

CITY OF NORTH BATTLEFORD

AGENDA

for

**THE CITY OF NORTH
BATTLEFORD SASK.
LOTTERIES COMMUNITY
GRANT ADJUDICATION
COMMITTEE**

No. 1/19

Monday, April 29, 2019

4:00 p.m.



**North
Battleford**

**THE CITY OF NORTH BATTLEFORD SASK. LOTTERIES COMMUNITY GRANT
ADJUDICATION COMMITTEE MEETING NO. 1/19**

DON ROSS CENTRE, ROOM 107

Monday, April 29, 2019 4:00 p.m.

AGENDA

CALL TO ORDER

REVIEW OF MINUTES - #20/19

DELEGATIONS FOR GRANT YEAR 2019/2020

- 1 North Battleford Golf & C.C. Jr Golf Program**
- 2 Battleford Girl Guides**
- 3 Battlefords Highland Dancing Association**
- 4 Battle River Treaty 6 Health Centre**
- 5 Battlefords Boys and Girls Club**
- 6 Battlefords Wildlife Federation**
- 7 Battlefords Disc Golf Club**
- 8 Four Corner Boxing and Fitness Inc.**
- 9 Canadian Mental Health Association Battlefords Branch Inc.**
- 10 Special Olympics Battlefords**
- 11 Battlefords Youth Soccer Inc.**
- 12 Summer School for the Solo Voice**
- 13 NB Street Fest**

COMMUNITY GRANT ALLOCATION

Grant Year 2019-2020

- | | |
|---|--------------------------|
| 1 North Battleford Golf & C.C. Jr Golf Program - | |
| Junior Golf Lessons | [Application #7] |
| 2 Battleford Girl Guides – Camping | [Application #8] |
| 3 Battlefords Highland Dancing Association – 2019 | |
| Provincial Championships and Closed Competition | [Application #9] |
| 4 Battle River Treaty 6 Health Centre – Pancake | |
| Breakfast | [Application #10] |
| 5 Battlefords Boys and Girls Club – Splash Park | [Application #11] |
| 6 Battleford’s Wildlife Federation – Raise and Release | |
| Pheasant into the Wild Program | [Application #12] |
| 7 Battlefords Disc Golf Club – Upgrading tee boxes | [Application #13] |
| 8 Four Corner Boxing and Fitness Inc. - Boxing ring | |
| & Classes and competition | [Application #14] |
| 9 Canadian Mental Health Association Battlefords | |
| Branch Inc. – Independent Fitness Program | [Application #15] |
| 10 Special Olympics Battlefords – Swim Passes | [Application #16] |
| 11 HMR Sport Horse Club – Spring Fling | [Application #17] |

12	Battlefords Interval House – Swim Passes	[Application #18]
13	Battlefords Youth Soccer Inc. – Referee Clinic	[Application #19]
14	Battlefords Youth Soccer Inc. – Coaches Clinic	[Application #20]
15	Battlefords Youth Soccer Inc. – Coached Clinic	[Application #21]
16	Battlefords Youth Soccer Inc. – Outdoor Youth Soccer Season	[Application #22]
17	Summer School got the Solo Voice – Music Festival	[Application #23]
18	NB Street Festival – NB Festival	[Application #24]

CORRESPONDENCE

CHANGE OF TITLE AND MANDATE

INQUIRIES:

NONE

NEXT MEETING: Monday, July 29, 2019

VENUE: Don Ross Centre, Room 107

ADJOURNMENT

LEISURE SERVICES ADVISORY COMMITTEE MEETING NO. 20/19

Minutes of Leisure Services Advisory Committee Meeting No. 20/19 held Monday, March 25, 2019, at the Don Ross Centre, commencing at 4:00 p.m.

MEMBERS PRESENT:

Coun. D. Buglas
Coun. K. Hawtin
K. Clark – MAL
A. Maunula - MAL
E. Simon – JPIL
B. Barclay - NBCHS

MEMBERS ABSENT:

H.O'Neill – MAL
T. Smith – MAL
Member Vacant – SAKEWEW
Member Vacant – SAKEWEW

EX-OFFICIO ABSENT:

Mayor R. Bater

ADMINISTRATION PRESENT:

Director of Leisure Services
Facilities Manager
Booking Manager
Galleries Manager
Secretary

Chaired by Coun. D. Buglas.

AGENDA

184) BE IT RESOLVED that Agenda No. 20/19 for March 25, 2019, be approved.

Moved by Coun. K. Hawtin,
CARRIED.

REVIEW OF MINUTES - #19/19

185) BE IT RESOLVED that the Minutes from the Leisure Services Advisory Committee Meeting No. 19/19 held January 28, 2019, be approved.

Moved by A. Maunula,
CARRIED.

DELEGATIONS FOR GRANT YEAR 2018/2019

THE BATTLEFORDS MUSIC FESTIVAL
Re: Music Competition

Jaylyn Lawrence was present to request funding for the competition.

DELEGATIONS FOR GRANT YEAR 2019/2020

PIONEER ASSOCIATION
Re: Seniors Activities

Alvin Freimark and Eileen Schwab were present to request funding for the activities.

NORTH BATTLEFORD KINSMEN INDOOR RODEO
Re: 49th Indoor Rodeo

Heath Gabruch was present to request funding for the Rodeo.

BATTLEFORDS MINOR SOFTBALL ASSOCIATION INC.
Re: Equipment

Adam Harty and Michelle Koehn were present to request funding for equipment.

BATTLEFORDS SCUBA COMMUNITY INC.
Re: Introduction to Scuba Diving

Dennis McCullough was present to request funding for Scuba classes.

SVOBODA DANCE FESTIVAL ASSOCIATION
Re: 2019 Festival

Stacey Sieben was present to request funding for the festival.

COMMUNITY GRANT ALLOCATION – GRANT YEAR 2018/2019

186) BE IT RESOLVED that the community grant submitted by Bready School be approved in the amount of \$700.00 to assist with the cost of Grade 5 Ski Program.

Moved by Coun. K. Hawtin,
CARRIED.

187) BE IT RESOLVED that the community grant submitted by Bready School be approved in the amount of \$700.00 to assist with the cost of the Community Rink.

Moved by E. Simon,
CARRIED.

188) BE IT RESOLVED that the community grant submitted by Battlefords Music Festival be approved in the amount of \$3,200.00 to assist with the cost of a Music Competition.

Moved by Coun. K. Hawtin,
CARRIED.

189) BE IT RESOLVED that the community grant submitted by Battlefords Pickleball Club be approved in the amount of \$900.00 to assist with the cost of equipment.

Moved by Coun. K. Hawtin,
CARRIED.

COMMUNITY GRANT ALLOCATION – GRANT YEAR 2019/2020

190) BE IT RESOLVED that the community grant submitted by North Battleford Autism Program be approved in the amount of \$448.88 to assist with the cost of Field House passes.

Moved by A. Maunula,
CARRIED.

191) BE IT RESOLVED that the community grant submitted by Pioneer Association be approved in the amount of \$3,500.00 to assist with the cost of Senior Activities.

Moved by K. Clark,
CARRIED.

192) BE IT RESOLVED that the community grant submitted by North Battleford Kinsmen Indoor Rodeo be approved in the amount of \$7,500.00 to assist with the cost of the 49th Annual Indoor Rodeo.

Moved by Coun. K. Hawtin,
CARRIED.

193) BE IT RESOLVED that the community grant submitted by Battlefords Minor Softball Association be approved in the amount of \$2,000.00 to assist with the cost of equipment.

Moved by A. Maunula,
CARRIED.

194) BE IT RESOLVED that the community grant submitted by Battlefords Scuba Community Inc. be approved in the amount of \$2,500.00 to assist with the cost of Introduction to Scuba Diving.

Moved by E. Simon,
CARRIED.

195) BE IT RESOLVED that the community grant submitted by Svoboda Dance Festival be approved in the amount of \$1,000.00 to assist with the cost of the 2019 Festival.

Moved by Coun. K. Hawtin,
CARRIED.

CORRESPONDENCE

Discuss change of title and mandate at next meeting.

HIGHLIGHTS UPDATE

“BLUE SKY DISCUSSION”

INQUIRIES

196) BE IT RESOLVED that the remaining funds from the 2018-2019 Sask. Lotteries grant money allocation be used by the City of North Battleford Leisure Department.

Moved by A. Maunula,
CARRIED.

NEXT MEETING

The next meeting will be held on Monday, April 29, 2019, at the Don Ross Centre, Room 107.

ADJOURNMENT

197) BE IT RESOLVED that the meeting do adjourn.

Moved by B. Barclay.

CHAIR

SECRETARY

TO: Chairman Don Buglas
Members of the City of North Battleford Sask. Lotteries Community Grant
Adjudication Committee

FROM: Cheryl DeNeire, Director of Leisure Services

DATE: April 29, 2019

SUBJECT: Community Grant Request Summary

APPLICATIONS FOR GRANT YEAR 2019 / 2020

- | | | |
|----------|--|--------------------|
| 1 | North Battleford Golf & C.C. Jr Golf Program [Application # 7]
Junior Golf Lessons | \$ 2,000.00 |
|----------|--|--------------------|

MEETS CRITERIA

- | | | |
|----------|---|--------------------|
| 2 | Battleford Girl Guides [Application #8]
Camping | \$ 2,000.00 |
|----------|---|--------------------|

MEETS CRITERIA

- | | | |
|----------|--|--------------------|
| 3 | Battlefords Highland Dancing Association [Application #9]
2019 Provincial Championships and Closed Competition | \$ 2,000.00 |
|----------|--|--------------------|

MEETS CRITERIA

- | | | |
|----------|--|--------------------|
| 4 | Battle River Treaty 6 Health Centre [Application # 10]
Pancake Breakfast | \$ 2,000.00 |
|----------|--|--------------------|

MEETS CRITERIA

- | | | |
|----------|---|--------------------|
| 5 | Battlefords Boys and Girls Club [Application #11]
Splash Park | \$ 6,300.00 |
|----------|---|--------------------|

MEETS CRITERIA

- | | | |
|----------|---|--------------------|
| 6 | Battleford's Wildlife Federation [Application #12]
Raise and Release Pheasant into the Wild Program | \$ 2,400.00 |
|----------|---|--------------------|

MEETS CRITERIA

7	Battlefords Disc Golf Club [Application #13] Upgrading Tee Boxes	\$ 1,864.00
	MEETS CRITERIA	
8	Four Corner Boxing and Fitness Inc. [Application #14] Boxing ring & Classes and competition	\$ 7,759.50
	MEETS CRITERIA	
9	Canadian Mental Health Association Battlefords Branch Inc. [Application #15] Independent Fitness Program	\$ 4,000.00
	MEETS CRITERIA	
10	Special Olympics Battlefords [Application #16] Swim Passes	\$ 2,220.75
	MEETS CRITERIA	
11	HMR Sport Horse Club [Application #17] Spring Fling	\$ 1,100.00
	MEETS CRITERIA	
12	Battlefords Interval House [Application #18] Swim Passes	\$ 500.00
	MEETS CRITERIA	
13	Battlefords Youth Soccer Inc. [Application #19] Referee Clinic	\$ 150.00
	MEETS CRITERIA	
14	Battlefords Youth Soccer Inc. [Application #20] Coaches Clinic	\$ 150.00
	MEETS CRITERIA	
15	Battlefords Youth Soccer Inc. [Application #21] Coaches Clinic	\$150.00
	MEETS CRITERIA	

16	Battlefords Youth Soccer Inc. [Application #22] Outdoor Youth Soccer Season	\$ 2,000.00
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MEETS CRITERIA

17	Summer School for the Solo Voice [Application #23] Music Festival	\$ 4,500.00
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MEETS CRITERIA

18	NB Street Festival [Application #24] NB Festival	\$ 5,000.00
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MEETS CRITERIA

**Cheryl DeNeire,
Director, Leisure Services**

CITY OF NORTH BATTLEFORD

COMMUNITY GRANT PROGRAM C271/R15

Total Allotted \$ 103,664.00
Remaining Funds \$ 72,415.12

Pay out from 2142145008

\$ 103,664.00 Total Allotted
\$ - Amount paid out

To be paid back

2019-2020 COMMUNITY GRANT PROGRAM

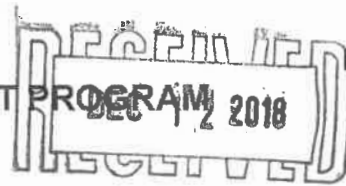
Grant #: CG:19:081

		<u>Committed</u>	<u>Completed Project Costs</u>	<u>Paid Out</u>	<u>Project Report Form</u>	<u>Under Rep Pop. Pro.</u>	<u>Date of Pay/Req</u>
		\$ 31,248.88	\$ -	\$ -			
1	North Battleford Autism Program - Field house	\$ 448.88					
2	Pioneer Association - Seniors Activities	\$ 3,500.00					
3	North Battleford Kinsmen Indoor Rodeo - 49th Rodeo	\$ 7,500.00					
4	Battlefords Minor Softball Associaton Inc. - Equipment	\$ 2,000.00					
5	Battlefords Scuba Community - Introduction Scuba Diving	\$ 2,500.00					
6	Svoboda Dance Festival Assoc - 2019 Festival	\$ 1,000.00					
7	North Battleford Golf & Country Jr. Golf Program - Junior Golf Lessons PENDING	\$ 2,000.00					
8	Battleford Girl Guides - Camping PENDING	\$ 2,000.00					
9	Battlefords Highland Dancing Association - 2019 Provincial Championships and Closed Competition PENDING	\$ 2,000.00					
10	Battle River Treaty 6 Health - Pancake Breakfast PENDING	\$ 2,000.00					
11	Battlefords Boys & Girls Clunb - Splash Park PENDING	\$ 6,300.00					

Grant #: CG:19:081

2019-04-15

**APPLICATION FOR
COMMUNITY GRANT PROGRAM**



Return to: City of North Battleford

#7

Leisure Services

1291-101st Street, Box 480
North Battleford, SK S9A 2Y6

Tel: 445-1700 Fax: 445-0411

Contact: Val Vany

Non-Profit No:

\$2,000.00

PLEASE PRINT

1 Name of Group: North Battleford Golf C.C. JR Golf Program

Mailing Address: Box 372 - North Battleford, SK S9A 2X3

2 Contact Person: Dana Johnson

Address: Box 372 Tel: (306) 937-5656 441-9627

Email Address: contact@northbattlefordgolf.com

3 Proposed Activity, Event etc:

Junior Golf lessons on two weekends in May and Junior golf days in May & June

4 Proposed Date[s]: GOLF LESSONS - MAY 1st & 12th 25th & 26th MAY 9-16-23-30 GOLF DAYS June 6-1

Time[s]: LESSONS - 10AM UNTIL 1PM - GOLF DAYS - 4PM - 5:30PM

Location: North Battleford Golf C.C.

5 Project description [include objectives of program, benefits to participants]:

If more space is required, please use back

see attached page of program description

6 Estimated number of participants: 250 kids

7 Proposed Budget:

Expenditures:

DGA FEES
Range Ball Fee
JR GOLF EQUIPMENT

\$ 2000.
\$ 400.
\$ 2000.

Total \$ 4400.

Revenue:

SK GOLF
CASH DONATIONS

\$ 1400.
\$ 1000.

Total \$ 2400.

Amount requested from Community Grant

\$ 2000.

SELF HELP

Signature:

Date: Dec 11/2018



Our Junior Golf Program introduces all kids to the great game of golf through FREE introduction lessons, free junior golf days, and also days throughout the season of "Take a Kid to the Course for FREE". We continue to have a very successful program with us teaching over 130 kids in lessons over 2 weekends in May. The Junior Golf Days we would average between 35-45 kids each week starting the first Thursday in May and ending the third Thursday in June. The golfing days we have TWO mini courses set up for the beginner junior golfers to play, and the back nine for the older more advanced juniors to play. We offer the one mini course with the "Big Cups" for holes on the greens for a much easier putting experience, and the other mini course is the same 5 hole setup with regular cups.

The focus of our program is to teach golf, but we also teach life skills like Core Values with honesty, integrity, sportsmanship, respect, confidence, responsibility, perseverance, courtesy, and judgement.

Studies have shown the kids taking part in golf programs are more likely to have higher confidence in their ability to do well academically, as they felt more confident in their social skills with peers, and credit the program for their ability to appreciate diversity. Our program aims to get young people ready for life's challenges by improving their interpersonal skills, managing emotions, goal setting, and resilience.

Kids returning to the program the following year have had positive experience, improved their golf skills, and have had lots of fun. With the younger kids we offer a SNAG GOLF SYSTEM that is an oversize golf club, a tennis ball sized golf ball, and larger targets to make the game easier to start with. We have kids starting at the age of 5 years old and continue with the program until they graduate from high school. The lesson program we offer each season changes from year to year to make it new and exciting for all the kids especially the ones that participated in previous years. By changing the curriculum each year keeps the kids entertained and challenged through different teaching techniques, drills, and games. The lesson age groups are from 5 years old to 8 years old, 9 to 12, and 13 years and older. We find having the kids in these age groups we are able to accomplish more and having the kids enjoying the lessons even more. The biggest highlight we purchase large pool inflatable animals like flamingos, ducks, and birds that are 7 feet tall and the kids love hitting balls at these types of targets. With these targets, drills, and games we have the

ability to keep the kids engaged in the lessons for the total 45 minutes to an hour. Also through our lessons we will talk about rules of golf, etiquette of the game, and respect of other golfers.

The Junior Golf Days are held on Thursdays in the month of May and June with the kids golfing after school for free. We provide all the necessary equipment again for all the kids to take part in the junior golf days. The environment is supervised by one of our PGA Professionals and other pro shop staff, and we ask that a parent walks with each group while playing the mini course. Each junior golfer receives a T-shirt with a team name on the tee shirt as their uniform to wear when they come out to play. So upon arrival to play on Thursdays they register with the pro shop staff, pick up their own scorecard, equipment is provided from clubs, balls, and tees. We typically have a chipping competition on our Golf Dart Board for points, and then depending on their age and skill level we determine what mini course to play. Points are awarded also for their teams for participation, team name, hole by hole score, completing and adding their scores correctly, signed scorecards, and returning the scorecards after completion of their rounds. We have a weekly updated team leaderboard for all the kids to see each week, and at the end of the season we host our own Tour Championship for all the kids. At the end of the Tour Championship all kids are offered a hot dog, hamburger, and a juice. We have some prizes for the season, and to complete our year.

The North Battleford Golf & C.C. is very proud of our Junior Golf Program, and will continue to improve each season to always be a leader in the industry for kids to participate in this great game of a lifetime. We are always looking to purchase new equipment or training tools for the kids to make it easier for all to play and enjoy this great game.

Dana Johnson
Director of Golf
North Battleford Golf & C.C.

