



**North
Battleford**

Treaty Six Territory | Saskatchewan | Canada



ELECTION 2020



CANDIDATE INFORMATION GUIDE

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INTRODUCTION

This guide has been developed to assist you in preparing to become a candidate in the 2020 Municipal and School Board elections to be held on **Monday, November 9, 2020**. It summarizes the relevant portions of *The Local Government Election Act, 2015* and other items of interest to candidates.

This information is for your assistance, containing answers to the most frequently asked questions regarding election procedures and important facts for candidates.

If you have any questions about the material in this guide, or would like more information about municipal and school board elections, please contact the Office of the City Clerk:

Debbie Wohlberg
City Clerk and Returning Officer
1291 101st Street
North Battleford, Sask.
S9A 2Y6
306-445-1719
email: elections@cityofnb.ca

The City Clerk is the Returning Officer for the Municipal election and Associate Returning Officer for the Public and Separate School Board Trustee election.

The Returning Officer for the School Board election is Allie Raycraft and can be contacted at 306-446-2465 or by email at meotaadra@sasktel.net

GENERAL INFORMATION

This document is not inclusive of all information related to local government election procedures and legislation, but to highlight the provisions which have a direct impact on the activities of candidates. Providing this resource does not relieve candidates from the responsibilities of complying with all statutory provisions, for which candidates should refer to:

- The Local Government Elections Act, 2015
- The Local Government Elections Regulations, 2015
- The Cities Act
- The Education Act
- The Procedure Bylaw
- The Code of Ethics Bylaw

Copies of the above stated Acts and associated Regulations may be obtained from the Saskatchewan Government website at <https://publications.saskatchewan.ca/#/freelaw>

Bylaws may be obtained through the office of the City Clerk at City Hall, 1291 101st Street, or online at www.cityofnb.ca.

If you have any questions about the information in this guide or would like more details about the municipal election process, please visit www.cityofnb.ca/vote.html or email at elections@cityofnb.ca

KEY INFORMATION

- Election Day** Election day is **Monday, November 9, 2020**. Polling stations will open at 9:00 a.m. and close at 8:00 p.m.
- Nomination Period** Nomination period is September 22nd to October 7, 2020. Nomination papers will be received from September 22 to October 6, 2020, during regular office hours from 9:00 a.m. to 12:00 p.m. and 1:00 p.m. to 4:30 p.m., Monday through Friday and on Nomination Day, October 7, 2020 from 9:00 a.m. to 4:00 p.m.
- Nomination Day** Nomination day is Wednesday, October 7, 2020. This is the last day to submit nomination papers to become a candidate. Nomination papers will be accepted only between 9:00 a.m. and 4:00 p.m. on this day.
- Nomination Papers** To be nominated for an elected position, a person must file nomination papers with the Returning Officer during the specified nomination period.
- Nomination papers for Mayor and Councillor may be downloaded from the City of North Battleford website at www.cityofnb.ca/vote.html or can be obtained from the Returning Officer at City Hall.
- Who's Who** The Returning Officer is responsible for running the election. Nomination papers can be submitted to the Returning Officer or Nomination Officer at the City Clerk's Office during the dates and times stated. The City Clerk's office is located at City Hall, 1291 101st Street, North Battleford, Sask.

BECOMING AN ELECTED OFFICIAL

Why Run for Office Becoming a member of Council is a challenging and rewarding experience. Elected officials have the opportunity to influence the future of our City. People look to you to represent their best interests and make informed decisions that will benefit the City and community.

Any challenges to being an elected official are outweighed by the benefits of being able to respond to the needs of our diverse community in a way that benefits all.

Time Commitment Committing to being an active member of Council will be demanding on your time and energy. In addition to regular meetings, you will be required to attend special meetings, committee and board meetings, and various public meetings and functions. There are specific dates and/or times when attendance is mandatory, therefore the necessary arrangements in your schedule will be required should you be elected. You may consider talking to a current member of Council to find out how much time you should expect to commit.

Term of Office Members of Council are expected to serve a four-year term. The term of office officially begins at the first meeting of the Council following the general election and continues until the first meeting of the Council after the next general election, unless their offices are vacated sooner.

GENERAL DUTIES OF ELECTED OFFICIALS

City Council consists of a Mayor and six (6) Councillors, elected for a term of four years. All members of Council are expected to abide by the Council Code of Ethics Bylaw.

Powers

The Province of Saskatchewan, through legislation, sets out the powers of municipal governments. City Council's main powers are set out in *The Cities Act* and to a lesser extent, *The Planning and Development Act, 2007*.

