day, with the hours to be changed to 8:00 a.m. to 5:00 p.m., Monday to Saturday.

Moved by Coun. L. Taylor and D. Buglas,  
CARRIED.

**BYLAWS**

None

**NOTICE OF MOTION**

None

**ADJOURNMENT**

1238) BE IT RESOLVED that the meeting do adjourn.

Moved by Coun. K. Hawtin,  
CARRIED.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CITY CLERK