APPLICATION FOR
COMMUNITY GRANT PROGRAM

Return to: City of North Battleford

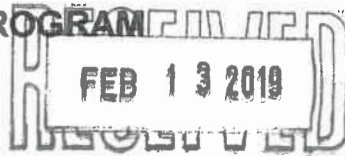
Leisure Services

1291-101st Street, Box 460
North Battleford, SK S9A 2Y6

Tel: 306-445-1700 Fax: 306-445-0411

Contact: Val Vary

#8
\$2,000.00



PLEASE PRINT

1 Name of Group: Battleford Girl Guides Non-Profit No: 118938554/RR0023

Mailing Address: 10203 Hamelin St. North Battleford, SK S9A 3R9

2 Contact Person: CHERYL IRVINE

Address: same as above Tel: 1-306-445-5298

Email Address: cjirvine@sasktel.net

3 Proposed Activity, Event etc:

Camping with the girls. We have a district camp in June 2019. These tents will be used many years.

4 Proposed Date[s]: May 31, June 1st + 2nd, 2019

Time[s]: Friday May 31st - June 2nd @ 2:00

Location: Little Loon Regional camp

5 Project description [include objectives of program, benefits to participants]:

If more space is required, please use back

We are going to teach girls to camp outdoor, survival skills + team work for ages 5-18.

6 Estimated number of participants: 50

7 Proposed Budget:

Expenditures:

2,000.
We need tents

2,000

Total

2,000

Revenue:

none

Total

none

Amount requested from Community Grant

2,000

SELF HELP

400

Signature:

Cheryl Irvine

Date: Feb 13, 2019

APPLICATION FOR COMMUNITY GRANT PROGRAM

Return to: City of North Battleford

Leisure Services

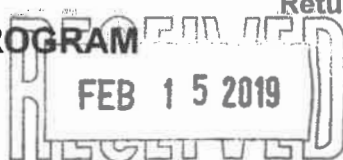
1291-101st Street, Box 460

North Battleford, SK S9A 2Y6

Tel: 445-1700 Fax: 445-0411

Contact: Jan Robertson

#9
\$2,000.00



PLEASE PRINT

1 Name of Group: Battlefords Highland Dancing Association Non-Profit No: _____

Mailing Address: 8914 Thomas Ave North Battleford, SK S9A 3H5

2 Contact Person: Kerilyn Voigt

Address: As above Tel: 306-441-6723

Email Address: battlefordshighland@gmail.com

3 Proposed Activity, Event etc: _____

Battlefords Highland Dancing Association will be hosting the 2019 Provincial Championships and Closed Competition.

4 Proposed Date[s]: May 25-26, 2019

Time[s]: 8 am-6 pm both days

Location: NationsWEST Field House

5 Project description [include objectives of program, benefits to participants]: _____

If more space is required, please use back

Our Association is proud to welcome more than 100 dancers to our community for the two-day Provincial Championships and Closed Competition. Those competing in the Championships are competing for the opportunity to represent SK at Canadians. This is also a fantastic opportunity for our young local dancers to see high-caliber dancing and participate in hosting their friends in North Battleford.

6 Estimated number of participants: 120

7 Proposed Budget: _____

Expenditures:

Venue	\$2,000
Judges / Pipers fees and travel/accomodations	\$8,000
Awards and Banquet	\$3,000
Event logistics (sound, programs, miscellaneous)	\$1,000
Total	\$14,000

Revenue:

Entry fees	\$5,500
Sponsorships	\$6,500
Total	\$12,000

Amount requested from Community Grant \$2,000

SELF HELP \$12,000

Signature: K Voigt Date: Feb 15 / 19

APPLICATION FOR COMMUNITY GRANT PROGRAM

Return to: City of North Battleford

Leisure Services

1291-101st Street, Box 460
North Battleford, SK S9A 2Y6

Tel: 306-445-1700 Fax: 306-445-0411

Contact: Val Vany

#10
\$2,000.00



PLEASE PRINT

- 1 Name of Group: Battle River Treaty 6 Health Centre Non-Profit No: _____
Mailing Address: PO Box 1658 North Battleford, Sask S9A 3W2
- 2 Contact Person: Sandra Favel Rewerts
Address: 1192-101st Street North Battleford Tel: 306-937-6709
Email Address: Sandra.FavelRewerts@brt6hc.ca
- 3 Proposed Activity, Event etc:
National Indigenous People's Day Pancake Breakfast. The requested funding will be used for the rental and/or purchase of chairs, tables and tent(s).
- 4 Proposed Date[s]: June 21, 2019
Time[s]: 8:00 – 11:00
Location: BRT6HC Parking Lot
- 5 Project description [include objectives of program, benefits to participants]:
If more space is required, please use back
Goal is to showcase Indigenous culture and achievements on National Indigenous People's Day. There will be a free pancake breakfast and entertainment.
- 6 Estimated number of participants: 2000
- 7 Proposed Budget:

Expenditures:

Food and Beverages	7000
Entertainment	2000
Media/Promotion	2000
Table chairs tents	2000
Gazebos	2000

Total

Promo items	1500
city permit/barricades	200
Honorarium/Gifts	500
Children's activities	500
Total	\$17,700

Revenue:

Total

Amount requested from Community Grant

2,000.00

SELF HELP

5,000.00

Signature:

Sandra Favel Rewerts

Date: February 23, 2019

**APPLICATION FOR
COMMUNITY GRANT
PROGRAM**

Return to: City of North Battleford

RECEIVED
2019/03/06

Leisure Services
1291-101st Street, Box 460
North Battleford, SK S9A 2Y6
Tel: 445-1700 Fax: 445-0411
Contact: Jan Robertson
Non-Profit

#11
\$6,300.00

PLEASE PRINT

1 Name of Group: Battlefords Boys and Girls Club No: 890565864RR0001

Mailing Address: 1301 – 104th Street North Battleford, SK S9A 1N9

2 Contact Person: Erin Cooper

Address: 1301 – 104th Street Tel: (306) 445-0002

Email Address: info@battlefordsboysandgirlsclub.ca

3 Proposed Activity, Event etc: Battlefords Boys and Girls Club Summer Splash Park

4 Proposed Date[s]: June 1, 2019 – August 31, 2019

Time[s]: June: 10:00am – 5:00pm, July – August: 11:00am – 6:00pm

Location: Battlefords Boys and Girls Club – Senator Herb Sparrow Park

5 Project description [include objectives of program, benefits to participants]:

If more space is required, please use back

The Senator Herb Sparrow Park is located adjacent to the Battlefords Boys and Girls Club on 104th Street. This park contains a splash park and a playground which is accessible to all children, youth, adults, organizations and families of the community. The park doesn't contain any bathroom facilities, drinking fountains or change rooms for the public to use during their time at the park. The Battlefords Boys and Girls Club would allow members of the public access to our facility which would include the washrooms and a drinking fountain. The funds of this grant would be use to hire a Splash Park Attendant who would be responsible for the daily operations of the Senator Herb Sparrow Park including the maintenance of the splash park, keeping the park free of garbage, providing first aid (when needed) and engaging with the members of the public. Also, to purchase two signs which would display both the rules of the Splash Park and a Stop Sign so everyone is informed they need to rinse off any sand prior to entering the splash park. This park is an important part of the local community as it provides a safe place for children and youth to participate in pro social activities.

6 Estimated number of participants: 200-250

7 Proposed Budget:

Expenditures:

Staff wages \$5,000.00

Water/Utilises \$1,000.00

Signs	\$300.00
Total	\$6,300.00
Revenue:	
No Cost to participants	\$0
Total	\$0.00

Amount requested from Community Grant \$6,300.00

SELF HELP

Self-help is used for Summer Adventure
Day Camps

Signature:

EJ

Date: March 5/2019

BATTLEFORDS BOYS AND GIRLS CLUB INCORPORATED

Financial Statements

Year Ended December 31, 2017

Management's Responsibility

To the Battlefords Boys and Girls Club Incorporated:

Management is responsible for the preparation and presentation of the accompanying financial statements, including responsibility for significant accounting judgments and estimates in accordance with Canadian accounting standards for not-for-profit organizations and ensuring that all information in the annual report is consistent with the statements. This responsibility includes selecting appropriate accounting principles and methods, and making decisions affecting the measurement of transactions in which objective judgment is required.

In discharging its responsibilities for the integrity and fairness of the financial statements, management designs and maintains the necessary accounting systems and related internal controls to provide reasonable assurance that transactions are authorized, assets are safeguarded and financial records are properly maintained to provide reliable information for the preparation of financial statements.

The Board is composed of volunteers who are not employees of the organization. The Board is responsible for overseeing management in the performance of its financial reporting responsibilities. The Board fulfils these responsibilities by reviewing the financial information prepared by the administration and discussing relevant matters with external auditors. The Board is also responsible for recommending the appointment of the organization's external auditors.

Holm Raiche Oberg Chartered Professional Accountants P.C. Ltd. an independent firm of chartered professional accountants, is appointed by the Board to audit the financial statements and report directly to them; their report follows. The external auditors have full and free access to, and meet periodically and separately with, both the Board and administration to discuss their audit findings.

May 23, 2013
Date


President


Executive Director



Holm Raiche Oberg
Chartered Professional Accountants P.C. Ltd.

1321 101st Street
North Battleford, Saskatchewan
S9A 0Z9
Phone: (306) 445-6291
Fax: (306) 445-3882
Email: info@hrocpc.ca
Website: www.hrocpc.ca

INDEPENDENT AUDITOR'S REPORT

To the Members of Battlefords Boys and Girls Club Incorporated

We have audited the accompanying financial statements of Battlefords Boys and Girls Club Incorporated, which comprise the statement of financial position as at December 31, 2017 and the statements of operations, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

Basis for Qualified Opinion

In common with many not-for-profit organizations, Battlefords Boys and Girls Club Incorporated derives revenue from donations and fundraising activities the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of Battlefords Boys and Girls Club Incorporated. Therefore, we were not able to determine whether any adjustments might be necessary to donations and fundraising revenue, excess of revenues over expenses, and cash flows from operations for the year ended December 31, 2017, current assets and net assets as at December 31, 2017.

(continues)

Graham K. Holm, CPA, CA* Loralie A. Raiche, CPA, CA, CFP* Dallan D. Oberg, CPA, CA*

*Denotes a professional corporation



Independent Auditor's Report to the Members of Battlefords Boys and Girls Club Incorporated *(continued)*

Qualified Opinion

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion paragraph, the financial statements present fairly, in all material respects, the financial position of Battlefords Boys and Girls Club Incorporated as at December 31, 2017 and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

North Battleford, Saskatchewan
May 23, 2018

Holm Raiche Oberg
Chartered Professional Accountants

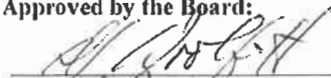
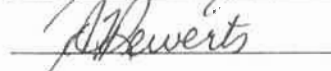
BATTLEFORDS BOYS AND GIRLS CLUB INCORPORATED

Statement of Financial Position

December 31, 2017

	2017	2016
ASSETS		
Current		
Cash	\$ 115,268	\$ 60,437
Restricted cash (Note 3)	60,397	36,822
Accounts receivable	7,591	70,378
Prepaid expenses	2,754	1,798
	186,010	169,435
Capital assets (Note 4)	1,471,104	1,515,513
Investments	2,019	-
	<u>\$ 1,659,133</u>	<u>\$ 1,684,948</u>
LIABILITIES		
Current		
Accounts payable and accrued liabilities	\$ 17,392	\$ 17,523
Current portion of long term debt (Note 6)	342,317	382,918
Deferred income (Note 7)	47,347	15,536
	407,056	415,977
Long term debt (Note 6)	305,914	321,567
	<u>712,970</u>	<u>737,544</u>
NET ASSETS		
Unrestricted	62,892	99,554
Invested in capital assets	822,874	811,028
Restricted building fund	57,504	33,946
Restricted scholarship fund	2,893	2,876
	946,163	947,404
	<u>\$ 1,659,133</u>	<u>\$ 1,684,948</u>

Approved by the Board:

Director

Director

See notes to financial statements

BATTLEFORDS BOYS AND GIRLS CLUB INCORPORATED**Statement of Operations****Year Ended December 31, 2017**

	Budget 2017	Total 2017	Total 2016
Revenue			
Donations - building	\$ 36,127	\$ 22,257	\$ 69,278
Donations - general	87,796	83,514	38,647
Expense recoveries	5,000	1,809	9,715
Gala dinner	45,100	52,979	47,671
Grants <i>(Schedule 1)</i>	240,167	241,773	181,003
Interest	350	478	225
Memberships and fees	66,500	47,553	39,210
Miscellaneous fundraising	5,000	772	1,450
Patronage income	-	5,276	5,295
Race for kids	28,000	30,065	26,974
Summer camp fees	-	20,535	25,750
	514,040	507,011	445,218
Expenses			
Administrative			
Amortization	-	45,064	44,978
Bad debts	-	3,124	5
Bank charges	2,700	1,988	2,569
Insurance	8,800	9,229	8,568
Interest on long term debt	44,220	28,891	29,408
Memberships	3,880	2,848	3,267
Miscellaneous	-	51	-
Office supplies	16,200	13,571	15,359
Professional fees	19,400	14,111	15,821
Property taxes	21,500	21,009	20,424
Repairs and maintenance	14,000	24,616	20,716
Telephone	4,000	4,930	4,079
Utilities	15,700	15,079	12,570
Fundraising			
Gala dinner	2,350	6,484	5,497
Race for kids	4,000	1,841	3,259
Other fundraising	500	507	2,194
Leadership development			
Travel, workshop and meetings	11,450	7,483	11,790
Program development			
Food program	11,000	9,563	11,583
Mary Friedman scholarship	500	-	500
Personnel	306,340	273,317	274,269
Recreation and education program	25,500	22,902	20,762
Public relations			
Advertising	2,000	1,644	6,395
	514,040	508,252	514,013
Deficiency of revenue over expenses	\$ -	\$ (1,241)	\$ (68,795)

See notes to financial statements

BATTLEFORDS BOYS AND GIRLS CLUB INCORPORATED
Statement of Changes in Net Assets
Year Ended December 31, 2017

	Unrestricted	Invested in capital assets	Restricted building fund	Restricted scholarship fund	2017	2016
Net assets - beginning of year	\$ 99,554	\$ 811,028	\$ 33,946	\$ 2,876	\$ 947,404	\$ 1,016,199
Deficiency of revenue over expenses <i>(Note 8)</i>	50,121	(45,064)	(6,315)	17	(1,241)	(68,795)
Purchase of capital assets	(656)	656	-	-	-	-
Repayment of long term debt	-	56,254	(56,254)	-	-	-
Transfers	(85,938)	-	85,938	-	-	-
Net assets - end of year	\$ 63,081	\$ 822,874	\$ 57,315	\$ 2,893	\$ 946,163	\$ 947,404

Transfers balances above relate to cash moved between the different bank accounts in excess of the specific operating activity already noted separately above.

See notes to financial statements

BATTLEFORDS BOYS AND GIRLS CLUB INCORPORATED

Statement of Cash Flows
Year Ended December 31, 2017

	2017	2016
Operating activities		
Cash receipts from customers	\$ 596,467	\$ 430,362
Cash paid to suppliers and employees	(430,273)	(436,284)
Interest paid	(30,878)	(31,977)
Cash flow from operating activities	<u>135,316</u>	<u>(37,899)</u>
Investing activity		
Purchase of capital assets	<u>(656)</u>	<u>(398)</u>
Financing activity		
Repayment of long term debt	<u>(56,254)</u>	<u>(14,697)</u>
Increase (decrease) in cash flow	78,406	(52,994)
Cash - beginning of year	<u>97,259</u>	<u>150,253</u>
Cash - end of year	<u>\$ 175,665</u>	<u>\$ 97,259</u>
Cash consists of:		
Cash	\$ 115,268	\$ 60,437
Restricted cash	<u>60,397</u>	<u>36,822</u>
	<u>\$ 175,665</u>	<u>\$ 97,259</u>

See notes to financial statements

BATTLEFORDS BOYS AND GIRLS CLUB INCORPORATED**Notes to Financial Statements****Year Ended December 31, 2017**

1. Nature of business

The Battlefords Boys and Girls Club Incorporated is incorporated under *The Societies Act* in the Province of Saskatchewan as a not-for-profit organization and is a registered charity under the *Income Tax Act*. The object of the organization is to provide for the recreational, cultural, educational and social needs of all children of 6 - 14 years of age in the Battlefords.

2. Significant accounting policies

These financial statements are prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO). Outlined below are those policies the organization considered particularly significant.

Cash

The organization's policy is to disclose bank balances under cash, including bank overdrafts with balances that fluctuate frequently from being positive to overdrawn, bank lines of credit and term deposits with a maturity period of three months or less from the date of acquisition. Cash subject to restrictions that prevents its use for current purposes is included in restricted cash. Term deposits that the organization cannot use for current transactions because they are pledged as security are also excluded from cash.

Fund accounting

The accounts of the organization are maintained in accordance with the principles of fund accounting, applying the restricted fund method, thereby recognizing restrictions specified by donors or government agencies on the use of resources. For financial reporting purposes, accounts with similar characteristics have been combined into the following major funds:

1. Unrestricted fund

- a) The unrestricted fund reflects the primary operations of the organization including revenues received from grants, donations and fundraising activities. Expenses are incurred in the delivery of services.
- b) The unrestricted fund also reflects the investment in capital assets after taking into consideration any associated long-term debt. Expenses consist primarily of amortization of capital assets.

2. Restricted building fund

- a) The restricted building fund reflects both internally and externally restricted funds designated for building expansion.

3. Restricted scholarship fund

- a) The restricted scholarship fund reflects the donations in the memory of Mary Friedman to be used toward a scholarship for a club member that graduates from high school.

(continues)

BATTLEFORDS BOYS AND GIRLS CLUB INCORPORATED
Notes to Financial Statements
Year Ended December 31, 2017

2. Significant accounting policies (*continued*)

Capital assets

Capital assets are recorded at cost and are amortized over the useful life of the asset. Amortization is provided on the straight line method at the following rates:

Buildings	40 years
Computers	5 years
Equipment	10 years
Pavement	15 years

Normal maintenance and repairs are expensed as incurred. Donated capital assets are recorded at fair value at the date of contribution, if the fair value can be reasonably determined.

Investments

Long term investment in Discovery Co-operative Ltd. is accounted for on the equity basis.

Income taxes

The organization is a non-profit organization as defined in the *Income Tax Act* and, as such, is exempt from income taxes.

Revenue recognition

The organization follows the restricted fund method of accounting for contributions.

Unrestricted contributions are recognized as revenue of the unrestricted fund in the year received or receivable. Revenues from donations and grants are recognized when amounts can be reasonably estimated and collection is reasonably assured. Revenues from memberships and fees are recognized when services are provided, there is clear evidence that an arrangement exists, amounts are fixed or can be determined, and the ability to collect is reasonably assured. Amounts received related to fundraising events to be held after the fiscal year-end are deferred and recognized on completion of the fundraising event. Revenues from interest are recognized when earned.

Restricted contributions are recognized as revenue of the appropriate restricted fund.

The accrual basis of accounting is used for reporting revenue, except for donations, which are generally recorded on a cash basis. Donations are accrued only when a realizable value can be reasonably estimated and collection is reasonably assured.

Contributed services

Volunteers contribute a significant amount of time to assist the organization in carrying out its activities. Because of the difficulty of determining the fair value of such services, contributed services are not recognized in the financial statements.