Council exercises its powers by passing bylaws and resolutions.

Responsibilities

All actions of City Council are not limited but must be for one or more of the following purposes set out in *The Cities Act*:

- to provide good government;
- to provide services, facilities and other things that, in the opinion of Council, are necessary and desirable for all or part of the City;
- to develop and maintain a safe and viable community;
- to foster economic, social and environmental well-being;
- and
- to provide wise stewardship of public assets.

City Council is required to carry out its business in a way which ensures that it is accountable to the people who elect it and is responsible for encouraging and enabling public participation in the government process.

Role

All decisions of Council must be made at a meeting open to the public in which a majority of Council members are present. As a participant in these meetings, it is important to listen to other members of Council and to collectively reach decisions that are in the best interests of the municipality. The Council as a whole may perform and exercise the duties and powers imposed and conferred by legislation only by passing resolutions or bylaws.

Meetings

City Council meets the second and fourth Monday of each month (except only one meeting in July and August) at 6:15 p.m. If necessary, Council will meet prior to the start of the regular

meeting, at 5:15 p.m. in Executive Committee, to discuss matters incamera. Other meetings held are Special Council meetings as required as well as Planning Committee meetings, Budget meetings and other strategic planning sessions.

All meetings are conducted in accordance with the Procedure Bylaw.

It is important to note that a considerable amount of time is required for the reading of agenda packages and other materials provided, which are distributed in advance of scheduled meetings, in order to effectively fulfill your role on Council.

Tentative schedule for November and December, 2020:

- November 17 – 20: orientation session(s) to advise on procedure, meeting processes and legislative requirements
- November 24 – 27: orientation sessions(s) to advise on financial and asset management, department operations, and current issues
- November 30 – December 4: tour various City facilities
- December 7 – 11: Budget Deliberations with the target to bring budget for approval to Council meeting on Monday, December 14th
- Mid-February, 2021: Strategic Planning Sessions

Councillors

Section 65 of *The Cities Act* sets out the general duties of Councillors as follows:

- to represent the public and to consider the well-being and interests of the City;
- to participate in developing and evaluating the policies, services and programs of the City;
- to participate in Council meetings and Council committee meetings and meetings of other bodies to which they are appointed by the Council;
- to ensure that administrative practices and procedures are in place to implement the decisions of Council;
- to keep in confidence matters discussed in private pursuant to *The Local Government Freedom of Information and Protection of Privacy Act* at a Council or Council committee

meeting until discussed at a meeting held in public;

- to maintain the financial integrity of the City; and
- to perform any other duty or function imposed on Councillors by this or any other Act or by the Council.

Although Councillors are considered to be part-time, there is a substantial time commitment required. Apart from preparing for and attending Council meetings, Councillors are required to sit on Standing Committees, as well as external committees to which they may be appointed. Also Councillors are expected to attend strategic planning, long range planning sessions and Budget deliberations.

Each Councillor is appointed Deputy Mayor for two months on a rotational basis, in order to Chair Committee meetings, fulfill the obligations of the Mayor in his or her absence, and to assist the Mayor in areas such as providing civic greetings at public events.

Councillors should also plan to attend conferences, seminars, conventions, workshops, official openings and social functions during the term.

Councillors currently receive an annual remuneration of \$27,551.

Mayor

Section 66 of *The Cities Act* sets out the general duties of the Mayor. In addition to performing the duties of a Councillor, the Mayor has the following duties:

- to preside when in attendance at a Council meeting, unless this Act or another Act or a bylaw of Council provides that another Councillor is to preside; and
- to perform any other duty imposed on a Mayor by this or any other Act or by bylaw.

The Mayor is a member of all Council committees and all bodies established by Council pursuant to this Act, unless the Council provides otherwise. The Mayor chairs all meetings of City Council.

The Mayor signs, along with the City Clerk, all bylaws which City Council passes, as well as many contracts and agreements which the City enters into.

An office at City Hall is provided for the Mayor, as well as the

services of an Executive Assistant.

The office of Mayor involves a considerable commitment to travelling to other centres in the Province, for example attending meetings held with other cities regarding mutual interests and issues and meeting with provincial government officials.

The Mayor currently receives an annual remuneration of \$78,716.00.

Public Disclosure

Section 116 of *The Cities Act* requires Council members to file with the City Clerk, within 30 days after being elected, a Public Disclosure Statement, like the form submitted with the nomination papers, in order to reflect information which could create a conflict of interest.

