

**MINUTES OF THE SPECIAL PLANNING COMMITTEE MEETING OF THE CITY OF
NORTH BATTLEFORD HELD VIA ZOOM AND IN COUNCIL CHAMBERS,
THURSDAY, DECEMBER 1ST, 2022 COMMENCING AT 5:00 P.M.**

MEMBERS PRESENT:

Mayor David Gillan

Councillors Kelli Hawtin
Thomas Ironstand
Greg Lightfoot
Kent Lindgren
Ross MacAngus
Len Taylor

**ADMINISTRATION
PRESENT:**

Randy Patrick, City Manager
Stacey Hadley, City Clerk
Ryan Mackrell, City Planner
Brent Nadon, Director of Finance
Lindsay Holm, Director of Protective Services
Cheryl DeNeire, Director of Parks & Recreation
Stewart Schafer, Director of Operations
Margarita Pena, Finance Manager
Seton Winterholt, Fleet & Maintenance Manager
Candace Toma, Public Relations Coordinator

Mayor Gillan called the meeting to order at 5:05 p.m.

AGENDA

28/22 BE IT RESOLVED That the Special Planning Committee Agenda for December 1st, 2022, be approved.

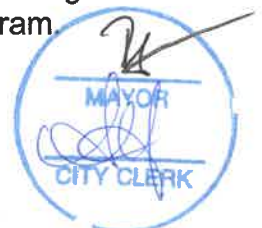
Moved by Councillor Hawtin
CARRIED

NEW BUSINESS

DIRECTOR OF FINANCE

Re: November 29th Budget Meeting Follow Up

Discussion held regarding the full scope of implementing a GIS Coordinator position, Business Licence processing and pricing, and reallocating \$175,000 to the UPAR budget to address sidewalk repair and replacements under the scope of the UPAR Program.



Planning Committee recommended that the 2023 portion of UPAR dedicated to sidewalk repair and replacement be calculated and applied only to frontage and not to utilities.

Planning Committee recessed at 6:15 p.m. and reconvened at 6:25 p.m.

Re: Third Party Grants

The Director of Finance reviewed the proposed third-party grant recommendations from the Community Development Grant Financial Assistance Sub Committee and contractual third-party grants, and discussion was held regarding the North Battleford Library's request for supplemental funding for a Commissionaire during the winter months in 2023.

Planning Committee recommended that the \$3,300 supplemental funding request from the North Battleford Library be forward to the December 12th, 2022, Regular Council Meeting and be funded from the 2022 budget.

Planning Committee also recommended that a per household impact with respect to general government taxation and utility increases be brought forward as information during the December 12th, 2022, Regular Council Meeting.

29/22 BE IT RESOLVED That pursuant to Section 94 of the *Cities Act*, Part III of the *Local Government Freedom of Information and Protection of Privacy Act*, and as outlined in the Procedure Bylaw No. 2108, Schedule "A", That the Meeting move In Camera at 8:52 p.m.

Moved by Councillor Hawtin
CARRIED UNANIMOUSLY

30/22 BE IT RESOLVED That Planning Committee reconvene to open session at 9:20 p.m.

Moved by Councillor Lindgren
CARRIED

NEXT MEETING DATE – Monday, January 16th, 2023 @ 5:15 p.m.

ADJOURNMENT

31/22 BE IT RESOLVED That the meeting adjourn at 9:21 p.m.

Moved by Councillor Taylor
CARRIED

MAYOR
CITY CLERK