(continues)

BATTLEFORDS BOYS AND GIRLS CLUB INCORPORATED**Notes to Financial Statements****Year Ended December 31, 2017****2. Significant accounting policies (continued)**Measurement uncertainty

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Certain amounts in the financial statements are subject to measurement uncertainty and are based on the organization's best information and judgment. Actual results could differ from these estimates.

Examples of significant estimates include:

- providing for amortization of capital assets;
- the estimated useful lives of assets;
- the allowance for doubtful accounts.

Financial instruments policy

Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial assets with actively traded markets are reported at fair value, with any unrealized gains and losses reported in income. All other financial instruments are reported at amortized cost, and tested for impairment at each reporting date. Transaction costs on the acquisition, sale, or issue of financial instruments are expensed when incurred.

3. Restricted cash

	2017	2016
Restricted cash - building fund	\$ 57,504	\$ 33,946
Restricted cash - scholarship fund	2,893	2,876
	<u>\$ 60,397</u>	<u>\$ 36,822</u>

The organization has set aside the above restricted cash funds to finance future expenditures based upon restricted funds (*Statement of Change in Net Assets*); the building funds are internally restricted and the scholarship funds are externally restricted.

4. Capital assets

			2017	2016
	Cost	Accumulated amortization	Net	Net
Land	\$ 10,000	\$ -	\$ 10,000	\$ 10,000
Buildings	1,644,340	206,793	1,437,547	1,478,656
Computers	27,956	27,261	695	827
Equipment	68,360	57,207	11,153	13,384
Pavement	14,051	2,342	11,709	12,646
	<u>\$ 1,764,707</u>	<u>\$ 293,603</u>	<u>\$ 1,471,104</u>	<u>\$ 1,515,513</u>

BATTLEFORDS BOYS AND GIRLS CLUB INCORPORATED**Notes to Financial Statements****Year Ended December 31, 2017****5. Credit facility**

The organization has a credit facility agreement with its financial institution that covers a revolving operating line of credit in the amount of \$10,000.

Interest on the line of credit is at prime. There was no balance owing under this line of credit as of December 31, 2017 and 2016.

6. Long term debt

	<u>2017</u>	<u>2016</u>
The Innovation Credit Union mortgage is secured by land, building and donation revenue. Monthly payments are \$2,549 including interest at prime plus 1.85%. The mortgage is due January, 2021.	\$ 321,563	\$ 336,496
The Innovation Credit Union mortgage is secured by land, building and donation revenue. Monthly payments are interest only at a rate of prime plus 1%. The mortgage is due August, 2018.	<u>326,668</u>	<u>367,989</u>
	648,231	704,485
Amounts payable within one year	<u>(342,317)</u>	<u>(382,918)</u>
	<u>\$ 305,914</u>	<u>\$ 321,567</u>

Principal repayment terms for the next four years are approximately:

2018	\$ 342,317
2019	16,414
2020	17,210
2021	272,290

7. Deferred revenue

Deferred revenue represents grants and program fees collected for operating programs in the next fiscal period.

	<u>2017</u>	<u>2016</u>
Battlefords Agency Tribal Chiefs	\$ 13,500	\$ 11,250
Boys & Girls Club of Canada	16,333	4,286
Miscellaneous	4,284	-
Prepaid program fees	3,230	-
SaskPower	<u>10,000</u>	<u>-</u>
	<u>\$ 47,347</u>	<u>\$ 15,536</u>

8. Excess (deficiency) of revenue over expenses

	<u>2017</u>	<u>2016</u>
Invested in capital assets		
Amortization expense	\$ (45,064)	\$ (44,978)

BATTLEFORDS BOYS AND GIRLS CLUB INCORPORATED**Notes to Financial Statements****Year Ended December 31, 2017****Restricted building fund**

Donation income	\$	22,257	\$	62,790
Interest income		319		75
Interest on long-term debt		(28,891)		(29,408)
Excess (deficiency) of revenue over expenses	\$	(6,315)	\$	33,457

Restricted scholarship fund

Interest income	\$	17	\$	21
Scholarship paid		-		(500)
Excess (deficiency) of revenue over expenses	\$	17	\$	(479)

9. Financial instruments

The organization is exposed to various risks through its financial instruments and has a comprehensive risk management framework to monitor, evaluate and manage these risks. The following analysis provides information about the organization's risk exposure and concentration as of December 31, 2017.

Credit risk

Credit risk arises from the potential that a counter party will fail to perform its obligations. The organization is exposed to credit risk from customers. In order to reduce its credit risk, the organization reviews a new customer's credit history before extending credit and conducts regular reviews of its existing customers' credit performance. An allowance for doubtful accounts is established based upon factors surrounding the credit risk of specific accounts, historical trends and other information. The organization has a significant number of customers which minimizes concentration of credit risk. There is no allowance for doubtful accounts as of December 31, 2017 and 2016.

Liquidity risk

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. The organization is exposed to this risk mainly in respect of its receipt of funds from its customers and other related sources, long-term debt, and accounts payable.

Interest rate risk

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. In seeking to minimize the risks from interest rate fluctuations, the organization manages exposure through its normal operating and financing activities. The organization is exposed to interest rate risk primarily through its floating interest rate bank indebtedness and credit facilities.

10. Comparative figures

Certain accounts in the prior year financial statements have been reclassified for comparative purposes to conform with the presentation in the current year financial statements.

BATTLEFORDS BOYS AND GIRLS CLUB INCORPORATED

Notes to Financial Statements

Year Ended December 31, 2017

11. Budget figures

Budget figures are reported for information purposes only and are not included in the scope of the external audit.

BATTLEFORDS BOYS AND GIRLS CLUB INCORPORATED**Grants***(Schedule 1)***Year Ended December 31, 2017**

	Budget	2017	2016
Access Communications Children's Fund	\$ -	\$ 10,000	\$ 10,000
Battlefords Agency Tribal Chiefs	-	30,000	6,750
Battlefords United Way Inc.	-	22,000	20,000
Boys & Girls Club of Canada	-	17,452	24,119
Brett Wilson Grant	-	2,000	2,000
City of North Battleford	-	28,712	27,000
Community Initiatives Fund	-	28,917	6,035
Innovation Credit Union	-	2,500	2,500
Miscellaneous Grants	-	12,942	3,971
Saskatchewan Liquor and Gaming Authority	-	797	-
Saskatchewan Lotteries Trust Fund	-	65,467	63,560
Summer Program Grants	-	20,986	15,068
	\$ 240,167	\$ 241,773	\$ 181,003

**APPLICATION FOR
COMMUNITY GRANT PROGRAM**

Return to: City of North Battleford

Leisure Services

1291-101st Street, Box 460
North Battleford, SK S9A 2Y6

Tel: 306-445-1700 Fax: 306-445-0411

Contact: Val Vany
Non-Profit

No: 106776164RR0001

PLEASE PRINT

1 Name of Group: Battleford's Wildlife Federation

Mailing Address: Box 35 North Battleford, Sask. S9A 2X6

2 Contact Person: Cheryl Irvine

Address: 10203 Hamelin St.N.B. S9A

3R9

Tel: 1-306-445-5298

Email Address: cjirvine@sasktel.net

3 Proposed Activity, Event etc:

Raise and Release Pheasant into the Wild Program.

4 Proposed Date[s]: Early May for the eggs to arrive

Time[s]: No time set

Location: 9-10 school involved

5 Project description [include objectives of program, benefits to participants]:

If more space is required, please use back

Schools will incubate eggs and then we will take and raise them to adult hood and then in the fall the schools will be involved in leg banding and releasing them. We have educational program set up for the schools to go along with their science program. This is a hands on learning experience for them. Gets them involved in nurturing and getting out into the rural setting, which some of them don't get a change to. We are inviting the Conservation Officers to come along and give them some more education on land, habitat, and conservation. We have talked to Ducks Unlimited about water and land.

6 Estimated number of participants:

9-10 schools with multiple grades in each school

7 Proposed Budget:

Expenditures:

9 incubators \$99.00 plus tax each

\$1006.83

Flight pens for the pheasants feed

1000.00

360 eggs @ .93 cents an egg

400.00

334.80

Total

Revenue:

We have zero revenue coming in For this

0.0

RECEIVED
2019/03/06

#12

\$2,400.00

Total

Amount requested from Community Grant \$2,400.00

SELF HELP

334.00

Signature:

Cheryl Swine

Date: March 5, 2019

Plus time & effort into raising
them & releasing them. This
does not include the bands
& banding tools. It also
doesn't acct for water & food
bowls we need to purchase

BATTLEFORDS WILDLIFE FEDERATION

Financial Statements

Year Ended November 30, 2018



Holm Raiche Oberg
Chartered Professional Accountants P.C. Ltd.

1321 101st Street
North Battleford, Saskatchewan
S9A 0Z9
Phone: (306) 445-6291
Fax: (306) 445-3882
Email: info@hrocpa.ca
Website: www.hrocpa.ca

INDEPENDENT PRACTITIONER'S REVIEW ENGAGEMENT REPORT

To the Members of Battlefords Wildlife Federation

We have reviewed the accompanying financial statements of Battlefords Wildlife Federation which comprise the statement of financial position as at November 30, 2018 and the statements of revenues and expenditures, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Practitioner's Responsibility for the Financial Statements

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

Conclusion

Based on our review, nothing has come to our attention that causes us to believe that these financial statements do not present fairly, in all material respects, the financial position of Battlefords Wildlife Federation as at November 30, 2018, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

North Battleford, Saskatchewan
January 9, 2019

Holm Raiche Oberg

Chartered Professional Accountants

Graham K. Holm, CPA, CA* Loralie A. Raiche, CPA, CA, CFP* Dallan D. Oberg, CPA, CA*

*Denotes a professional corporation



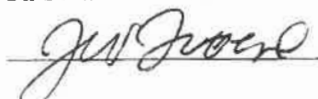
BATTLEFORDS WILDLIFE FEDERATION

Statement of Financial Position

November 30, 2018

	General 2018	Capital 2018	Memorial 2018	Total 2018	Total 2017
ASSETS					
Current					
Cash	\$ 11,453	\$ 1,031	\$ 8,913	\$ 21,397	\$ 24,870
Term deposits	61,996	5,434	-	67,430	82,930
Accounts receivable	370	-	-	370	598
Inventory (Note 3)	4,907	-	-	4,907	3,393
Interest receivable	184	7	-	191	229
Inter-fund receivable(payable)	(5,920)	-	5,920	-	-
Goods and services tax recoverable	333	-	-	333	205
Prepaid expenses	5,956	-	-	5,956	3,543
	79,279	6,472	14,833	100,584	115,768
Capital assets (Note 4)	-	305,159	-	305,159	305,911
	\$ 79,279	\$ 311,631	\$ 14,833	\$ 405,743	\$ 421,679
LIABILITIES					
Current					
Accounts payable and accrued liabilities	\$ 3,936	\$ -	\$ -	\$ 3,936	\$ 5,305
Deferred income (Note 5)	2,400	-	-	2,400	2,050
	6,336	-	-	6,336	7,355
NET ASSETS					
Internally restricted	-	6,472	14,833	21,305	21,189
Net assets	72,943	305,159	-	378,102	393,135
	72,943	311,631	14,833	399,407	414,324
	\$ 79,279	\$ 311,631	\$ 14,833	\$ 405,743	\$ 421,679

On behalf of the Board

 Director

See notes to financial statements

BATTLEFORDS WILDLIFE FEDERATION
Statement of Revenues and Expenditures
Year Ended November 30, 2018

	General 2018	Capital 2018	Memorial 2018	Total 2018	Total 2017
Revenue					
Bar	\$ 399	\$ -	\$ -	\$ 399	\$ 490
Booth rental	100	-	-	100	125
Donations	50	-	-	50	1,896
Fish fry	-	-	-	-	1,576
Fundraiser/awards night	-	-	-	-	7,940
Grants	1,000	-	-	1,000	-
Hall rent	21,310	-	-	21,310	15,025
Henry Kelsey night	1,282	-	-	1,282	1,085
Learn to shoot	660	-	-	660	1,150
Memberships	4,473	-	-	4,473	5,720
Merchandise	-	-	-	-	20
Miscellaneous	-	-	-	-	2,518
Shooting range	1,560	-	-	1,560	1,350
Smoker	4,390	-	-	4,390	40,931
Smokin gun raffle	5,572	-	-	5,572	-
Turkey shoot	1,278	-	-	1,278	1,673
	42,074	-	-	42,074	81,499
Expenses (Schedule 1)	56,822	-	-	56,822	85,150
Deficiency of revenue over expenses from operations	(14,748)	-	-	(14,748)	(3,651)
Other income					
Gain (loss) on disposal of capital assets	-	(752)	-	(752)	\$ -
Interest income	468	100	17	585	671
	468	(652)	17	(167)	671
Excess (deficiency) of revenue over expenses	\$ (14,280)	\$ (652)	\$ 17	\$ (14,915)	\$ (2,980)

See notes to financial statements

BATTLEFORDS WILDLIFE FEDERATION
Statement of Changes in Net Assets
Year Ended November 30, 2018

	General	Capital	Memorial	2018	2017
Net assets - beginning of year	\$ 87,223	\$ 305,912	\$ -	\$ 393,135	\$ 396,852
Deficiency of revenue over expenses	(14,280)	(652)	17	(14,915)	(2,980)
Transfer	-	(101)	(17)	(118)	(737)
Net assets - end of year	<u>\$ 72,943</u>	<u>\$ 305,159</u>	<u>\$ -</u>	<u>\$ 378,102</u>	<u>\$ 393,135</u>

Interest income from the Capital and Memorial funds have been transferred to internally restricted net assets.

See notes to financial statements

BATTLEFORDS WILDLIFE FEDERATION

Statement of Cash Flows

Year Ended November 30, 2018

	General 2018	Capital 2018	Memorial 2018	Total 2018	Total 2017
Operating activities					
Cash receipts from activities	\$ 42,653	\$ -	\$ -	\$ 42,653	\$ 80,730
Cash paid to suppliers	(56,328)	-	(5,920)	(62,248)	(84,037)
Interest received	490	100	32	622	697
Cash flow from operating activities	(13,185)	100	(5,888)	(18,973)	(2,610)
Investing activity					
Purchase of capital assets	-	-	-	-	(600)
Increase (decrease) in cash flow	(13,185)	100	(5,888)	(18,973)	(3,210)
Cash - beginning of year	86,634	6,365	14,801	107,800	111,010
Cash - end of year	\$ 73,449	\$ 6,465	\$ 8,913	\$ 88,827	\$ 107,800
Cash consists of:					
Cash	\$ 11,453	\$ 1,031	\$ 8,913	\$ 21,397	\$ 24,870
Term deposits	61,996	5,434	-	67,430	82,930
	\$ 73,449	\$ 6,465	\$ 8,913	\$ 88,827	\$ 107,800

See notes to financial statements

BATTLEFORDS WILDLIFE FEDERATION**Notes to Financial Statements****Year Ended November 30, 2018****1. Purpose of the organization**

Battlefords Wildlife Federation (the "organization") is a not-for-profit organization incorporated provincially under the Non-profit Corporations Act of Saskatchewan. As a registered charity the organization is exempt from the payment of income tax under Section 149(1) of the Income Tax Act.

The organization operates programs that strive to maintain a wildlife display, an indoor range and provide firearm safety courses and facilities for youth and disabled groups in the Battlefords area.

2. Significant accounting policiesBasis of presentation

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO).

Cash and cash equivalents

The organization's policy is to disclose bank balances under cash and cash equivalents, including bank overdrafts with balances that fluctuate frequently from being positive to overdrawn, bank lines of credit and term deposits with a maturity period of three months or less from the date of acquisition. Term deposits that the organization cannot use for current transactions because they are pledged as security are also excluded from cash and cash equivalents.

Inventory

Inventory is valued at the lower of cost and net realizable value with the cost being determined on a first-in, first-out basis. The net realizable value is the estimated selling price in the ordinary course of business, less the estimated costs remaining to complete the sale. Included in fundraiser/awards night and merchandise expenses is \$267 (2017 - \$516) of product cost.

Capital assets

The organization has adopted paragraph 38 "Capital assets held by small organizations" in its application of section 4431 "Capital assets held by not-for-profit organizations". This paragraph allows an organization to capitalize and not amortize capital assets if the average of annual revenues recognized in the statement of operations for the current and preceding period of the organization and any entities it controls is less than \$500,000.

Capital assets are recorded at cost, with the exception of the original property and equipment acquired prior to 1988, which were recorded at fair market value at that time.

The organization has chosen to capitalize and not amortize capital assets. The major categories of capital assets recorded in the statement of financial position include:

1. Land, building and equipment prior to 1988
2. Building post 1998
3. Equipment

The organization tests for impairment whenever events or changes in circumstances indicate that the carrying amount of the assets may not be recoverable. Recoverability is assessed by comparing the carrying amount to the projected future net cash flows the long-lived assets are expected to generate through their direct use and eventual disposition. When a test for impairment indicates that the carrying amount of an asset is not recoverable, an impairment loss is recognized to the extent the carrying value exceeds its fair value.

(continues)

BATTLEFORDS WILDLIFE FEDERATION

Notes to Financial Statements

Year Ended November 30, 2018

2. Significant accounting policies (*continued*)

Net assets

- a) Net assets invested in capital assets represents the organization's net investment in property and equipment which is comprised of the unamortized amount of property and equipment purchased with restricted funds.
- b) Internally restricted net assets are funds which have been designated for a specific purpose by the organization's Board of Directors.
- c) Unrestricted net assets comprise the excess of revenue over expenses accumulated by the organization each year, not of transfers, and are available for general purposes.

Donated services

The work of the Battlefords Wildlife Federation is dependent on the voluntary service of many members. Since these services are not normally purchased by the Battlefords Wildlife Federation and because of the difficulty of determining their fair market value, donated services are not recognized in these financial statements.

Fund accounting

Battlefords Wildlife Federation follows the restricted fund method of accounting for contributions.

The General Fund accounts for the organization's program delivery and administrative activities. This fund reports unrestricted resources and restricted operating grants.

The Capital Asset Fund reports the assets, liabilities, revenues and expenses related to Battlefords Wildlife Federation's capital assets and building expansion campaign.

The Memorial fund reports assets, liabilities, revenues and expenses related to specific bequests made to the organization.

Revenue recognition

Battlefords Wildlife Federation follows the restricted fund method of accounting for contributions.

Restricted contributions related to general operations are recognized as revenue of the General Fund in the year in which the related expenses are incurred. All other restricted contributions are recognized as revenue of the appropriate restricted fund.

Unrestricted contributions are recognized as revenue of the General Fund in the year received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Fundraiser revenues are recognized as revenue when the event has occurred.

Hall rent is recognized as revenue when the rental date has passed.

Memberships are recognized as revenue when the transaction occurs.

(continues)

BATTLEFORDS WILDLIFE FEDERATION**Notes to Financial Statements****Year Ended November 30, 2018****2. Significant accounting policies (continued)**Measurement uncertainty

Certain amounts in the financial statements are subject to measurement uncertainty and are based on the organization's best information and judgment. Actual results could differ from these estimates.