The form requires the disclosure of land holdings in the City of North Battleford that the member of Council or his or her spouse owns, or is owned by a corporation of which the member or his or her spouse is a director or a senior officer or in which the member or his or her spouse has a controlling interest, as well as the name of the member's employer, each corporation in which the member or someone in the member's family has a controlling interest or of which the member or family member is a director or a senior officer, and each partnership or firm which the member of Council is a member.

A Public Disclosure Statement is required to be submitted annually. Every member of Council who has any change in any information provided therein, is to provide an update within 30 days after the material change.

The City Clerk is required to make each public disclosure statement available for public inspection during normal business hours.

Code of Conduct

Citizens of North Battleford expect high standards of conduct from all government officials. The quality of City of North Battleford's public administration and governance, as well as its reputation and integrity, depends on the highest standards of conduct from its

School Board Members

elected representatives.

Ethics and integrity are at the core of public confidence in government and in the political process. An Ethical Guide of Conduct has been established for members of City Council in order that they may perform their duties with impartiality and equality of service to all.

The City of North Battleford is a municipality located within two different school divisions, those being:

1. Living Sky School Division No. 202
2. Light of Christ Roman Catholic Separate School Division No. 16

As these school divisions are not wholly or substantially within the boundaries of the City of North Battleford, they appoint their own Returning Officer to conduct their board member elections.

Details regarding the number of board members for each school division, the duties of members and terms of office, remuneration for board members and all information regarding being nominated and elected to sit on a board of education can be obtained by calling their appointed Returning Officer, Allie Raycraft at 306-446-2465 or email her at meotaadra@sasktel.net

QUALIFICATIONS OF CANDIDATES

Eligibility

A person is qualified to be nominated and to hold the office of Mayor or Councillor of the City of North Battleford if that person:

- is at least 18 years of age on the day of the election;
- at the time of submitting the nomination papers, is a Canadian citizen;
- has resided in Saskatchewan for at least six (6) consecutive months immediately preceding the date on which the nomination is submitted;
- has resided in the City of North Battleford for at least three (3) consecutive months immediately preceding the date on which the nomination is submitted; and
- is not disqualified by *The Local Government Election Act, 2015* or any other Act from holding the office for which you are a candidate.

Ineligibility

The following persons are ineligible to be nominated or elected to hold office as a member of Council:

- a judge of any Court; or
- an auditor or solicitor of the City of North Battleford

No person is disqualified from being nominated, elected or holding office as a member of Council by reason of having an interest in a contract with the City.

Employees

An employee of the City or of a board or commission appointed by a Council may seek nomination and election for the office of Mayor or Councillor if they have first obtained a leave of absence in accordance with clause 2-54(1)(a) of *The Saskatchewan Employment Act*.

If an employee is required to take a leave of absence during their campaign, the leave of absence must commence when the Candidate files their nomination paper. Candidates are expected to discuss these terms with their employer to fully understand the leave of absence before submitting their nomination forms.



If that employee is elected, he/she is deemed to have resigned from the position of employment on the day before he/she is declared elected unless the results of the election are overturned.

NOMINATION PROCESS

Nomination Period The Nomination period is Tuesday, September 22nd to Wednesday, October 7th, 2020, with the deadline to file nomination papers being 4:00 p.m., Wednesday, October 7th, 2020. Nomination papers will be accepted during normal business hours from 9:00 a.m. to 12:00 p.m. and 1:00 p.m. to 4:30 p.m., Monday to Friday, except for Nomination Day when they will only be accepted between 9:00 a.m. to 4:00 p.m.

Nomination Papers To be nominated for Mayor or Councillor, a person must file nomination papers with the Returning Officer or designate during the specified nomination period.

Application Criteria All forms are in prescribed format and must be completed in full. Nomination papers for Mayor or Councillor must:

- state the name and address of the person being nominated and the office for which they are being nominated;
- state the name and address of each nominator;
- be signed by at least five (5) voters of the City of North Battleford;
- contain the signed candidate's acceptance of nomination witnessed by two (2) people; and
- be accompanied by a completed Public Disclosure Statement.

Other Criteria

Other requirements of the nomination paper:

- only one person can be nominated for election on each nomination paper
- a voter may sign the nomination papers of more than one person;
- candidates cannot nominate themselves;
- no person can be nominated as both Mayor and Councillor of the City of North Battleford
- **the onus to file a bona fide nomination paper is on the**

person being nominated.

- **The Returning Officer or designate is not eligible to witness the candidate's acceptance of nomination.**

Filing of Nomination Papers

Nomination papers may be submitted to the Returning Officer by way of:

- Personal service to City Hall - 1291 101st Street, North Battleford, Sask. by the candidate or person acting on behalf of the candidate
- Registered or ordinary mail
- Fax — 306-445-0411
- Email — dwohlberg@cityofnb.ca

Nomination papers may be submitted during the Nomination Period and on Nomination Day on the dates and times as previously indicated.

Examination and/or Posting of Papers

When the completed nomination papers are filed with the Returning Officer or designate, a receipt shall be issued to the candidate or their agent.

All nomination papers, including attachments filed with the Returning Officer or designate, are open to inspection by any person. Copies will be posted in the public access area of City Hall, on the City website and will be provided to anyone requesting a copy.

Withdrawal

A person who has been nominated may withdraw their nomination at any time during the period from the receipt of the persons' nomination until 24 hours after the close of nominations, by filing with the Returning Officer, or the designate, a written statement to that effect, signed by the nominated person and two witnesses or by the Returning Officer or designate.

The deadline to request to withdraw a nomination must be filed by 4:00 p.m. on Thursday, October 8, 2020.

Names on Ballot

Names of all duly nominated candidates will be arranged in alphabetical order by surnames on the ballot for Mayor and



Councillor.

Candidate's information printed on the ballots will be based on information provided on the Candidate's Nomination Acceptance Form. It is the Candidate's responsibility to ensure this information is accurate and complete.

CRITERIA FOR CANDIDATES AND AGENTS

Candidate's Agents Candidates wishing to appoint Agents must complete an "Appointment of Candidate's Agent" form for each agent. The Agent must present the appointment form to the Supervising Deputy Returning Officer at the poll and must make a declaration before the Deputy Returning Officer.

During **voting hours**, two (2) Agents, in addition to the Candidate, are allowed in each polling place. After **Close of Polls**, only either the Candidate, or one (1) of the Agents is entitled to be present at each polling place to observe the printing of the tabulated vote results which will be done electronically.

Once the Agent makes the declaration, the Agent is permitted to be at the poll in a location designated by the Supervising Deputy Returning Officer so that he or she may observe the conduct of the election.

Candidates and their agents may enter and leave as they please during the hours that the poll is open, provided that no candidate has more than the allowed number of agents present at one time.

Candidates and agents have the right to:

- be in the polling place to observe proceedings while voters are voting; and
- object to the entitlement of any voter intending to vote; and they may examine a voter's evidence of identity and may request verification of vouching procedure.

Candidates or agents **do not** have the authority to:

- directly question a voter;
- attempt to influence a voter;
- enter the polling place after the polls close; or
- canvass or solicit votes or persuade a person not to vote

within 100 metres of a polling place.

Candidates and agents are obliged to maintain the secrecy of the voting at the polling place. Failure to do so is an offence under *The Local Government Election Act, 2015*.

CAMPAIGN ADVERTISING AND PROMOTIONAL ACTIVITIES

Advertising

Every printed advertisement, other than those provided for under *The Local Government Election Act, 2015*, having reference to an election or a vote on a bylaw or question **shall bear on its face the name and address of the person who has authorized its printing, display and distribution.**

During the hours a poll is open, no Candidate, Agent of any candidate nor any other person shall, in the polling place or within 100 metres of the building in which the poll is held:

- canvas or solicit votes;
- display, distribute or post a campaign sign, a specimen ballot for a person whose name is on the ballot for election, or any other material purporting to explain how to vote, or leave any of the preceding materials in a voting compartment; or
- make any communication to a person intending to vote other than through the Deputy Returning Officer.

No person shall directly or indirectly induce a person to display his ballot in a manner that reveals how he/she has voted.

City Logo Use

The use of the City Logo, City Seal, City Crest or any other City of North Battleford identification by Candidate's for campaign advertising purposes is not permitted.

Advertising Locations

Advertising upon public property by candidates for the office of a member of council or a school division, or their agents, is permitted. Advertising may begin no sooner than the day a candidate's nomination paper is filed and shall be removed from public property immediately following the conclusion of the election.

Election advertising should be placed in such a way as to not create a potential hazard to vehicular or pedestrian traffic and should not obstruct the view of any portion of a traffic control

device or signal. Election advertising should not be installed on centre medians and traffic islands nor should advertising leaflets, posters, etc. be deposited on any parked vehicle.