Examples of significant estimates include:

- the allowance for doubtful accounts;
- the allowance for inventory obsolescence;
- the recoverability of capital assets;

Financial instruments policy

Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial assets with actively traded markets are reported at fair value, with any unrealized gains and losses reported in income. All other financial instruments are reported at amortized cost, and tested for impairment at each reporting date. Transaction costs on the acquisition, sale, or issue of financial instruments are expensed when incurred.

3. Inventory

	2018	2017
Merchandise	\$ 4,907	\$ 3,393

4. Capital assets

	2018	2017
Land, building and equipment prior to 1988	\$ 137,138	\$ 137,138
Building post 1988	143,698	143,698
Equipment	24,323	25,075
	<u>\$ 305,159</u>	<u>\$ 305,911</u>

5. Deferred revenue

	2018	2017
Damage & key deposit	\$ 600	\$ 600
Prepaid rent	1,800	1,450
	<u>\$ 2,400</u>	<u>\$ 2,050</u>

6. Related party transactions

The following is a summary of the organization's related party transactions:

	2018	2017
<i>Cheryl Irvine (board member and spouse to board member)</i>		
Janitorial services	\$ 1,200	\$ 1,050
Expense reimbursement	2,693	4,169
	<u>\$ 3,893</u>	<u>\$ 5,219</u>

These transactions are in the normal course of operations and are measured at the exchange amount, which is the amount of consideration established and agreed to by the related parties.

BATTLEFORDS WILDLIFE FEDERATION**Notes to Financial Statements****Year Ended November 30, 2018**

7. Financial instruments

The organization is exposed to various risks through its financial instruments and has a comprehensive risk management framework to monitor, evaluate and manage these risks. The following analysis provides information about the organization's risk exposure and concentration as of November 30, 2018.

Credit risk

Credit risk arises from the potential that a counter party will fail to perform its obligations. The organization is exposed to credit risk from customers. In order to reduce its credit risk, the organization reviews a new customer's credit history before extending credit and conducts regular reviews of its existing customers' credit performance. An allowance for doubtful accounts is established based upon factors surrounding the credit risk of specific accounts, historical trends and other information. The organization has a significant number of customers which minimizes concentration of credit risk. There is no allowance for doubtful accounts for the years ended November 30, 2018 and 2017.

Liquidity risk

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. The organization is exposed to this risk mainly in respect of its receipt of funds from its customers and other related sources, long-term debt, obligations under capital leases, contributions to the pension plan, and accounts payable.

Market risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk comprises three types of risk: currency rate risk, interest rate risk and other price risk. The organization is mainly exposed to interest rate risk.

Interest rate risk

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. In seeking to minimize the risks from interest rate fluctuations, the organization manages exposure through its normal operating and financing activities. The organization is exposed to interest rate risk primarily through its floating interest rate bank indebtedness and credit facilities.

Unless otherwise noted, it is management's opinion that the organization is not exposed to significant other price risks arising from these financial instruments.

8. Comparative figures

Some of the comparative figures have been reclassified to conform to the current year's presentation.

BATTLEFORDS WILDLIFE FEDERATION

Expenses

(Schedule 1)

Year Ended November 30, 2018

	General 2018	Capital 2018	Memorial 2018	Total 2018	Total 2017
Bar	\$ -	\$ -	\$ -	\$ -	\$ 152
Conservation school	250	-	-	250	-
Convention	2,299	-	-	2,299	2,805
Donations	290	-	-	290	5,280
Family day	167	-	-	167	-
Fish fry	-	-	-	-	1,729
Fundraiser/awards night	798	-	-	798	5,154
Henry Kelsey night	1,141	-	-	1,141	473
Hides and habitat	500	-	-	500	555
Insurance	4,222	-	-	4,222	4,163
Learn to shoot	596	-	-	596	1,113
Meetings	87	-	-	87	588
Memberships	3,560	-	-	3,560	3,868
Merchandise	84	-	-	84	189
Miscellaneous	979	-	-	979	1,159
Office supplies	673	-	-	673	1,620
Professional fees	2,353	-	-	2,353	2,258
Property taxes	10,560	-	-	10,560	11,331
Repairs and maintenance	8,905	-	-	8,905	9,099
Scholarships	-	-	-	-	500
Smoker	9,946	-	-	9,946	22,309
Snow shoes	-	-	-	-	26
Turkey shoot	972	-	-	972	1,139
Utilities	8,440	-	-	8,440	9,640
	\$ 56,822	\$ -	\$ -	\$ 56,822	\$ 85,150

See notes to financial statements

COMMUNITY GRANT PROGRAM

RECEIVED
2019/03/26

Leisure Services

1291-101st Street, Box 460
North Battleford, SK S9A 2Y6
Tel: 445-1700 Fax: 445-0411
Contact: Jan Robertson

#13

\$1864.00

PLEASE PRINT

- 1 Name of Group: Battlefords Disc Golf Club Non-Profit No: _____
Mailing Address: 1731 105 Street North Battleford, Saskatchewan S9A-1T9
- 2 Contact Person: Adam Bolig
Address: (same as above) Tel: 306 481-6855
Email Address: adam.bdg@outlook.com
- 3 Proposed Activity, Event etc:
Upgrading of 4 tee boxes at Centennial Park Disc Golf Course ahead of
'The Gold Eagle Open' disc golf tournament
- 4 Proposed Date[s]: May 25th 2019 (approximately) will complete asap when funded
Time[s]: n/a
Location: Centennial Park Disc Golf Course
- 5 Project description [include objectives of program, benefits to participants]:
If more space is required, please use back
Install (4) 5' x 8' concrete tee boxes in Centennial Park to alleviate safety concerns and to
proactively mitigate wear to the park surfaces. (see attached letter for more detail)
- 6 Estimated number of participants: 200+ people enjoy the course annually, many daily
- 7 Proposed Budget:

Expenditures:

Installation of tee boxes by
licensed contractor

Total \$2664.00

Revenue:

Sponsorship from contractor
performing requested work

Total \$800.00

Amount requested from Community Grant

\$1864.00

SELF HELP

Labor and materials for prep work

Signature:



Date: Mar 24, 2019

Oscar Navarro
921 112th Street,
North Battleford, Sask.
S9A 2L2
306-481-5886 or 306-446-4245
Fax 306-445-0307

March 7, 2019

Battleford Disc Golf Club
Evan 306-386-7083

Contractor proposes to place and finish with Terracotta color and Broom Finish 4 – 5'x8'x4" thick concrete slabs for Battleford Disc Golf Club.

Total includes all equipment materials and labour.....\$2664.00 plus applicable tax.

(Any alterations or deviation from the above quote or any hidden, concealed and unforeseeable conditions involving extra cost of material or labour will become an extra charge over the sum mentioned in this quote.)

**Contractor will subtract for sponsorship \$800.00 from contract total if awarded.

Thank You

Oscar Navarro



RECEIVED



#14

\$7759.50

SASKATCHEWAN LOTTERIES COMMUNITY GRANT PROGRAM

Return to: City of North
Battleford Leisure Services

1291-101st Street, Box 460

North Battleford, SK S9A 2Y6

Tel: 306-445-1700 Fax: 306-445-0411

Contact: Val Mysko

PLEASE PRINT

- 1 Name of Group: Four Corner Boxing and Fitness Inc.
Non-Profit No: 191283096
Mailing Address: 2495 Clements Dr. North Battleford, SK S9A 3S5
- 2 Contact Person: Dylan Clark
Address: 2495 Clements Dr. North Battleford Tel: 306-481-3235
Email Address: _____
- 3 Proposed Activity/Program/Event etc:
Regular Boxing classes for people of all ages, whether it is for fun/fitness, or for competing in the Sport of Boxing. Request is directed towards funding for a boxing ring, travel expenses for more competitions, and starting a new, free club for the community.
- 4 Proposed Date[s]: September 1 - August 31, Continually
Time[s]: Mon - Friday, 6:00-9:00 Sundays, 10:00-12:00
Location: Four Corner Boxing + Fitness, 1751 100th St
- 5 Project description [include objectives of program, benefits to participants]:
If more space is required, please use back
This project objective is to teach people of all ages the Sport of Boxing in a fun, safe, respectable environment. The many benefits of this program include, but are not limited to, improving physical fitness, self defense, building confidence, building self esteem, being included in a sports team, and many more.
- 6 Estimated number of participants: 100 +
- 7 This project request is a City of North Battleford Community Grant application for funds
Only: Yes ☒ No ☐

If No, where else have you applied for funding and amount requested/approved.

8 Without financial assistance from this grant request, will this activity/program/event take

place? Yes ☒ No ☐

9 Proposed Budget:

Expenditures:

Details	\$ Amount
Utilities (Water, Power, energy)	\$ 600.00 (estimated Average) Per month
Insurance	\$ 130.00 Per month
Equipment	\$ 100.00 \$ 100.00 Per month
Travel costs (fuel, hotel, etc)	\$ 600.00 Per month (Varies)
Maintenance (cleaning / maintenance supplies)	\$ 100.00 Per month (Varies)

Total \$ 1430.00 Per month (Varies)

Revenue:

Regular memberships	\$ 1000.00 Per month (Varies on membership)
Little Mitty memberships	\$ 300.00 Per month (Varies slightly)
Ladies class memberships	\$ 400.00 Per month (Varies slightly)

Total \$ 1700.00 Per month (Varies)

Amount requested from Community Grant \$ 7,759.50
SELF HELP Remainder of cost

Signature:



Date: March 21, 2019

FOUR CORNER BOXING & FITNESS INC.

North Battleford, Saskatchewan

FINANCIAL STATEMENTS

June 30, 2018

(Unaudited)

KARDYNAL & ASSOCIATES

FOUR CORNER BOXING & FITNESS INC.

BALANCE SHEET

June 30, 2018

(Unaudited)

ASSETS

<u>Current</u>	<u>2018</u>	<u>2017</u>
Cash	\$ 110	\$ 272
<u>Fixed</u>		
Equipment (at net)	\$ 700	\$ 700
TOTAL ASSETS	<u>\$ 810</u>	<u>\$ 972</u>

LIABILITIES & EQUITY

<u>Equity</u>		
Retained Earnings	\$ 810	\$ 972
TOTAL EQUITY	<u>\$ 810</u>	<u>\$ 972</u>

FOUR CORNER BOXING & FITNESS INC.

STATEMENT OF RETAINED EARNINGS

For the Period Ending June 30, 2018

(Unaudited)

	<u>2018</u>	<u>2017</u>
Balance – Beginning of Period	\$ 972	\$ 718
Net Income/Loss for the Period	<u>(162)</u>	<u>254</u>
Balance, End of Period	<u>\$ 810</u>	<u>\$ 972</u>

FOUR CORNER BOXING & FITNESS INC.

STATEMENT OF INCOME AND EXPENSE

June 30, 2018

(Unaudited)

<u>INCOME</u>	<u>2018</u>	<u>2017</u>
Memberships	\$ 18,112	\$ 9,897
Total Income	<u>\$ 18,112</u>	<u>\$ 9,897</u>
 <u>EXPENSES</u>		
Advertising	\$ 1,437	\$ --
Automotive	1,618	271
Bank Charges & Interest	113	238
Office	605	482
Rent	1,027	--
Supplies	7,116	4,789
Tournament Costs	140	618
Travel	830	964
Utilities	<u>4,958</u>	<u>2,281</u>
Total Expenses	<u>\$ 18,494</u>	<u>\$ 9,643</u>
 Net Profit / Loss	<u>\$ (162)</u>	<u>\$ 254</u>

Four Corner Boxing and Fitness Inc. is a registered Non-Profit organization operating within The Battleford's. The main goal of the boxing club is to teach the youth of North Battleford, and its surrounding communities, the sport of boxing, and, when they are ready, compete across Canada.

All of the funds that come through the club, stay in the club. The money goes towards rent/utilities, equipment, insurance, and costs associate with competing. No coach or trainer take any sort of salary for the time and effort put into running Four Corner Boxing.

We strive to teach the youth involved many lessons to be used in the ring, as well as outside of the gym. Boxing helps to teach youth the value of preparation, to respect everyone, hard work pays off, how to appropriately handle their emotions with both the triumph of victory, as well as the disappointment of defeat, as well as many other positive traits.

Although our main focus is on the youth within our community, we have options available for everyone. We offer, in addition to classes for youth, adult classes, self defense classes, woman's only programs, and little mitts classes for kids aged 6-10 years old. We always help everyone learn what it takes to be a CHAMP, (Confidence, Hard Work, Attitude, Motivation, and Persistence).

My goals for Four Corner Boxing are to help build the character and positive traits needed to help people succeed in life, and to help develop the skills of my boxers to the highest level possible. Currently we have boxers competing at the provincial championship and interprovincial tournament level, some boxers that have only had a couple matches, and many youth that are preparing for their debut in

the boxing ring. We hope to have some boxers competing in nationals this year.

As Four Corner Boxing continues to grow and be successful, we plan to help out the community as much as possible. With the success of future events (one being planned for October 2019) we plan on helping out other Not For Profit organizations in The Battlefords. We plan on doing this by bringing them into the event, and allowing them to run different aspects of our events, such as a canteen, to raise money for their cause, as well as donating a portion of our future events proceeds. Also, due to a key value we instill in our athletes is community involvement, we will be volunteering our time to help out different organizations within our community.

Growing up, I didn't have the opportunity to play many sports due to the costs associated with them. Luckily boxing was an option for my family that didn't cost much, as well as only needing minimal equipment, which was supplied by the gym I was attending, not unlike Four Corner Boxing. I strive to ensure everybody who wants to participate in boxing, has the opportunity to do so, because I know how it helped shape me into the person I am today. My coaches left a huge impact on me, and I hope I can leave a positive impact on the youth that come through Four Corner Boxing the same way.

Dylin Clarke, Head Coach

306-481-3235

fourcornerboxingandfitness@hotmail.com



RECEIVED
2019/03/07



#15
\$4000.00

SASKATCHEWAN LOTTERIES COMMUNITY GRANT PROGRAM

Return to: City of North Battleford Leisure Services

1291-101st Street, Box 460

North Battleford, SK S9A 2Y6

Tel: 306-445-1700 Fax: 306-445-0411

Contact: Val Mysko

PLEASE PRINT

- 1 Name of Group: CANADIAN MENTAL HEALTH ASSOCIATION BATTLEFORDS BRANCH INC.
Non-Profit No: #101012550
Mailing Address: 1602 103rd STREET, NORTH BATTLEFORD, SK S9A 1L7
- 2 Contact Person: Jane Zielke de Montbrun
Address: s/a Tel: 306.446.7177
Email Address: jane.cmhanb@sasktel.net
- 3 Proposed Activity/Program/Event etc:
Independent Fitness Program
- 4 Proposed Date[s]: April 1, 2019 – March 31, 2020
Time[s]: n/a
Location: NorthWest Nations Field House, Discovery Co-op Aquatic Centre
- 5 Project description [include objectives of program, benefits to participants]:
If more space is required, please use back

CMHA Battlefords Branch purchases corporate passes for above facilities – members of our organization use these to engage in physical activities to support their mental and physical health. Objectives: to eliminate/reduce the financial barrier faced by our members (on SAP/SAID) living with significant mental illness. Without this program, they could not afford to use either facility. Research shows that exercise plays an important role in support mental health and overall improves the well-being of everyone including those living with mental health problems. The passes we purchase are used by our members independently and/or as part of a CMHA group activity to engage in physical exercise at the field house and aquatic centre. Last year, our members accessed both facilities more than 1400 times.
- 6 Estimated number of participants: 150-200
- 7 This project request is a City of North Battleford Community Grant application for funds

Only: Yes _____ No X

W. Brett Wilson and Family Foundation

Yes X No

Expenditures:

\$ Amount

\$6,500.00

\$3,000.00

\$9,500.00

\$2,500.00

\$3,000.00

\$5,500.00

\$4,000.00

\$5,500.00

Date: March 27, 2019

CANADIAN MENTAL HEALTH ASSOCIATION
Financial Statements
Year Ended March 31, 2018

CANADIAN MENTAL HEALTH ASSOCIATION

Index to Financial Statements

Year Ended March 31, 2018

	Page
MANAGEMENT'S RESPONSIBILITY FOR FINANCIAL REPORTING	1
INDEPENDENT AUDITOR'S REPORT	2 - 3
FINANCIAL STATEMENTS	
Statement of Financial Position	4
Statement of Revenues and Expenditures	5
Statement of Changes in Net Assets	6
Statement of Cash Flow	7
General and administrative (<i>Schedule 1</i>)	8
Training for Employment Program I (<i>Schedule 2</i>)	9
Training for Employment Program II (<i>Schedule 3</i>)	10
David Laird Campground (<i>Schedule 4</i>)	11
Social and Recreational Programs (<i>Schedule 5</i>)	12
Fundraising (<i>Schedule 6</i>)	13
Notes to Financial Statements	14 - 17


Management's Responsibility for Financial Reporting

The financial statements of Canadian Mental Health Association have been prepared in accordance with Canadian generally accepted accounting principles. When alternative accounting methods exist, management has chosen those it deems most appropriate in the circumstances. These statements include certain amounts based on management's estimates and judgments. Management has determined such amounts based on a reasonable basis in order to ensure that the financial statements are presented fairly in all material respects.

The integrity and reliability of Canadian Mental Health Association's reporting systems are achieved through the use of formal policies and procedures, the careful selection of employees and an appropriate division of responsibilities. These systems are designed to provide reasonable assurance that the financial information is reliable and accurate.

The Board of Directors is responsible for ensuring that management fulfills its responsibility for financial reporting and is ultimately responsible for reviewing and approving the financial statements. The Board carries out this responsibility principally through its Audit Committee. The Audit Committee is appointed by the Board and meets periodically with management and the members' auditors to review significant accounting, reporting and internal control matters. Following its review of the financial statements and discussions with the auditors, the Audit Committee reports to the Board of Directors prior to its approval of the financial statements. The Committee also considers, for review by the Board and approval by the members, the engagement or re-appointment of the external auditors.

The financial statements have been audited on behalf of the members by Cogent Chartered Professional Accountants in accordance with Canadian generally accepted auditing standards.



Mrs. Jane Zieke de Montbrun, Executive
Director

June 26, 2018

Cogent

CHARTERED PROFESSIONAL
ACCOUNTANTS LLP

Cogent

CHARTERED PROFESSIONAL
ACCOUNTANTS LLP

INDEPENDENT AUDITOR'S REPORT

To the Members of Canadian Mental Health Association:

We have audited the accompanying financial statements of Canadian Mental Health Association, which comprise the statement of financial position as at March 31, 2018 and the statements of revenues and expenditures, changes in net assets and cash flow for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

Battleford

PO Box 2512, 71-22nd Street
Battleford, SK S0M 0E0

Tel: 306-937-7001 • Fax: 306-937-7014

Meadow Lake

PO Box 1257, 227 Centre Street
Meadow Lake, SK S9X 1Y9

Tel: 306-236-5675 • Fax: 306-236-4170

Toll Free: 1-877-211-8123

Independent Auditor's Report to the Members of Canadian Mental Health Association *(continued)*

Basis for Qualified Opinion

In common with many charitable organizations, the company derives revenue from donations and fundraising activities the completeness of which is not susceptible to satisfactory audit verification. Accordingly, our verification of these revenues was limited to the amounts recorded in the records of the company and we were not able to determine whether any adjustments might be necessary to contributions, excess of revenues over expenses, current assets and net assets.