Election signs should be self-supporting and must not be attached to any City property such as fences, benches, trees, street light poles or traffic signal poles.

Candidate Profile

Candidates for Mayor and Councillor have the option to submit a Candidate Profile Form during the nomination period. The profiles may include a statement of **no more than 150 words**, a recent head-and-shoulder photograph of the Candidate, contact information, and must be signed by the candidate.

If you choose not to supply a profile, the words "Candidate profile information not available" will be inserted by your name. If you submit a profile but not a photograph, a blank "Photograph Not Available" box will be added to your profile. Profiles will be posted on www.cityofnb.ca/vote.html

Candidate profiles will only be accepted during the nomination period and no later than the nomination deadline of 4:00 p.m., Wednesday, October 7, 2020.

Once submitted, the candidate statement cannot be changed.

Statements must be confined to information about the Candidate, any organization endorsing the Candidate and the Candidate's platform. Candidate profiles will not be checked for spelling, grammar or other errors.

The Returning Officer is not responsible for verifying or investigating the accuracy of information provided, nor for the content or accuracy of the contact information.

Any editing of the submissions by the Returning Officer will be restricted to reducing the contents to 150 word maximum. Incorrect

spelling, grammar or obvious errors will not be corrected.

Statements must be free of defamatory or vulgar language. The Returning Officer will have the final decision on whether to accept the statement.

Contact Information Contact information must be limited to two (2) telephone numbers, one (1) fax number and one (1) email address.
Candidates will be allowed to submit a limit of two (2) social media links for placing with their profile.

Photographs By submitting a photograph, the Candidate confirms full authority of the copyright and is granting permission to the Returning Officer to publish the photograph for election purposes.

Images must be:

- a recent head and shoulders shot of the candidate alone;
- no larger than 5 inches by 5 inches;
- in colour; and
- PNG or JPEG format

The technology on which the photo is submitted (preferably USB) must be clearly labeled with the Candidate's first and last name and include a phone number. If submitted via email, the body of the email must contain the aforementioned information.

The Returning Officer will not return photographs and cannot guarantee the quality of reproduced images.

If in the opinion of the Returning Officer, the candidate statement or photograph does not reasonably comply with the criteria or is otherwise unsuitable for publication, the Returning Officer will request the Candidate re-submit the information. The Candidate will have two business days for resubmission to the satisfaction of the Returning Officer. However, such resubmission shall be no later than the nomination deadline of 4:00 p.m., Wednesday, October 7, 2020.

Canvassing

Candidates are strictly prohibited from campaigning on the City of North Battleford social media channels, such as Facebook, Twitter and any others that may become available.

Canvassing at polling places is strictly prohibited. This includes communicating with a person intending to vote.

QUALIFICATIONS FOR VOTERS

Municipal Election A person can be registered as a voter to vote in the City of North Battleford municipal election if, on the day of the election, Monday, November 9, 2020, he/she is:

- a Canadian citizen;
- is at least eighteen (18) years of age;
- a resident of the Province of Saskatchewan for at least six (6) consecutive months immediately preceding the day of the election; and
- a resident of the City of North Battleford for at least three (3) consecutive months immediately preceding the day of the election or the owner for at least three consecutive months immediately preceding the day of the election of assessable land in the City of North Battleford or of land now situated in the City of North Battleford.

Rules of Residency A person's residence is the place they typically refer to as "home".

- A person does not lose residency if he/she is temporarily absent
- As long as the person remains in Saskatchewan, a person does not lose residency until they acquire another residence
- No person has more than one residence in Saskatchewan and, if the person has more than one home in Saskatchewan, he or she shall elect one home as his or her residence.
- A person who is not a full-time student cannot have more than one residence in Saskatchewan. If they have more than one home in Saskatchewan, the person shall elect one of those as his/her residence.
- Active members of the Canadian Armed Forces are deemed to have ordinary residence at the place where they reside, or at the place they have moved from if that place is in Saskatchewan, for the duration of their service.
- Full-time students are deemed to have residence at the

place where they study and the place they have moved from when the places are in Saskatchewan.

Evidence of Identity Voters are required to produce identification that clearly shows their name and address prior to completing a voter's registration form. Acceptable forms of identification are:

- One piece of Government issued ID that contains a photograph of the voter and his or her name and address
- Two pieces of prescribed information, each of which establishes the voter's name and at least one of which establishes the voter's address.

The identity of the voter must be established in order to issue the voter a ballot. The regulations prescribe other procedures in order to establish the identity of the voter to enable voting.