Qualified Opinion

In our opinion, except for the effect of adjustments, if any, which we might have determined to be necessary had we been able to satisfy ourselves concerning the completeness of the contributions referred to in the preceding paragraph, the financial statements present fairly, in all material respects, the financial position of Canadian Mental Health Association as at March 31, 2018 and the results of its operations and its cash flow for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Battleford, SK
June 27, 2018

Cogent Chartered Professional Accountants LLP
CHARTERED PROFESSIONAL ACCOUNTANTS

CANADIAN MENTAL HEALTH ASSOCIATION

Statement of Financial Position

March 31, 2018

	2018	2017
ASSETS		
CURRENT		
Cash	\$ 169,015	\$ 261,274
Term deposits	-	10,360
Accounts receivable (Note 4)	20,991	10,906
Goods and services tax recoverable	3,388	5,600
Prepaid expenses	5,574	3,822
	<u>198,968</u>	<u>291,962</u>
TANGIBLE CAPITAL ASSETS (Note 5)	612,712	439,783
LONG TERM INVESTMENTS	2,911	13,536
	<u>\$ 814,591</u>	<u>\$ 745,281</u>
LIABILITIES AND NET ASSETS		
CURRENT		
Accounts payable	\$ 6,051	\$ 3,167
Interest payable	232	10
Wages payable	12,959	23,863
Employee deductions payable	-	356
Deferred income (Note 8)	8,817	10,350
Current portion of long term debt (Note 7)	6,343	11,667
	<u>34,402</u>	<u>49,413</u>
LONG TERM DEBT (Note 7)	67,108	271,409
	<u>101,510</u>	<u>320,822</u>
NET ASSETS		
General fund	(89,330)	(15,790)
Restricted fund	890	890
Equity in capital assets	801,521	439,359
	<u>713,081</u>	<u>424,459</u>
	<u>\$ 814,591</u>	<u>\$ 745,281</u>

ON BEHALF OF THE BOARD

Kathy Selman Director

Director

Cogent

CHARTERED PROFESSIONAL
ACCOUNTANTS LLP

See notes to financial statements

CANADIAN MENTAL HEALTH ASSOCIATION**Statement of Revenues and Expenditures****Year Ended March 31, 2018**

	2018	2017
REVENUE		
General and administrative (Schedule 1)	\$ 283,576	\$ 278,990
Training for Employment Program I (Schedule 2)	34,708	32,179
Training for Employment Program II (Schedule 3)	55,765	56,240
David Laird Campground (Schedule 4)	103,460	106,257
Social and Recreational Programs (Schedule 5)	14,167	22,270
Fundraising (Schedule 6)	239,624	197,717
	<u>731,300</u>	<u>693,653</u>
EXPENDITURES		
General and administrative (Schedule 1)	157,746	167,296
Training for Employment Program I (Schedule 2)	77,997	74,829
Training for Employment Program II (Schedule 3)	62,511	54,949
David Laird Campground (Schedule 4)	102,688	103,583
Social and Recreational Programs (Schedule 5)	80,743	93,489
Fundraising (Schedule 6)	17,848	22,286
	<u>499,533</u>	<u>516,432</u>
EXCESS OF REVENUE OVER EXPENDITURES FROM OPERATIONS	<u>231,767</u>	<u>177,221</u>
Gain on Disposal of Assets	56,855	-
EXCESS OF REVENUE OVER EXPENDITURES	<u>\$ 288,622</u>	<u>\$ 177,221</u>

CogentCHARTERED PROFESSIONAL
ACCOUNTANTS LLP

See notes to financial statements

CANADIAN MENTAL HEALTH ASSOCIATION

Statement of Changes in Net Assets

Year Ended March 31, 2018

	General Fund	Restricted Fund	Equity in Capital Assets	2018	2017
NET ASSETS - BEGINNING OF YEAR	\$ (15,790)	\$ 890	\$ 439,359	\$ 424,459	\$ 247,238
Inter account transfer to reserve	-	-	-	-	-
Excess of revenue over expenditures	(73,540)	-	362,162	288,622	177,221
NET ASSETS - END OF YEAR	\$ (89,330)	\$ 890	\$ 801,521	\$ 713,081	\$ 424,459

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ACCOUNTANTS LLP

See notes to financial statements

CANADIAN MENTAL HEALTH ASSOCIATION

Statement of Cash Flow Year Ended March 31, 2018

	2018	2017
OPERATING ACTIVITIES		
Excess of revenue over expenditures	\$ 288,622	\$ 177,221
Items not affecting cash:		
Amortization of property, plant and equipment	26,946	16,732
Gain on disposal of assets	(56,855)	-
	<u>258,713</u>	<u>193,953</u>
Changes in non-cash working capital:		
Accounts receivable	(10,085)	(3,805)
Accounts payable	2,884	(2,266)
Deferred income	(1,533)	(4,200)
Prepaid expenses	(1,752)	1,760
Goods and services tax payable	2,212	(6,943)
Interest payable	222	(14)
Wages payable	(10,904)	7,800
Employee deductions payable	(356)	(498)
	<u>(19,312)</u>	<u>(8,166)</u>
Cash flow from operating activities	<u>239,401</u>	<u>185,787</u>
INVESTING ACTIVITIES		
Purchase of property, plant and equipment	(242,464)	(379,316)
Proceeds on disposal of property, plant and equipment	99,443	-
Long term Investments	(108)	(35)
Cash flow used by investing activities	<u>(143,129)</u>	<u>(379,351)</u>
FINANCING ACTIVITIES		
Proceeds from long term financing	-	280,781
Repayment of long term debt	(209,625)	(3,157)
Cash flow from (used by) financing activities	<u>(209,625)</u>	<u>277,624</u>
INCREASE (DECREASE) IN CASH FLOW	<u>(113,353)</u>	<u>84,060</u>
Cash - beginning of year	<u>282,368</u>	<u>198,308</u>
CASH - END OF YEAR	<u>\$ 169,015</u>	<u>\$ 282,368</u>
CASH CONSISTS OF:		
Petty Cash	\$ 944	\$ 944
Cash	25	25
Bank ICU New building	74,608	231,155
Innovation Credit Union - operating	68,321	668
GIC - Innovation Credit Union	-	10,211
Innovation Credit Union - David Laird Campground	25,117	28,483
Royal Bank term deposit	-	10,882
	<u>\$ 169,015</u>	<u>\$ 282,368</u>

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See notes to financial statements

CHARTERED PROFESSIONAL
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CANADIAN MENTAL HEALTH ASSOCIATION

General and administrative

(Schedule 1)

Year Ended March 31, 2018

	2018	2017
REVENUE		
Health District Grant	\$ 257,059	\$ 257,059
Student employment grant	6,839	7,396
Saskatchewan Parks and Recreation Association	4,405	4,384
Memberships	4,753	4,258
Other grants	3,000	3,628
United way grant	4,000	1,000
Interest income	1,182	842
Donations	2,257	267
Other income	81	156
	<u>283,576</u>	<u>278,990</u>
EXPENSES		
Salaries and wages	87,532	108,639
Amortization	26,946	16,732
Utilities	6,693	7,222
Community awareness	1,348	5,736
Professional fees	6,130	5,724
Office	5,393	4,961
Business taxes, licenses and memberships	2,525	4,199
Grant	843	3,160
CMHA Sask Division	1,985	1,986
Telephone - Office	2,514	1,665
Rental	1,537	1,537
Repairs and maintenance	3,730	1,148
Training	563	1,129
Advertising and promotion	990	995
Other	39	664
Interest and bank charges	2,007	564
Volunteer appreciation	105	504
Travel	274	325
Interest on long term debt	6,076	215
Security	516	174
Supplies	-	17
	<u>157,746</u>	<u>167,296</u>
INCOME FROM OPERATIONS	<u>\$ 125,830</u>	<u>\$ 111,694</u>

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CHARTERED PROFESSIONAL
ACCOUNTANTS LLP

See notes to financial statements

CANADIAN MENTAL HEALTH ASSOCIATION**Training for Employment Program I****(Schedule 2)****Year Ended March 31, 2018**

	2018	2017
REVENUE		
Flyer Delivery	\$ 18,192	\$ 14,544
Yard maintenance	6,756	11,466
Lunch program	4,721	3,649
Snow removal	5,039	2,520
	<u>34,708</u>	<u>32,179</u>
EXPENSES		
Salaries and wages	39,693	36,483
Incentive pay	20,008	23,314
Lunch program	4,848	7,163
Vehicle	6,452	4,096
Business taxes, licenses and memberships	1,552	1,715
Supplies	1,444	760
Social and recreational	377	421
Repairs and maintenance	742	381
Interest on long term debt	38	274
Telephone - Office	-	202
Bad debts	2,843	20
	<u>77,997</u>	<u>74,829</u>
LOSS FROM OPERATIONS	<u>\$ (43,289)</u>	<u>\$ (42,650)</u>

CogentCHARTERED PROFESSIONAL
ACCOUNTANTS LLP

See notes to financial statements

CANADIAN MENTAL HEALTH ASSOCIATION**Training for Employment Program II****(Schedule 3)****Year Ended March 31, 2018**

	2018	2017
REVENUE		
Janitorial services	\$ 38,416	\$ 33,072
Newspaper delivery	9,330	9,705
Snow removal	2,345	3,775
Yard maintenance	874	770
Flyer Delivery	4,800	8,918
	<u>55,765</u>	<u>56,240</u>
EXPENSES		
Salaries and wages	52,394	44,571
Client incentives	4,092	5,640
Vehicle	1,646	2,703
Repairs and maintenance	2,291	612
Travel	650	600
Social and recreational	393	183
Supplies	1,045	640
	<u>62,511</u>	<u>54,949</u>
INCOME (LOSS) FROM OPERATIONS	<u>\$ (6,746)</u>	<u>\$ 1,291</u>

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ACCOUNTANTS LLP

See notes to financial statements

CANADIAN MENTAL HEALTH ASSOCIATION

David Laird Campground

(Schedule 4)

Year Ended March 31, 2018

	2018	2017
REVENUE		
Campsite services	\$ 90,889	\$ 93,105
City of North Battleford	10,000	10,000
Other revenue	2,571	3,152
	<u>103,460</u>	<u>106,257</u>
EXPENSES		
Salaries and wages	69,989	69,450
Office	10,643	14,270
Utilities	8,607	7,781
Repairs and maintenance	3,284	3,916
Insurance	250	2,523
Point of sale charges	1,818	2,506
Travel	1,965	1,416
Advertising and promotion	510	999
Telephone - Office	1,354	706
Small tools and supplies	541	16
Bad debts	3,727	-
	<u>102,688</u>	<u>103,583</u>
INCOME FROM OPERATIONS	<u>\$ 772</u>	<u>\$ 2,674</u>

See notes to financial statements

Cogent

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ACCOUNTANTS LLP

CANADIAN MENTAL HEALTH ASSOCIATION**Social and Recreational Programs****(Schedule 5)****Year Ended March 31, 2018**

	2018	2017
REVENUE		
Other grant	\$ 3,900	\$ 3,900
Client fee	2,047	2,675
Tour	220	7,695
Recreation	8,000	8,000
	<u>14,167</u>	<u>22,270</u>
EXPENSES		
Tour	2,765	11,296
Social and Recreation	12,917	9,451
Vehicle	6,282	8,070
Salaries and wages	58,779	64,672
	<u>80,743</u>	<u>93,489</u>
LOSS FROM OPERATIONS	<u>\$ (66,576)</u>	<u>\$ (71,219)</u>

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See notes to financial statements

CANADIAN MENTAL HEALTH ASSOCIATION**Fundraising****(Schedule 6)****Year Ended March 31, 2018**

	2018	2017
REVENUE		
Cash Calenders	\$ 11,739	\$ 15,487
Other fundraising	4,200	4,543
Barbeques	-	1,629
Garage sales	-	207
Donation - Building	223,685	175,851
	<u>239,624</u>	<u>197,717</u>
EXPENSES		
Cash calenders	10,212	14,067
Other fundraising	7,636	7,183
Barbeques	-	1,036
	<u>17,848</u>	<u>22,286</u>
INCOME FROM OPERATIONS	<u>\$ 221,776</u>	<u>\$ 175,431</u>

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See notes to financial statements

CANADIAN MENTAL HEALTH ASSOCIATION

Notes to Financial Statements

Year Ended March 31, 2018

1. PURPOSE OF THE COMPANY

Canadian Mental Health Association (the "company") is incorporated under the The Non-Profit Corporations Act of Provincial as a not-for-profit organization is exempt from tax under the *Income Tax Act*. The organization is a volunteer based organization that supports and promotes the rights of persons with mental illness to maximize their full potential through education, recreation, opportunities, advocacy, programs and services; which promotes and enhances the mental health and well being of all members of the community. The North Battleford branch is autonomous and is affiliated with the Canadian Mental Health Association (Saskatchewan Division) Inc.

2. BASIS OF PRESENTATION

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNFO).

3. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Revenue recognition

Canadian Mental Health Association follows the deferral method of accounting for contributions.

Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Endowment contributions are recognized as direct increases in net assets.

Restricted investment income is recognized as revenue in the year in which the related expenses are incurred. Unrestricted investment income is recognized as revenue when earned.

Seminar fees are recognized as revenue when the seminars are held.

Tangible capital assets

Tangible capital assets are stated at cost or deemed cost less accumulated amortization. Tangible capital assets are amortized over their estimated useful lives on a declining balance basis at the following rates and methods:

Land		non-amortizable
Buildings	4%	
Motor vehicles	4%	
Computer equipment	30%	
Other capital asset #1	20%	

Additions during the year are amortized at one-half the above stated rates.

Tangible capital assets acquired during the year but not placed into use are not amortized until they are placed into use.

Income taxes

The company is exempt from paying taxes under section 149(1)(f) of the *Income Tax Act*.

(continues)

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CANADIAN MENTAL HEALTH ASSOCIATION

Notes to Financial Statements

Year Ended March 31, 2018

3. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Measurement uncertainty

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Actual results could differ from these estimates.

4. ACCOUNTS RECEIVABLE

	2018	2017
Accounts receivable	\$ 21,401	\$ 11,156
Allowance for doubtful accounts	(410)	(250)
	<u>\$ 20,991</u>	<u>\$ 10,906</u>

5. TANGIBLE CAPITAL ASSETS

	Cost	Accumulated amortization	2018 Net book value	2017 Net book value
Land	\$ 42,615	\$ -	\$ 42,615	\$ 52,615
Buildings	549,081	24,146	524,935	361,700
Equipment	9,059	-	9,059	9,059
Motor vehicles	63,868	48,434	15,434	15,434
Computer equipment	11,480	7,078	4,402	975
Other capital asset #1	58,357	42,090	16,267	-
	<u>\$ 734,460</u>	<u>\$ 121,748</u>	<u>\$ 612,712</u>	<u>\$ 439,783</u>

6. INVESTMENTS

	2018	2017
Royal Bank term deposit bearing interest at 1.30% per annum.	\$ -	\$ 10,733
Battlefords & District Co-op Ltd.	2,911	2,803
	<u>\$ 2,911</u>	<u>\$ 13,536</u>

Investments are recorded at acquisition cost plus interest or patronage received which is equivalent to its fair market value.

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CANADIAN MENTAL HEALTH ASSOCIATION

Notes to Financial Statements

Year Ended March 31, 2018

7. LONG TERM DEBT

	2018	2017
Credit Union loan bearing interest at 3.85% per annum, repayable in monthly blended payments of \$755. The loan matures on April 1, 2018 and is secured by Building.	\$ 73,451	\$ 280,781
Credit Union loan bearing interest at 0% per annum, repayable in monthly blended payments of \$-. The loan matures on and is secured by van.	-	2,295
	73,451	283,076
Amounts payable within one year	(6,343)	(11,667)
	\$ 67,108	\$ 271,409
Principal repayment terms are approximately:		
2019	\$ 6,343	
2020	6,592	
2021	6,850	
2022	53,666	
	\$ 73,451	

8. DEFERRED INCOME

	2018	2017
Deferred Revenue	\$ 5,080	\$ 3,000
Deferred Revenue - Capital Assets	3,150	7,350
	\$ 8,230	\$ 10,350

Deferred revenue - capital assets relates to a five year commitment which was made in prior years and is being amortized to revenue over that time. General deferred revenue is amounts that have been received in the past and restricted for a specific use at that time.

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CANADIAN MENTAL HEALTH ASSOCIATION

Notes to Financial Statements

Year Ended March 31, 2018

9. FINANCIAL INSTRUMENTS

The organization's financial instruments consist of cash, accounts receivable, investments, payables and deferred revenue. Unless otherwise noted, it is management's opinion that the organization is not exposed to significant credit, interest rate, liquidity or market risks arising from these financial instruments.

10. ECONOMIC DEPENDENCE

The organization receives almost 60% of its revenues from Prairie North Health Region. As this funding is a large portion of their income the organization's ability to continue is dependent on continuing to receive this funding.

11. COMPARATIVE FIGURES

Some of the comparative figures have been reclassified to conform to the current year's presentation.

APPLICATION FOR COMMUNITY GRANT PROGRAM

Return to: City of North Battleford

#16.

RECEIVED
2019-03-27

Leisure Services

1291-101st Street, Box 460
North Battleford, SK S9A 2Y6

Tel: 445-1700 Fax: 445-0411

Contact: Jan Robertson

Non-Profit

No: _____

\$2220.75

PLEASE PRINT

1 Name of Group: Special Olympics Battlefords

Mailing Address: c/o Karen Reimer R.R.#1. North Battleford, SK. S9A 2X3

2 Contact Person: Linda Machniak

Address: P.O. Box 351 North Battleford S9A 2Y3 Tel: 306.445.5426

Email Address: lindamachniak@sasktel.net

Proposed Activity, Event

3 etc:

Developmental swims for athletes of the Special Olympics - Battlefords Club. This Club is open to any person of any age that is disabled. This is a recreational activity for health and well being of these residents. The Club overall, has activities for participants that includes a bowling program, an exercise program and this recreational swim program.

4 Proposed Date[s]: April & May, 2019, September, 2019 – March, 2020 (Saturdays)

Time[s]: 11:00-12noon

Location: Battlefords Co-op Aquatic Centre

5 Project description [include objectives of program, benefits to participants]:

If more space is required, please use back

The objectives of the Special Olympics – Battlefords Club is to enable the athletes with volunteers of the community to participate in sport and recreation at a low cost to the athletes. The participation allows members with physical and cognitive disabilities to participate, socialize, and learn skills with assistance of the volunteers. The athletes get to feel a sense of belonging, accomplishment, pride and personal as well as team achievements that they may not otherwise get to experience in their day to day lives. The benefits of utilizing the Aquatic Centre allows some of the athletes with physical disabilities therapy for their unused joints and muscles. It allows them valuable time out of their wheelchair or may give some the freedom of independence that they will not get out of an aquatic environment. This is the only time many of them are able to be at the facility in a safe, more quiet environment.

6 Estimated number of participants: Total Club participation – 25-30 athletes/10-15 volunteers

7 Proposed Budget:

Expenditures:

Pool rental (\$60.75/hr x 27 days)

\$1640.25

Lifeguard wage (21.50 x 27

\$ 580.50

hrs)

Total \$2220.75

Revenue:

Club members pay a nominal
fee to allow the club to pay for
Non covered times, and events

Total \$2220.75

**Amount requested from Community
Grant**

\$2220.75

SELF HELP

n/a

Signature:


Linda Machniak

Date: March, 26th, 2019

Thank you for your consideration. This grant will make a significant difference for these vulnerable persons in our community who typically are on fixed incomes, with little capacity for fundraising or other support systems.

Special Olympics Battlefords

April 11th, 2019

Dear Members of the Committee,

Thank you for the opportunity to provide financial records for consideration in our application for support to assist local Special Olympics athletes.

As part of a provincial network of community branches we do not prepare formal financial statements, but do keep records of our branch activities that funnel to the provincial body for formal financial reporting. However, we are happy to comply with a request for financial information from the local branch.

We have provided copies of our Income Statements from August 1st, 2017 to July 31, 2018, and from August 1st, 2018 to March 31st, 2019 in order to cover the timeframe of our most recent agreement.

In the 2017-2018 fiscal year the club fundraised vigorously in order to ensure a member athlete could attend a national and potentially an international competition, as the club was required to guarantee funding in order for the athlete to proceed with their registration. That is the 'Sundry Income' of \$2005.25 which is the bulk of our surplus funds in that period.

In the current period (2018-2019) we have a nominal surplus of \$274.65 to the end of March, 2019. This record does not include the most recent pool invoice, monies that will come from the application of last year, etc. We also make note that we have not yet received year end submissions from our athletes who compete at regional, provincial or national events for their athlete funding. We anticipate that we will again have a small surplus of funds at the end of this fiscal term but not to the extent of the previous fiscal year.

Thank-you for your consideration of our application for this next year 2019-2020. Special Olympics athletes and volunteers very much appreciate the opportunity to participate at the pool in a secure and specific time.

If you have any further questions, please do not hesitate to call:

Linda Machniak, Treasurer
Special Olympics Battlefords
Work: 306-445-6226
Home: 306-445-5426

Sincerely,
Special Olympics Battlefords



Special Olympics
Olympiques spéciaux
Saskatchewan

Special Olympics Battlefords
Income Statement Aug 01, 2017 to Jul 31, 2018

REVENUE

REVENUE	
MAP Funding - SOS	1,555.95
Sundry Income	2,005.25
Grant Funds - Miscellaneous	1,797.83
Interest	6.61
Special Olympic - Athletes	540.00
Special Olympics - Volunteers	280.00
Program Fees	1,160.00
TOTAL REVENUE	7,345.64

TOTAL REVENUE	7,345.64
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EXPENSE

OPERATING EXPENSES	
Advertising & Promotion	379.23
Meetings & Conventions	391.29
Memberships & Subscriptions	25.00
Postage / Shipping	12.03
Office Supplies - Stationary paper	58.85
Program Costs	2,039.05
Bank Charges	7.50
Membership Payments - Athletes	540.00
Membership Payments - Volunte...	280.00
Matching Athlete Assistance Gra...	450.00
TOTAL OPERATING EXPENSES	4,182.95

TOTAL EXPENSE	4,182.95
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NET INCOME	3,162.69
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Special Olympics Battlefords
Income Statement Aug 01, 2018 to Mar 31, 2019

REVENUE

REVENUE	
MAP Funding - SOS	871.88
Grant Funds - Miscellaneous	406.25
Interest	5.42
Special Olympic - Athletes	340.00
Special Olympics - Volunteers	220.00
Program Fees	300.00
TOTAL REVENUE	<u>2,143.55</u>

TOTAL REVENUE	<u>2,143.55</u>
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EXPENSE

OPERATING EXPENSES	
Advertising & Promotion	81.90
Memberships & Subscriptions	25.00
Program Costs	1,092.00
Membership Payments - Athletes	400.00
Membership Payments - Volunte...	220.00
Matching Athlete Assistance Gra...	50.00
TOTAL OPERATING EXPENSES	<u>1,868.90</u>

TOTAL EXPENSE	<u>1,868.90</u>
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NET INCOME	<u>274.65</u>
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#17

\$1100.00

SASKATCHEWAN LOTTERIES COMMUNITY GRANT PROGRAM

Return to: City of North
Battleford Leisure Services

1291-101st Street, Box 460

North Battleford, SK S9A 2Y6

Tel: 306-445-1700 Fax: 306-445-0411

Contact: Val Mysko

PLEASE PRINT

RECEIVED
2019/03/29

1 Name of Group: HMR Sport Horse Club

Non-Profit No: 101228548

Mailing Address: Box 837 Battleford SK S0M 0E0

2 Contact Person: Shannon Langley

Address: Box 16 Spears SK Tel: 306.480.4952

Email Address: wildrosenugget@gmail.com

3 Proposed Activity/Program/Event etc:

Spring Fling -

4 Proposed Date[s]: May 25, 26 2019

Time[s]: 9:00 am - 5:00 pm

Location: Hidden Meadows Ranch

5 Project description [include objectives of program, benefits to participants]:

If more space is required, please use back

Two days of provincial equestrian competition
for provincial and regional points and awards.

Classes: Showmanship, Western Pleasure, Western Horsemanship,
Trail, Reining, Ranch Riding, Walk/Trot, English Pleasure,
Hacks, English Equitation, Hunters, Gymkhana

6 Estimated number of participants: 0 riders/horses per day plus officials,

7 This project request is a City of North Battleford Community Grant application for funds
volunteers, family friends, spectators, club members

Only: Yes No X

If No, where else have you applied for funding and amount requested/approved.

Saskatchewan Horse Federation.

SIGA

8

Without financial assistance from this grant request, will this activity/program/event take

place? Yes X No

9 Proposed Budget:

Expenditures:

Details	\$ Amount
1 judge - 2 days	\$ 2000
1 course designer	\$ 1500
1 show secretary	\$ 450
Facility rental - -	\$ 1150
Total	\$ 5100.00

Revenue:

Entry fees	3000.
Sponsors	1000.
Total	

Amount requested from Community Grant
SELF HELP\$ 1100.00
\$ 4000.00

Signature:

Shannon HargleyDate: Mar 27/19



**SASKATCHEWAN LOTTERIES
COMMUNITY GRANT PROGRAM**

PLEASE PRINT

RECEIVED



\$18.
\$500.00

**Return to: City of North
Battleford Leisure Services**
1291-101st Street, Box 460
North Battleford, SK S9A 2Y6
Tel: 306-445-1700 Fax: 306-445-
0411
Contact: Val Mysko

- 1 Name of Group: Battlefords Interval House
Non-Profit No: 131437691 RR0001
Mailing Address: 2092 – 102nd Street, North Battleford, SK S9A 1H7
- 2 Contact Person: Debbie Kovalsky
Address: 2092 – 102nd Street, N.B. Tel: 306.445.2742
Email Address: director@battlefordsintervalhouse.ca
- 3 Proposed Activity/Program/Event etc:
Transportation and attendance to the Battlefords Co-op Aquatic Center for women and
Children who are staying at Battlefords Interval House due to violence.
- 4 Proposed Date[s]: Ongoing dates between April 1st and June 30th 2019
Time[s]: Saturday or Sunday afternoons and evenings
Location: North Battleford
- 5 Project description [include objectives of program, benefits to participants]:
If more space is required, please use back
Objective: For mothers and their children to have physical, healthy, quality time together.
Benefits: An outing such as this, allows mothers and children the time to rebuild positive
Relationships. The public swimming pool is local location where a mother can feel safe
Being out in the community.
- 6 Estimated number of participants: 40
- 7 This project request is a City of North Battleford Community Grant application for funds
Only: Yes _____ No XX _____
If No, where else have you applied for funding and amount requested/approved.

Date: March 29, 2019

**APPLICATION FOR
COMMUNITY GRANT PROGRAM**

Return to: **City of North Battleford**

Leisure Services

1291-101st Street, Box 460

North Battleford, SK S9A 2Y6

Tel: 445-1700 Fax: 445-0411

Contact: Val Vany

#19

\$150.00.

RECEIVED

PLEASE PRINT

- 1 Name of Group: Battleford Youth Soccer Inc. Non-Profit No: _____
Mailing Address: Box 36, North Battleford SK S9A 2X6
- 2 Contact Person: Kelly Villeneuve
Address: _____ Tel: 481-5911
Email Address: kellyjanyro@gmail.com
- 3 Proposed Activity, Event etc:
Referee Clinic
- 4 Proposed Date[s]: Apr. 6 & 7th
Time[s]: 9am - 5pm
Location: North Battleford
- 5 Project description [include objectives of program, benefits to participants]:
If more space is required, please use back
To host an Entry Level Referee Clinic.
- 6 Estimated number of participants: 10-12 Youth + Adult.
- 7 Proposed Budget:

Expenditures:

Sock Soccer Invoice

\$900.⁰⁰

Total

Revenue:

0

Total

Amount requested from Community Grant

SELF HELP

Signature:

Kelly Villeneuve

Date:

Mar. 29/19

\$150.⁰⁰

~~\$400.00~~ \$750.⁰⁰

APPLICATION FOR
COMMUNITY GRANT PROGRAM

Return to: City of North Battleford

Leisure Services
1291-101st Street, Box 460
North Battleford, SK S9A 2Y6
Tel: 445-1700 Fax: 445-0411
Contact: Val Vany

RECEIVED

#20
\$150.00

PLEASE PRINT

1 Name of Group: Battleford Youth Soccer Inc Non-Profit No: _____

Mailing Address: Box 36 North Battleford

2 Contact Person: Kelly Villeneuve

Address: _____ Tel: 481-5911

Email Address: Kelly.jay@nba@gmail.com

3 Proposed Activity, Event etc: _____

Coaches Clinic - FUNdamentals

4 Proposed Date[s]: Apr. 19 + 13th, 2019

Time[s]: 9am - 5pm

Location: North Battleford

5 Project description [include objectives of program, benefits to participants]:

If more space is required, please use back

To host a Coaches Clinic FUNdamentals
Coaches of Ages 7-11yr old

6 Estimated number of participants: 10-12 Adult & Youth

7 Proposed Budget:

Expenditures:

Sask Soccer Invoice

\$1,200.00

Total

1200.00

Revenue:

0

Total

Amount requested from Community Grant

SELF HELP

Signature: _____

Date: Mar. 29/19

\$150.00

1000.00

APPLICATION FOR
COMMUNITY GRANT PROGRAM

Return to: City of North Battleford

#21

RECEIVED

Leisure Services

1291-101st Street, Box 460

North Battleford, SK S9A 2Y6

Tel: 445-1700 Fax: 445-0411

Contact: Val Vary

\$150.00

PLEASE PRINT

1 Name of Group: Battleford Youth Soccer Inc Non-Profit No: _____

Mailing Address: Box 36, North Battleford

2 Contact Person: Kelly Villeneuve

Address: _____ Tel: 481-5911

Email Address: Kellyjayva@gmail.com

3 Proposed Activity, Event etc: _____

Coaches Clinic - Learn to Train

4 Proposed Date[s]: Apr. 27 + 28

Time[s]: 9am - 5pm

Location: North Battleford, SK

5 Project description [include objectives of program, benefits to participants]:

If more space is required, please use back

To host a LEARN to TRAIN clinic for
coaches coaching ages 13 plus

6 Estimated number of participants: 10-12 Adult + Youth

7 Proposed Budget:

Expenditures:

Sock Soccer Invoice

\$1,500.00

Total

1500.00

Revenue:

0

Total

0

\$150.00

Amount requested from Community Grant

SELF HELP

\$1,350.00

Signature: _____

[Signature]

Date: Mar. 29/19

**APPLICATION FOR
COMMUNITY GRANT PROGRAM**

Return to: City of North Battleford

Leisure Services

1291-101st Street, Box 460

North Battleford, SK S9A 2Y6

Tel: 445-1700 Fax: 445-0411

Contact: Val Vany

#22

\$2000.00

RECEIVED

PLEASE PRINT

1 Name of Group: Battleford Youth Soccer Inc Non-Profit No: _____

Mailing Address: Box 36, North Battleford, SK S9A 2X6

2 Contact Person: Kelly Villeneuve

Address: _____ Tel: 481-5911

Email Address: kellyjayv@bysl.ca

3 Proposed Activity, Event etc: _____

Outdoor Youth Soccer Season May + June

4 Proposed Date[s]: Apr. 29, 2019 ~ June 20th, 2019

Time[s]: 5:45pm ~ 8:45pm

Location: Holy Family Soccer fields, Centennial Fields

5 Project description [include objectives of program, benefits to participants]:

If more space is required, please use back

To put on a youth orientated activity to teach basic skills of soccer. Keep kids active for a healthy lifestyle.

6 Estimated number of participants: 500-600

7 Proposed Budget:

Expenditures:

Balls, Whistles, Goalie Gloves,
Ref Shirts, Pop-up Nets
Coach T-shirts, Cones,
ball bags

\$250.00

\$800.00

\$600.00

\$300.00

Total \$4,200.00

Revenue:

Players pay a fee
Registration not over

Total

\$2,000.00

\$500.00

Amount requested from Community Grant

SELF HELP

Signature: [Signature]

Date: March 29/19

#23

APPLICATION FOR COMMUNITY GRANT PROGRAM

Return to: **City of North Battleford**

Leisure Services

1291-101st Street, Box 460

North Battleford, SK S9A 2Y6

Tel: 445-1700 Fax: 445-0411

Contact: Jan Robertson

\$4500.00

PLEASE PRINT

RECEIVED

1 Name of Group: Summer School for the Solo Voice Non-Profit No: Can provide SMEA #

Mailing Address: 1731-97th Street North Battleford SK S9A 0K7

2 Contact Person: Lisa Hornung

Address: 1731-97th Street North Battleford SK S9A 0K7 Tel: 306-445-3831

3 Proposed Activity, Event etc:

Summer School for the Solo Voice is an international music school, open to ages 8-80+. While serving people in the Battlefords and area, SSSV attracts participants and staff to North Battleford, from all over Saskatchewan, Canada, the United States, and from as far away as Japan, England and South Africa. Over 80% of our student, staff and volunteer body is from the Battlefords.

4 Proposed Date[s]: July 6-13, 2019

Time[s]: 9:00 am - 5:30 pm daily with free concerts 7:00-8:00pm most evenings

Location: Third Avenue United Church 1302-102nd Street North Battleford

5 Project description [include objectives of program, benefits to participants]:

If more space is required, please use back

The purpose of SSSV is to grow and nurture the Arts, and its mandate is to offer the highest quality instruction at the lowest possible cost so as to enable anyone who would like to attend, the opportunity to do so. SSSV is an inclusive, breaking barriers program, open to people of all race, religious, social / economic, and cultural backgrounds. Large efforts are made, and funds allotted, to identify and include at risk youth, immigrants, and those with financial restraints, and / or special needs that would keep them from attending. SSSV builds confidence, boosts self esteem, creates leaders in the Arts, and raises the level of teaching and performing in our community. It brings world class artists and master teachers to the Battlefords, making them available to all ages and levels of musicians who would otherwise not have access to such accomplished instructors and performers.

6 Estimated number of participants: 80

7 Proposed Budget: Please see attached budget

Expenditures:

- attached -

Total

Revenue:

Total

Amount requested from Community Grant

4,500.00

SELF HELP

Signature:



Date: March 30, 2019

SSSV 2019 PROPOSED BUDGET

REVENUE:

Peacock Industries	\$ 500	(confirmed)
Parks and Recreation - City of NB	4,500	(pending)
BATC	10,000	(pending)
Jim Pattison Broadcast Group	3,500	(pending)
Battlefords Hotel Association Inc.	3,500	(pending)
Donation - anonymous donor	2,000	(confirmed)
SMEA- benevolent fund	1,000	(confirmed)
SMEA special project sponsorship	2,000	(confirmed)
SCF	500	(pending)
Registration Fees	<u>36,500</u>	(varies according to # of participants)
Total Revenue	<u>\$ 64,000</u>	

EXPENSES:

Tuition waivers	\$ 8,000	(for children / youth with need)
Staff Fees	27,300	
Hospitality	500	
Music	1,000	
Tuning of 8 pianos	2,000	
Rental of keyboards and fans	500	
Facility rental	3,500	
Advertising / Promotion	1,400	(includes graphic design - website / brochures)
Volunteer recognition	500	
Food	4,800	(staff meals, student pizza night))
Travel	5,500	(staff flights / mileage)
Accommodations	7,500	(staff)
Overhead	<u>1,500</u>	(office supplies, insurance, etc.)
Total Expenses	<u>\$ 64,000</u>	



Summer School for the Solo Voice

Lisa Hornung lisa.hornung@gmail.com 306-445-3831
1731-97th Street North Battleford SK S9A 0K7

March 30, 2019

Dear Members of the City Grant Selection Committee,

With your long time support, Summer School for the Solo Voice has continued to grow and serve our musical community for over two decades. We provide exposure to the performing arts for those who participate as students as well as those who attend the concert series as audience members. Nationally and internationally recognized instructors provide a world class educational opportunity for interested musicians of all ages, abilities and levels of study.

Each year our out of town contingent grows. Students and staff have come from Pennsylvania, Kentucky, Michigan, North Dakota, Japan, South Africa, England, Quebec, Ontario, British Columbia, as well as from all over Saskatchewan, Manitoba and Alberta. Equally as exciting is the increase in the number of local participants who now make up over 80% of our student, staff and volunteer bodies.

It is very important to continue providing the Battlefords with the services SSSV has to offer. This program has helped to raise awareness and appreciation of the performing arts in our community as well as raising the level of music education and the performance standard in the Battlefords. The teachers, choristers and soloists who attend give back to our community with renewed enthusiasm, a stronger skill set and increased confidence.

Because of your generosity, we have been able to bring in some of the world's most sought after and respected musicians and instructors, while remaining a completely accessible and inclusive program. The tuition is very reasonable and there is a substantial allowance in the budget for students who, due to financial disadvantage, would not otherwise afford to attend. We make a point of reaching out to marginalized sectors in our community, doing all we can to break barriers that may hinder their ability to attend.

With sincere gratitude for your past commitment, we are respectfully asking for support for Summer School for the Solo Voice ~ 2019. A cheque, should you decide in favour of this program, can be made to Summer School for the Solo Voice and send to the address above.

Please feel welcome to contact me with any questions, concerns, or ideas you may have. I would welcome an opportunity to speak to you.

Sincerely,



Lisa Hornung, SSSV Director

Summer School for the Solo Voice ^{and choral}

Sing...just 'cuz

Making music in Saskatchewan since 1997!

July 6 to 13, 2019
North Battleford, SK



Summer School for the Solo Voice is a week long intensive study and performance opportunity for solo and choral singers, accompanists, teachers and choral conductors at beginner, intermediate and senior levels. It is a non-auditioned program open to participants aged eight and older, regardless of experience.