The City of North Battleford does not maintain a voter's list. All eligible voters are required to complete a Voter's Registration Form. These forms will be made available at the polling place or can be completed in advance and brought with you, to make the voting experience quicker. Voter Registration Forms are available for download on the City website at www.cityofnb.ca/vote.html

OPPORTUNITIES TO VOTE

Advance Polls

Advance Polls will be held to allow voters to vote prior to Election Day. The following location, dates and times have been scheduled for the Advance Polls:

Don Ross Centre — Lobby and Gymnasium

Address — 891 — 99th Street

- Saturday, October 31, 2020 – 12:00 p.m. to 6:00 p.m.
- Monday, November 2, 2020 – 12:00 p.m. to 6:00 p.m.
- Thursday, November 5, 2020 – 2:00 p.m. to 8:00 p.m.

Mobile Polls

Mobile polls will be conducted to enable those voters who are homebound and require election officials to attend at their residence to take their vote.

Applications by a voter must be submitted to the Returning Officer. Deadline to submit an application is 4:30 p.m., Monday, October 26, 2020.

All applicants will be advised in writing when the poll is scheduled to be at their residence. Proposed date to hold the mobile poll will be **Tuesday, November 3, 2020** and if required, Wednesday, November 4, 2020.

Regular Polls

Regular polls will take place on Monday, November 9, 2020, from 9:00 a.m. to 8:00 p.m. One Central Poll location has been established at:

Civic Centre — Lower Auditorium

Address — 1902 104th Street

Special Polls

Special Polls have been established for voters at personal care facilities and at the hospital. Hours of operation for special polls have been arranged and the voting will take place in advance of Election day. Voting at the personal care facilities is for residents only and at the hospital, for patients only.

A mail-in ballot voting system enables voters who anticipate being unable to vote at an established poll in advance or on election day. Deadlines for making application for mail-in ballot will vary depending on application in person or by mail, facsimile or other electronic means.

To learn more about the mail-in ballot process please visit the City of North Battleford website at www.cityofnb.ca/vote.html

Vote Counting

Automated vote counting equipment will be used to tabulate the results of the 2020 Election. A bylaw to authorize the use of such equipment was passed. Included in the bylaw were provisions for the form of the ballot and for the procedures for voting and for counting the votes following the close of polls.

Agents at Polls

Prior to opening the poll, a register tape is printed from the vote counting unit to indicate there are no votes registered for any of the candidates, bylaws or questions. The candidate or candidate's agent may be present to witness the printing of the register tape from the vote counting unit and may request a copy of the register tape.

Challenging a Voter

During the time the polls are open, a candidate or candidate's agent may object to the entitlement of any person intending to vote. If the agent believes the voter is not entitled to vote and objects, the Issuing Deputy Returning Officer will re-confirm the information sworn on the registration/poll book form with the voter. If the voter indicates the declaration is correct, the objection raised by the agent will be noted on the registration form.

Should the voter indicate that he or she made a mistake in completing the registration form and is not entitled to vote, the information will be noted on the registration/poll book form and the voter will not be issued any ballots and will forfeit the right to vote.

Election Results

Each candidate or one of their agents may be present to observe the process of finalizing and reporting the poll election results.

At close of regular polls, a register tape will be printed from the vote counting machine and the results will be called into Election Central at City Hall.

At close of Advance polls, all election materials will be taken to Elections Central at City Hall and secured. Advance poll tabulations are not done until close of regular polls.

At close of Special polls and Mobile polls, all election materials will be taken to Elections Central at City Hall and secured.

All Mail-in ballots received will be secured at Election Central at City Hall.

After 8:00 p.m. on Election Day, ballots from Special polls, Mobile polls, and Mail-in will be inserted into the vote counting machine and results tabulated.

The media broadcasts election results from City Hall — Election Central on Election Day. Candidates and the public are welcome to come to City Hall to follow the election results.

Official Election Results will be declared by the Returning Officer at 11:00 a.m. on Thursday, November 12, 2020, at City Hall.

Request for Recount After the Returning Officer has declared the official results of a vote, any voter or candidate in the municipality or school division may request a recount. A recount will only be considered where the number of votes cast for the winner less the number of votes cast for the candidate with the next highest number of votes is less than the total of ballots counted but objected to and all rejected ballots except for those where no vote was made.

The person requesting the recount must deliver an official notice to the Returning Officer within four business days of the declaration of the results of the vote. Such notices may be obtained from Elections Central.