Summer School for the Solo Voice is able to accommodate a wide range of ages and abilities by employing highly qualified instructors who excel both as teachers and as performers.

Singers, accompanists, choral conductors, private and classroom teachers, as well as members of community, church and school choirs have all found this to be a valuable program.

Visit our web site for Early Bird pricing as well as additional discounts for choral singers!

Contact

Lisa Hornung

Email / summerschoolforthesolovoice@gmail.com

Phone / (306) 445-3831

Website / www.summerschoolforthesolovoice.com

Facebook / www.facebook.com/summerschoolforthesolovoice

Battleford
Hotel
Association

Robert MacKay



Heath Gabruch

DERIVE DESIGN

Program Options

JULY 7 - 13, 2019

Children 8 - 11

Teen 12 - 18

Adult - Beginner to Experienced

Musical Theatre

Choral (no solo obligations)

JULY 6 - 13, 2019

Advanced Singer (includes opera ensemble)

Advanced Accompanist (includes solo piano master classes)

Jazz Singer

Jazz Pianist

Instructors



Lisa Hornung
Contralto
SSSV Director



Robert Hall
Piano
Baritone
Conductor



Naomi Suchan
Piano
Collaborative Arts



Mark Turner
Piano
Career
Development



Gary Gansauge
Piano
Musical Theatre



Rick Gore-Hickman
ENT Otolaryngologist
Head and Neck Surgeon



Barb Mutch
"Mama Mutch"
Children 8 - 11



Eric Paetkau
Conductor



Matthew Armet
Baritone
Dancer
Drama



Laurence Ewashko
Conductor
Baritone



Bonnie Cutsforth-Huber
Contralto



Paul Suchan
Piano
Jazz



Heather Macnab
Mezzo - Soprano
Musical Theatre
Speech Arts



Alison Kilgannon
Piano



Casey Peden
Soprano



Nevin Buehler
Jazz
Bass



Darrell Bueckert
Jazz
Percussion

SSSV 2018 ACTUAL

REVENUE:

Student Fees	Registration Fees	\$ 36,500	
	Billet fees	900	
	Theory books	343	
			\$ 37,743
Grants	BATC Community Development Corp.	10,000	
	Battlefords Allied Arts Council	2,000	
	Battlefords Hotels Association Inc.	3,500	
	City of North Battleford - Parks and Recreation	2,500	
	Community Initiatives Fund	5,000	
	Saskatchewan Music Educators Association	2,000	
			25,000
Donors	Battleford Furniture	500	
	Heath Gabbruch	250	
	Chris Martin	100	
	Lorna McLean	200	
	Meridian Utilities Ltd.	500	
	Outback RV	350	
	Peacock Industries	500	
	Saskatchewan Music Educators Association	1,000	
	The Battlefords Funeral Service	600	
	Anonymous Donors	220	
			4,220
In-Kind	Northland Rentals - fan rental	262	
	Doris Binette, Tropical Inn - staff accommodation	4,404	
			4,666
Total Revenue			\$ 71,629

EXPENSES:

Student Costs	Tuition waivers / scholarships	\$ 10,445	
	Billet hosts	750	
	Theory books	291	
			\$ 11,486
Staff	Staff fees	31,800	
	Staff accommodations	11,071	
	Staff meals	5,995	
	Staff travel - flights and mileage	2,033	
			50,899
Facility	Hall rental	3,500	
	Equipment rental	524	
	Piano tuning and maintenance	1,000	
			5,024
Other	Advertising / promotion	566	
	Business fees and licenses	50	
	Music	270	
	Volunteer and staff recognition / hospitality	2,040	
	Overhead - office, insurance, supplies, etc.	1,294	
			4,220
Total Expenses			\$ 71,629

Financial Statement Prepared By Jaki Esquirol, BSc, CPA, CGA

An international program held annually in North Battleford, Saskatchewan, Summer School for the Solo Voice is a week long intensive study and performance opportunity for singers, accompanists, teachers and choral conductors at beginner, intermediate and senior levels. It is a non-auditioned program open to participants aged eight and older, regardless of experience. For many adults and youth, this is their first time singing in public, while others have participated in music festivals for years, and yet others are teachers and university students pursuing a career in music.

Summer School for the Solo Voice is able to accommodate a wide range of ages and abilities by employing highly qualified instructors who excel both as teachers and as performers. Collectively these instructors offer three to eight classes simultaneously. Each participant is given personal choice of daily classes, enabling them to custom make their own program, specializing in the areas they find most interesting and useful.

Singers, accompanists, private and classroom teachers, as well as members of community, church and school choirs have all found this to be a valuable program. Often times family members attend together (children, parents and grandparents!). SSSV strives to build confidence and leadership skills in participants so they can continue participating in, supporting &/or facilitating the Arts upon returning to their respective communities throughout the province, country and abroad.

The primary function of Summer School for the Solo Voice is to culture and enable the Arts in Saskatchewan, while its mandate has always been to offer the highest level of instruction for the lowest possible cost so as to allow anyone who is interested, the ability to participate. A portion of the budget is always allotted to help students at a financial disadvantage to attend. We believe that music should be available to everyone and work hard to create partnerships and build community through and for the learning and sharing of music.

Over the years Summer School for the Solo Voice has diversified to include: Advanced Singers, Advanced Accompanists, Collaborative Arts, Piano Technique and Repertoire, Musical Theatre, Pedagogy, Speech Arts, Theory, Composition, Adult Beginner, Choral Conducting, Musical Theatre, Drama, Children and Jazz programs within the larger structure. Because of the expertise of the staff, students are able to choose classes that fit their age, ability and level of experience as well as specializing in an area of particular interest to them.

Saskatchewan, being wide spread and largely made up of smaller rural communities, has no one 'cultural hub' that effectively serves all of its residents. We are fortunate to have larger centres that bring in clinicians for a day or two, but these workshops are by and large for a specific group of students and not usually open to public participation. We are also fortunate to have had musical arts summer programs in the past, many of which are no longer functioning, often times due to financial constraints. SSSV has continued to grow and flourish in North Battleford for over 20 years.

Saskatchewan is rich with talent and potential in the Performing Arts.

Unfortunately its distance from bigger centres hinders access to teachers of the calibre Summer School for the Solo Voice provides and the Advanced Singers program offers, leaving many of our artists at a disadvantage. Summer School for the Solo Voice works to level that, and the inclusion of the many different programs within the school ensures a place for singers, teachers, conductors,

accompanists and speech artists of all levels in our community and province.

To the best of my knowledge, no other such program exists. To quote Laurence Ewashko, a highly respected international conductor, singer and master teacher, "I don't think anything like this exists anywhere else in the world...It is a really unique and wonderful experience for these people who are creating community — community which is filled with joy, filled with love and listening and watching each other...". (News Optimist)

SSSV goes to great lengths to accommodate participants with mental and physical challenges, further affirming **our commitment to the goal of music for all.**

The age group that benefits from this program ranges from 8 years to 80+ (some of our oldest participants have been 78-81 year old grandparents attending and singing with their grandchildren). **Singers, conductors, accompanists and teachers of all ages and levels of experience will not only benefit from what they learn and the performance opportunities they receive, but they will then take this knowledge and boosted confidence back into their communities.** Summer School for the Solo Voice has proven to be a wonderful experience that boosts confidence, hones abilities, teaches new skills and creates community leaders in the Arts.

While a significant number of our staff, students and volunteers are from the Battlefords, staff and students also come from across Saskatchewan and all over Canada, the United States and abroad. We have had staff members from Saskatchewan, Ontario, Quebec, Pennsylvania, Kentucky, England and South Africa as well as students from Saskatchewan, Alberta, British Columbia, Manitoba, Ontario, Quebec, Pennsylvania, Kentucky, North Dakota, France, and Tokyo.

SSSV fosters the development and growth of musicians while raising awareness of and appreciation for the Arts. Summer School for the Solo Voice has proven to be a wonderful experience that boosts confidence, hones abilities, teaches new skills and creates community leaders in the Arts.

SSSV attracts a large number of students, staff and families to the Battlefords for 7-10 days. During this time they stay in our hotels, motels and campgrounds, eat in our restaurants, visit our businesses and shop in our stores. Having had a wonderful time here (as indicated year after year on the evaluation forms) they leave with many reasons to return and plans to encourage others to visit the Battlefords as well. SSSV fosters the development and growth of musicians in the Battlefords and area while raising awareness of and appreciation for the Arts right here at home.

"It's amazing," he [Geoffrey Pratley, world renowned musician from the UK] says. "You must surely think you're in a big city like Calgary or Winnipeg. In a small place, to have all this lot? It's marvellous, isn't it?"
(News Optimist)

For detailed information regarding staff and programming, please visit our website at
www.summerschoolforthesolovoice.com



RECEIVED



#24
\$5000.00

SASKATCHEWAN LOTTERIES COMMUNITY GRANT PROGRAM

**Return to: City of North
Battleford Leisure Services**

1291-101st Street, Box 460
North Battleford, SK S9A 2Y6
Tel: 306-445-1700 Fax: 306-445-0411
Contact: Val Mysko

PLEASE PRINT

- 1 Name of Group:** NB Street Fest (North Battleford International Street Performer Festival Association Inc)
Non-Profit No: 102017809
Mailing Address: Box 1512 North Battleford, SK S9A 3W1
- 2 Contact Person:** Kali Weber
Address: 4 331-23 St Battleford S0M 0E0 **Tel:** 306-480-4575
Email Address: producer@nbstreetfest.com
- 3 Proposed Activity/Program/Event etc:**
NB Street Fest- Saskatchewan's only international street performer festival
- 4 Proposed Date[s]:** July 26 +27, 2019
Time[s]: 11:00 am- 9:00 pm both days
Location: Downtown North Battleford - 101 St from 11 ave to 14 ave
- 5 Project description [include objectives of program, benefits to participants]:**
If more space is required, please use back
please see attached document entitled Project Description
- 6 Estimated number of participants:** 6000
- 7 This project request is a City of North Battleford Community Grant application for funds**
Only: Yes **No** __X__

If No, where else have you applied for funding and amount requested/approved.

8 Without financial assistance from this grant request, will this activity/program/event take

place? Yes X No

9 Proposed Budget:

Expenditures: *please see attached budget*

Details

\$ Amount

Total

--

Revenue:

Total

--

Amount requested from Community Grant

\$5000.00

SELF HELP

Signature:



Date:

4/2/2019

NB Street Fest: Fantastical, Family, Fun!

Mandate/Purpose of the Organization:

- **Mission:**
 - o NB Street Fest is a family oriented, international street performer festival that is committed to bringing arts and culture to the Battlefords.
- **Vision:**
 - o We want to bring families and community members together to experience laughter and fun through the arts, and to establish the festival as an annual tourism event.
- **Values:**
 - o Enhance community involvement
 - o Celebrate diversity
 - o Improve the perception of downtown North Battleford and our community

Project Description

NB Street Fest is Saskatchewan's only international street performer festival. The festival takes place in downtown North Battleford for two days in July- 26+ 27 in 2019. Because street performance breaks the boundaries of traditional performance art by bringing artists directly to an audience, we can keep our festival both fun *and* free and as a result remain inclusive to all people within our city.

NB Street Fest has two types of programming:

1. International Street Performers- there are two types of performers:
 - o Circle Show Performers
 - Performers that present a 30-45 minute show on a designated pitch surrounded by festival patrons; these performers collect tips through the tradition of 'passing the hat' at the end of their show.
 - o Rovers
 - Street performers who rove and interact with festival patrons informally; these performers create one on one experiences for festival attendees.
 - o KIDS FEST
 - NEW FOR 2019
 - Our festival keeps growing. As a result, this year we will be creating and curating a mini festival within the larger festival of NB Street Fest! Kids FEST will be a zone, in Central Park, just for kids! Inside Kids FEST, patrons will learn different skills like juggling, acrobatics, or stilt walking. As well, we

will program specific artists for children! Parents will be able to sit back, relax under the shade of the trees in the park, as their kids take in performers, learn new skills and participate in group games or crafts!

2. Vendor Alley

- NB Street Fest programs three types of vendors:
 - Food Vendor
 - Artisans
 - People who create and sell one of a kind items. In past years we have had jewelry, accessories and clothing designers, vintage clothing collectors, handmade pillows, cards and paper items.
 - Interactive vendors:
 - Face painters, caricaturists, airbrush tattoos, balloon twisters

NB Street Fest continues to see steady growth and positive organizational changes. With support through the Saskatchewan Tourism Cooperative Advertising Grant program, NB Street Fest is able to reach more people in Saskatchewan and contribute to our growing tourism and cultural sector. NB Street Fest is able to have billboards advertising the festival across Saskatchewan. With the development of KIDS FEST, we only hope that we can continue to grow the festival and to reach more people across our province and country!

Benefits to Festival Patrons

The benefits of NB Street Fest to North Battleford are numerous: NB Street Fest helps to create a culture of volunteerism, which in turn promotes a civil, more accepting society by promoting members of homogenous groups to interact with one another in an event that encourages community through a shared, artistic event. This event is free to attend, so it brings people of all different socio and economic status together, to participate in a shared event and spend time with one another. Festival patrons get to choose how much they will tip each performer. NB Street Fest continues to cultivate arts and culture in our community which has an effect on our city's economy and tourism sectors. In turn this brings more development to the Battlefords.

2019 NB International Street Performer Festival Financial Info			
	Cash	In-Kind	Total
REVENUE			
Seed Money from 2018	\$9,000.00		
Vendor Applications			
Food			
10 food vendors @ \$150	\$1,500.00		
Artisan			
10 Artisans @ \$50	\$500.00		
Inter:			
3 Interactive Vendors @ \$100	\$300.00		
Non-Profit			
	\$0.00		
Sponsorship			
Grants			
BATC CDC	\$25,000.00		
Community Initiatives Fund, SK Lotteries NB	\$5,000.00		
Community Initiatives Fund, SK Lotteries Bford	\$1,700.00		
SLGA Charitable Lottery Grant			
Tourism Sask CAP	\$765.00		
Saskatchewan Arts Board	\$7,700.00		
Cash			
NB Business Improvement District (BID)	\$2,500.00	\$1,000.00	
Destination Battlefords			
Hein Financial Group	\$2,000.00	\$500.00	
Prairie Toyota Dealers	\$3,600.00		
Innovation Credit Union	\$1,000.00		
SIGA			
Loraas		\$1,800.00	
TM Septic Ltd.	\$250.00		
Scott Campbell Dodge	\$100.00		
SK Tel	\$400.00	\$100.00	
In-Kind			
Q98 / Rock 93.3 / 1050 CJNB		\$21,150.00	
Blinic Photographic		\$1,500.00	
Discovery Co-op		\$1,500.00	

2019 NB International Street Performer Festival Financial Info			
	Cash	In-Kind	Total
NewsOptimist		\$1,100.00	
Freedom - Tie Dye Booth Revenue	\$1,500.00		
Tables & Chairs, face painters, info			
Anderson Pumphouse			
Boys & Girls Club, BBQ Rental			
Nutec			
Oil Can Charlie's			
Bank Interest			
50/50 money unclaimed at St Fest 2017	\$222.50		
TOTAL	\$63,037.50	\$28,650.00	\$91,687.50
TOTAL REVENUE			\$91,687.50
TOTAL REVENUE LESS IN-KIND			\$63,037.50
	Cost	In-Kind	Total
EXPENSES			
Corporation			
Office Supplies	\$0.00		
Book Keeper	\$500.00		
Corporation	\$200.00		
Rivers West District for Sport - membership fee	\$20.00		
Bank Charges	\$12.00		
Bank Cheques	\$50.00		
Insurance - Directors & Officers	\$1,325.00		
Business Cards	\$0.00		
Website Development	\$125.00		
Accounting (Cogent CPA LLP)	\$2,969.25		
	\$5,201.25	\$0.00	\$5,201.25
Fund Development			
Postal Costs	\$0.00		
Printing / Paper	\$0.00		
	\$0.00	\$0.00	\$0.00
Artists			
Artist Performance Fee	\$18,000.00		
Artist Meal Buy Out	\$1,000.00		
Porta Bella Brunch with Performers	\$500.00		
Street Performer supplies (paint, brushes, outfit)	\$0.00		
Tropical Inn - hotel rooms for performers	\$3,500.00		

2019 NB International Street Performer Festival Financial Info

	Cash	In-Kind	Total
Greenroom Access	\$500.00	\$500.00	
Supplies for Snacks in Green Room	\$100.00		
Ice, Water for Volunteer	\$100.00		
Snacks in Green Room, Ice	\$200.00	\$200.00	
	\$23,900.00	\$700.00	\$23,200.00
Kids World			
Entire Mini Fest	\$10,000.00		
Venue			
Sound Systems	\$750.00		
Committee Tees	\$100.00		
Portajohns (TM Septic Ltd.)	\$1,011.87		
Toilet Paper	\$0.00		
Site Cleanliness (garbage , recycle)	\$1,300.00	\$1,300.00	
Moveable Fencing for Selfie Background	\$500.00	\$500.00	
Business Licence / Permit	\$345.00		
Liability Insurance	\$1,300.00		
Enclosed Trailer	\$500.00	\$500.00	
Facepainting tent / chairs	\$500.00	\$500.00	
Info Table and Chairs	\$500.00	\$500.00	
Info Tents	\$3,000.00		
	\$9,056.87	\$3,300.00	\$5,756.87
Volunteers			
Water during Festival	\$500.00	\$500.00	
Change Float	\$200.00		
Cleaning supplies during Festival	\$50.00	\$50.00	
Name Tags	\$0.00		
Tee-shirts S - XXL	\$1,000.00	\$1,000.00	
Volunteer Appreciation Night	\$500.00	\$500.00	
	\$2,250.00	\$2,050.00	\$200.00
Repay Loan to NB Street Fest Inc.	\$7,549.05		\$7,549.05
Marketing			
Marketing Plan - Local			
Goof Off Day			
Design for Billboard (Ultra Print)			
Poster Inserts for Stands			
Information Cards - Ultra Print			
ID Tags			
Century Signs Billboards	\$1,200.00		

2019 NB International Street Performer Festival Financial Info				
	Cash	In-Kind	Total	
Programs	\$1,000.00			
Program Distribution	\$520.00			
Save the Date	\$200.00			
Radio	\$25,000.00	\$21,000.00		
Print Newspaper (News Optimist)	\$1,102.92	\$1,100.00		
Creative for Newspaper	\$35.00			
Social Media	\$500.00			
Fax blasts	\$100.00			
Posterboard of Donors	\$500.00	\$500.00		
Hyundai - SUV rental for transportation	\$83.25			
CAP Advertising Program				
Billboards	\$3,364.20	\$2,000.00		
Creative for Billboard	\$100.00			
Marketing Plan - Outside Battlefords				
CTV Morning Live	\$1,680.00			
Destination Battlefords Program (visitor guide 1/8 page Ad)	\$315.00			
Destination Battlefords Membership	\$99.75			
Videographer	\$1,500.00	\$1,500.00		
Picture of Artists / Thank you to Sponsors				
	\$37,300.12	\$26,100.00		\$11,200.12
TOTAL EXPENSES	\$95,257.29	\$32,150.00		\$63,107.29
TOTAL EXPENSES LESS IN-KIND				\$63,107.29
SURPLUS / SHORTFALL				-\$69.79

NB Street Fest
Box 1512
North Battleford, SK
S9A 3W1
April 3, 2018



**NB Street Fest Sask Lotteries Community Grant Application
Financial Statements 2017 Comparable to Budget 2019**

For the 2019 application to the Community Grant program, NB Street Fest is submitting the Financial Statements (Review) completed in 2017. Our year end is due on May 31, 2019 for 2018 Financials. We will submit this to the committee as soon as they are received.

The biggest change that you will notice is the increase in cash 'seed' money carried over from 2018 in 2019. Some of that has been reserved for a Financial Review for the operating years of 2014. 2015. 2016- and has been a contribution of our former incorporation 'NB Street Fest Inc'.

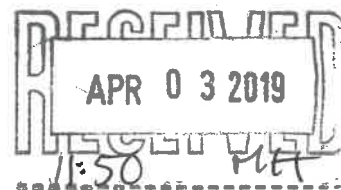
The increased cash will allow us to grow the festival in several ways:

- Increase our logistically foot print by expanding the festival by one block
- The creation of Kidz Fest- a mini festival within the larger festival of NB Street Fest; a festival designed specifically for children
- Increase our equipment:
 - Purchase of two new tents; branded with NB Street Fest logo
 - NB Street Fest walkie talkies (for communication and safety during the festival)

If you have any questions, please do not hesitate to reach out.

Sincerely,

Kali Weber
Co-Chair/Producer
NB Street Fest
producer@nbstreetfest.com
306-480-4575



NB INTERNATIONAL STREET PERFORMER FESTIVAL ASSOCIATION INC.

Financial Statements

Year Ended December 31, 2017

(Unaudited)



CHARTERED PROFESSIONAL
ACCOUNTANTS LLP

NB INTERNATIONAL STREET PERFORMER FESTIVAL ASSOCIATION INC.

Index to Financial Statements

Year Ended December 31, 2017

(Unaudited)

	Page
MANAGEMENT'S RESPONSIBILITY FOR FINANCIAL REPORTING	1
REVIEW ENGAGEMENT REPORT	2
FINANCIAL STATEMENTS	
Statement of Financial Position	3
Statement of Revenues and Expenditures	4
Statement of Changes in Net Assets	5
Statement of Cash Flow	6
Notes to Financial Statements	7 - 8

MANAGEMENT'S RESPONSIBILITY FOR FINANCIAL REPORTING

The financial statements of NB International Street Performer Festival Association Inc. have been prepared in accordance with Canadian accounting standards for not-for-profit organizations. When alternative accounting methods exist, management has chosen those it deems most appropriate in the circumstances. These statements include certain amounts based on management's estimates and judgments. Management has determined such amounts based on a reasonable basis in order to ensure that the financial statements are presented fairly in all material respects.

The integrity and reliability of NB International Street Performer Festival Association Inc.'s reporting systems are achieved through the use of formal policies and procedures, the careful selection of employees and an appropriate division of responsibilities. These systems are designed to provide reasonable assurance that the financial information is reliable and accurate.

The Board of Directors is responsible for ensuring that management fulfills its responsibility for financial reporting and is ultimately responsible for reviewing and approving the financial statements. The Board carries out this responsibility principally through its Audit Committee. The Audit Committee is appointed by the Board and meets periodically with management and the members' auditors to review significant accounting, reporting and internal control matters. Following its review of the financial statements and discussions with the auditors, the Audit Committee reports to the Board of Directors prior to its approval of the financial statements. The Committee also considers, for review by the Board and approval by the members, the engagement or re-appointment of the external auditors.



Kali Weber, Chair



Digitally signed
by Janaye Chubb
Date: 2018.06.26
10:06:11 -06'00'

Janaye Chubb, Treasurer

North Battleford, SK
June 09, 2018

Cogent

CHARTERED PROFESSIONAL
ACCOUNTANTS LLP

INDEPENDENT PRACTITIONER'S REVIEW ENGAGEMENT REPORT

To the Members of NB International Street Performer Festival Association Inc.

We have reviewed the statement of financial position of NB International Street Performer Festival Association Inc. as at December 31, 2017 and the statements of revenues and expenditures, changes in net assets and cash flow for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Practitioner's Responsibility

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

Conclusion

Based on our review, nothing has come to our attention that causes us to believe that these financial statements do not present fairly, in all material respects, the financial position of NB International Street Performer Festival Association Inc. as at December 31, 2017, and the results of its operations and its cash flows for the year then ended in accordance with the Canadian accounting standards for not-for-profit organizations.

Battleford, SK
July 6, 2018

Cogent Chartered Professional Accountants LLP

CHARTERED PROFESSIONAL ACCOUNTANTS

Battleford
PO Box 2512, 71-22nd Street
Battleford, SK S0M 0E0
Tel: 306-937-7001 • Fax: 306-937-7014

Meadow Lake
PO Box 1257, 227 Centre Street
Meadow Lake, SK S9X 1Y9
Tel: 306-236-5675 • Fax: 306-236-4170

Toll Free: 1-877-211-8123

NB INTERNATIONAL STREET PERFORMER FESTIVAL ASSOCIATION INC.

Statement of Financial Position

December 31, 2017

(Unaudited)

ASSETS

CURRENT

Cash

\$ 5,422

NET ASSETS

\$ 5,422

ON BEHALF OF THE BOARD



Director

Director

Cogent

CHARTERED PROFESSIONAL
ACCOUNTANTS LLP

See notes to financial statements

NB INTERNATIONAL STREET PERFORMER FESTIVAL ASSOCIATION INC.

Statement of Revenues and Expenditures

Year Ended December 31, 2017

(Unaudited)

REVENUES

Application fees	\$ 3,950
Sponsorships	46,459
Grants	33,311
Ticket sales	4,650
Media launch income	785
Fundraising	1,908
	<u>91,063</u>

EXPENSES

Marketing	27,253
Office	210
Artist costs	51,169
Venue costs	6,739
Volunteer costs	1,000
Appreciation night expenses	5,640
Media launch lunch	1,065
Professional fees	120
	<u>93,196</u>

DEFICIENCY OF REVENUES OVER EXPENSES FROM OPERATIONS

(2,133)

OTHER INCOME

Interest income	6
Contribution from NB Street Fest Inc.	7,549
	<u>7,555</u>

EXCESS OF REVENUES OVER EXPENSES

\$ 5,422

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ACCOUNTANTS LLP

NB INTERNATIONAL STREET PERFORMER FESTIVAL ASSOCIATION INC.

Statement of Changes in Net Assets

Year Ended December 31, 2017

(Unaudited)

	2017
NET ASSETS - BEGINNING OF YEAR	\$ -
EXCESS OF REVENUES OVER EXPENSES	<u>5,422</u>
NET ASSETS - END OF YEAR	<u>\$ 5,422</u>

NB INTERNATIONAL STREET PERFORMER FESTIVAL ASSOCIATION INC.

Statement of Cash Flow

Year Ended December 31, 2017

(Unaudited)

OPERATING ACTIVITY

Excess of revenues over expenses

\$ 5,422

INCREASE IN CASH FLOW

5,422

Cash - beginning of year

-

CASH - END OF YEAR

\$ 5,422

CASH CONSISTS OF:

Cash

\$ 5,422

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ACCOUNTANTS LLP

See notes to financial statements

NB INTERNATIONAL STREET PERFORMER FESTIVAL ASSOCIATION INC.

Notes to Financial Statements

Year Ended December 31, 2017

(Unaudited)

1. PURPOSE OF THE ORGANIZATION

NB International Street Performer Festival Association Inc. (the "organization") is a not-for-profit organization incorporated provincially under the Non-profit Corporations Act of Saskatchewan. Management has determined that they are exempt from payment of income tax under Section 149(1) of the Income Tax Act.

The organization operates a street performer festival in North Battleford, Saskatchewan.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Contributed services

The operations of the organization depend on both the contribution of time by volunteers and donated materials from various sources. The fair value of donated materials and services cannot be reasonably determined and are therefore not reflected in these financial statements.

Donated goods

Donated goods are recorded at their fair market value at the time of the donation. During the year 2016 in goods were donated (2016 - \$0).

Investments and other non-cash assets

All gains and losses from the sale, collection, or other disposition of investments and other non-cash assets are accounted for in the fund that owned the assets.

Ordinary income from investments, receivables, and similar assets is accounted for in the fund owning the assets, with the exception of income derived from investment of endowments funds. Unrestricted endowment fund investments are accounted for as revenue of the operation fund or, if they are restricted, as deferred amounts until the terms of the restriction have been met.

Measurement uncertainty

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Actual results could differ from these estimates.

Net assets

- a) Net assets invested in property and equipment represents the organization's net investment in property and equipment which is comprised of the unamortized amount of property and equipment purchased with restricted funds.
- b) Internally restricted net assets are funds which have been designated for a specific purpose by the organization's Board of Directors.
- c) Unrestricted net assets comprise the excess of revenue over expenses accumulated by the organization each year, not of transfers, and are available for general purposes.

(continues)

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CHARTERED PROFESSIONAL
ACCOUNTANTS LLP

NB INTERNATIONAL STREET PERFORMER FESTIVAL ASSOCIATION INC.

Notes to Financial Statements

Year Ended December 31, 2017

(Unaudited)

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Revenue recognition

NB International Street Performer Festival Association Inc. follows the deferral method of accounting for contributions.

Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Endowment contributions are recognized as direct increases in net assets.

Restricted investment income is recognized as revenue in the year in which the related expenses are incurred. Unrestricted investment income is recognized as revenue when earned.

Seminar fees are recognized as revenue when the seminars are held.

Basis of presentation

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNFPPO).

3. COMPARATIVE FIGURES

There are no comparative figures presented as this is the first year of operation for this company.

MEETING DATE: February 11, 2019**MEETING:** Council**TO:** Randy Patrick, City Manager**FROM:** Debbie Wohlberg, Director of Legislative Services**SUBJECT:** Recommend to Council – From Planning Committee Meeting No. 19/19**Background Information and Discussion**

Planning Committee passed the following resolution as Recommend for Council Resolve. Pursuant to Section 93 of *The Cities Act*, an act or proceeding of a council committee is not effective unless it is authorized or adopted by a resolution at a duly constituted public meeting of the committee or council.

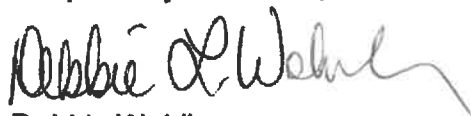
To provide the background information to the recommendation, the appropriate information is attached.

Recommendation(s)**Council Appointed Committees – Change of Title and Mandate**

RECOMMEND TO COUNCIL that the Leisure Services Advisory Committee be dissolved effective March 31, 2019, and that the formation of the Saskatchewan Lotteries Community Grant Adjudication Committee be approved along with the Mandate per memorandum of the Director of Leisure Services, with this adjudication committee to take effect April 1, 2019.

CARRIED.

Respectfully submitted,



Debbie Wohlberg
Director of Legislative Services

Approvals: (signatures required prior to presentation to Council)

City Manager:



Date:

02/21/19

MEETING DATE: February 18, 2019

MEETING: Planning Committee

X Public ☐ **In Camera**

TO: Randy Patrick, City Manager

FROM: Cheryl DeNeire, Director of Leisure Services

SUBJECT: Council Appointed Committees: Change of Title and Mandate

Background Information

The Leisure Services Advisory Committee is appointed by Council to provide advice and guidance in leisure service programs and activities as well as to adjudicate the Saskatchewan Lotteries Community Grant Program.

The committee has been focusing almost exclusively on the adjudication of the grants due to their importance to community partners and the high volume of applications being received.

The current mandate of the committee was reviewed by the committee in January 2019 and a recommendation to change its focus, format and mandate was agreed upon with a recommendation from the committee to Council that the current committee be dissolved and a new grant adjudication committee be created in its place.

Strategic Goal(s)

Mission: To foster economic, social and environmental well-being and,
To develop and maintain a safe and viable community

S1: Residents & Neighbors:

Excellence in the provision of quality services, safety, and support or diversity.

SP3: Community Wellness

Recreation Framework: Active Living, Inclusion and Access, Connecting People & Nature,
Supportive Environments

Discussion and Comment

The intent of the Advisory Committee was to act as a formal platform whereby Administration and the community could communicate ideas and concerns on a regular basis as well as to review and approve/deny the Sask. Lotteries Community Grant Program applications.

The volume and importance of the grant applications became the central focus of the meetings due in part to meeting length time constraints and the volume of applications being received for review.

The Leisure Services Department has expanded their ability to garner feedback/input from the community which has also reduced the need for "Blue Sky" discussions at committee meetings. Currently the Department receives feedback/input in the following ways:

- Surveys/Evaluations- verbal, written, social media- Facebook, City website, survey monkey;
- Community Recognition Nights
- Suggestions- in-person / e-mail/ phone

Another new tool that the City will have once it is completed is the Recreation Master Plan. It will include information pertaining to quality/quantity/type of facilities/services/programs being offered by City and community partners. This information will augment the Departments ability to plan appropriately and meet community needs now and in the future.

Changes:

- The recommended committee: Sask. Lotteries Community Grant Program Adjudication Committee has a mandate** (see attached mandate) that focuses solely on adjudication. The requirement of youth representation is not included in the new mandate due to the fact that the adjudication process does not require youth input. This does not mean that youth are not welcome on the committee.
- Moving from 8 meeting per cycle to 4 quarterly meetings.
- Moving from continuous intake and processing of grant applications to quarterly intake and processing** (See attached letter)
- Removing the Per Diem of \$50.00 for attending a meeting.

Attachments:

- New Mandate
- Quarterly meetings letter to community partners

Options for Consideration

1. Recommend for Council Approval the dissolution of the Leisure Services Advisory Committee and the creation of the City of North Battleford Sask. Lotteries Community Grant Adjudication Committee with a new mandate.
2. Do not recommend for Council Approval the dissolution of the Leisure Services Advisory Committee and the creation of the City of North Battleford Sask. Lotteries Community Grant Adjudication Committee with a new mandate.
3. Another option as outlined by the Planning Committee

Budget Issues

No Per Diem effective April 1, 2019 (the start of the funding cycle for Sask. Lotteries)

Public Notice and Communication

- The Sask. Lotteries Community Grant Application form will be updated to include the information pertaining to quarterly application submissions
- A letter explaining the change to quarterly submission has been sent to all past and present community partners who have received grant funding.
- Social Media platforms- notification of a change and where to find the application form

Recommendation(s)

The Planning Committee recommends to Council that the Leisure Services Advisory Committee be dissolved effective March 31, 2019 and that the Sask. Lotteries Community Grant Adjudication Committee be created effective April 1, 2019.

The Planning Committee also recommends to Council to approve the Mandate for the Sask. Lotteries Community Grant Adjudication Committee and that it come into effect on April 1, 2019.

Respectfully submitted,

Cheryl DeNeire
Director
Department of Leisure Services

Approvals:

Director: C. DeNeire

Date: Feb 13/19

City Manager: R. P.

Date: Feb 14/19



MANDATE

AMENDED:

LEISURE SERVICES SASKATCHEWAN LOTTERIES COMMUNITY GRANT ADJUDICATION COMMITTEE

AUTHORITY: Procedure Bylaw No. 1700

MISSION STATEMENT:

To adjudicate and administer the Saskatchewan Lotteries Community Grant Program for Recreation, Culture and Sports on behalf of the City of North Battleford and the R.M. of Battleford No. 437

TERMS OF REFERENCE:

1. To receive, review eligibility, assess and approve/decline funding applications as defined by the Sask. Lotteries Community Grant Program.
2. Ensure that all applications are given equal and unbiased consideration.
3. In conjunction with the Director of Leisure Services, collaborate to enhance and strengthen community partnerships and communication as they relate to Recreation, Culture and Sport.

DELEGATED AUTHORITY:

1. Approve or decline funding applications from community partners applying to the Sask. Lotteries Community Grant Program.
2. Provide options and ideas with the application and reporting process as needed.



COMPOSITION: (8 minimum, 10 maximum)

1. 2 Councilors appointed by Council, one of which is appointed as Chair by the Mayor.
2. Minimum of 4 members at large to a maximum of 6 members at large.
3. The Mayor is ex-officio a voting member and is to be counted when determining a quorum.
4. The Director of Leisure Services represents the City Administration on the committee.

TERM:

1. Councilors:
 - a. Two-year term or conclusion of term of office
2. Members at Large:
 - a. Two-year term and subsequent additional staggered appointments to be appointed by Council upon recommendation by Committee.

MEETINGS:

1. 4 times per year based on the Grant cycle of April 1 to March 31.
2. Dates and times to be set by Committee at the last meeting of each grant cycle.

QUORUM:

1. Simple majority (50% plus 1)

ADMINISTRATIVE RESOURCES:

1. Director of Leisure Services
2. Secretary- as assigned



**North
Battleford**

City of North Battleford
1291 - 101st Street
P.O. Box 460

North Battleford
Saskatchewan
Canada S9A 2Y6

PH: (306) 445-1700
FAX: (306) 445-0411

**RE: SASKATCHEWAN LOTTERIES COMMUNITY GRANT PROGRAM
CHANGE TO SUBMISSION PROCESS- Effective April 1, 2019**

Community Partners!

The City of North Battleford continues to administer the approved funds for the Community Grant Program on behalf of Saskatchewan Lotteries.

The new funding year begins April 1, 2019 and runs through to March 31, 2020. In the past we have had continuous intake of applications throughout the year which has created some challenges in the disbursement of the funds. To minimize those challenges, we are adjusting our intake/review of applications to 4 times per year.

Your application(s) are to be submitted for the time periods listed below. Choose the period that your event or project will be held or started and make sure that your application is received by the stated due date.

Quarter	Application Period	Application Submission Due Date	Adjudication (Meeting) Date
1	April 1- June 30, 2019	April 1 st	April 24 th
2	July 1- Sept. 30, 2019	July 1 st	July 24 th
3	Oct. 1- Dec. 31, 2019	October 1 st	Oct. 23 rd
4	Jan. 1- Mar 31, 2020	January 1 st	Jan. 22 nd

Review and approval of the applications will only include those for that period except for the noted condition below.

Note: We recognize that on occasion your event or project will be set to begin during the delay period between the due date and the application review date. If it does; please include your application in the previous period and it will be reviewed early.

Applications may be submitted any time prior to the submission due date but will only be reviewed at the meeting scheduled for that period.

Reminder: A new application cannot be submitted without the FINAL REPORT of the last application being **SUBMITTED** and **APPROVED** for payment. All final reports are due 60 days after the end of your funded event or project. Late submissions will NOT be approved for fund disbursement.

If you have any questions, please feel free to call, e-mail or drop by my office at the Field House.

Respectfully,

Cheryl DeNeire
Director of Leisure Services
City of North Battleford
306-445-1753/cdeneire@cityofnb.ca